



## Saradha Gangadharan College

Date: 16-03-2018

### INTERNAL QUALITY ASSURANCE CELL

#### Minutes of the IQAC Meeting March 2018

- A feedback mechanism for performance appraisal of faculties through student auditors.
- To provide Office staff with adequate training to handle accounting software.
- Provision of Medical facilities to sub-staff in a periodic manner.
- Proposed to conduct the Graduation day at the start of Academic year (2018-19)
- Transfer of faculties among departments to enhance quality in teaching and to improve academic results.

#### Action Taken Report:

- Filled feedback forms for faculty performance collected from Student auditors.
- Health Clinic arranged more frequently to improve medical facilities.
- Transfers of Teaching Staff planned at the start of ensuing academic year.

**Dr. J. SUKUMAR**, M.Sc.Ed., M.Phil., Ph.D.  
PRINCIPAL  
SARADHA GANGADHARAN COLLEGE  
PUDUCHERRY- 605 004