



Saradha Gangadharan College

(Affiliated to Pondicherry University)

(Recognised by UGC under section 2(f) of the UGC Act 1956 as PG Institution)

A Unit of Sri Saradha Gangadharan Educational Trust

Lake Road, Velrampet, Puducherry - 605 004. Ph: 0413 - 2280156. www.sgc.edu.in

REVISED & UPDATED SELF STUDY REPORT

AUGUST 2016

CYCLE - I

TRACK ID : PYCOGN16400

Submitted to :

NAAC

(NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL)

BANGALURU - 560 072





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Description of the Emblem

The emblem of Saradha Gangadharan College depicts the Lamp of knowledge flanked by the Bhagavad – Gita and a Swan. Knowledge, to which an educational institution has to be devoted, kindles in one the desire for “Truth” and “Goodness”. “Truth” is here symbolised by the Bhagavad – Gita – the Universal Song Celestial and “Goodness” by the Swan.

The motto meaning “For Truth and Goodness” is inscribed below the emblem in its Tamil, Sanskrit and French versions.

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PREFACE

It gives me immense pleasure and privilege to submit the Self Study Report (SSR) of Saradha Gangadharan College for the first cycle of accreditation by the National Assessment & Accreditation Council (NAAC).

Saradha Gangadharan College is a co-educational, higher education institute in the Puducherry region of the Union Territory of Puducherry (erstwhile called Pondicherry). It was established in 2001 with a vision to provide quality education and to empower young minds in and around Puducherry. The college is successfully stepping into the 15th year with nearly 1400 students and 70 faculty members.

This report has been prepared as per the guidelines of NAAC. The report exhibits the academic and administrative functions and other curricular and extra-curricular activities carried out during the past few years. It focuses more on curricular aspects, teaching-learning and evaluation, research, consultancy and extension, infrastructure and learning resources, student support and progression, governance, leadership and management, innovations and best practices and departmental activities of our institution.

It projects the strenuous effort that we have taken to examine our strength and weakness, by utilizing the opportunities to attain consistent progress over the period of time to meet challenges at the forefront. The report has been drafted with utmost sincerity, honesty and collective effort of the faculty members before submitting it to the NAAC peer team for assessment and accreditation.

I wish to extend our deep sense of gratitude to the NAAC peer team for accepting our invitation for the inspection of our College.

**Dr. L. Nadarajan, Principal,
Saradha Gangadharan College,
Puducherry.**



EXECUTIVE SUMMARY

INTRODUCTION

Saradha Gangadharan College is a co-educational institution, affiliated to the Pondicherry University, Puducherry, started in the year 2001, by a group of socially conscious and service minded personalities. With its magnificent ambience and modern high-tech facilities, the institution is steadily ambling towards the pinnacle of excellence without deviating from its cherished philosophy of not collecting capitation fees from any student for any course. By providing higher education to a large number of students, the college is discharging a significant social responsibility in a creditable manner. The avowed policy of the institution paves way for many poor and meritorious students to enter into the portals of higher education. In keeping with the Vision and Mission of the institution, it is an undeniable fact that this institution has produced thousands of degree holders in this area and helped them to come out of the clutches of poverty by either employed or self-employed. In total around 1400 students are studying in this educational institution.

CURRICULAR ASPECTS

Saradha Gangadharan College (SGC) upholds its graceful realization of the vision through dissemination of knowledge and value based holistic instructions. The college is recognized under section 2(f) of the UGC Act, 1956 on 5th March, 2013.

The institution offers nine U.G. and three P.G. programmes affiliated to the Pondicherry University, Puducherry and follows the curriculum designed and developed by Pondicherry University for all the courses. Besides imparting core subject knowledge, skill oriented subjects have been introduced by the institution that moulds the students by developing their analytical ability, participation in competitions, seminars, conferences, sports and games. The College Council meets periodically and decides on the measures to be taken to improve and sustain the quality of higher education.

All programmes are self-financing. Saradha Gangadharan College (SGC) has so far produced 19 gold medal rank holders in arts, science, commerce and management programmes in the past years. The curriculum is strengthened and supplemented by excellent teaching of the respective departments to cater the diverse needs of the student community.

Faculty members participate in orientation programmes / refresher courses and organize seminars / workshops / conferences at Regional, National / International level. They are also given special guidance on ICT teaching technology which has resulted in sufficient exposure to recent advances and changes in curriculum innovative initiatives.



Several resource persons from various disciplines have visited the institution. The faculty members of the institution are consulted on academic matters and curriculum design and development by Pondicherry University through representation in academic bodies for Undergraduate and Postgraduate courses. The institution has always fostered a collaborative network and linkages with all its beneficiaries such as industry and university to facilitate placements and career planning. Therefore, college has launched the Training and Placement Cell which looks after the campus interviews and assists the students towards career placements.

The performance of staff is strengthened by getting the feedback from students and performance appraisal from staff. The institution has to its credit 13 staff members with Ph.D. and more than twenty are pursuing their Ph.D. Apart from this, we have 51 M.Phil. holders, out of which 20 faculty members have cleared NET and 16 with SET. The staff members are encouraged to participate in research and undertake Research projects effectively.

The consistent good results of the students in the university examinations have brought about a phenomenal increase in admissions and progression to higher learning and employability.

TEACHING, LEARNING AND EVALUATION

The institution maintains a student centric environment conducive for quality education and student empowerment. The Teaching and Learning atmosphere prevailing in this institution and good percentage of results leads to good students enrollment in almost all disciplines. The admission committee involves faculty members who help and counsel students in selecting the right course suitable for their future and employment depending on their capability. The newly admitted students are assessed soon after commencement of the programme and are offered remedial classes to overcome their weakness. The institution conducts special classes for slow learners to improve their academic performance. Advanced learners are also encouraged through challenging assignments and projects.

The institution has organized several programmes to sensitize staff and students on gender inclusion, environmental issues, climate change, life skills and community orientation. The institution has planned an organized Teaching, Learning and Evaluation Schedules by strictly following the Academic Calendar of the college, in accordance with the affiliating university, maintaining work diaries, review meetings conducted by the Principal. National seminars, conferences, workshops, expert talks, debates and discussions are integral part of the learning process. Quality is given prominent consideration in the appointment of the faculty. The teachers are appointed by the selection committee which consists of Pondicherry University representatives as members. The quality of teaching and learning is monitored at the departmental and institutional levels. Regular internal



examinations are conducted to evaluate the students as per the university norms. The students' performance and progress are closely monitored by institution and the progress is communicated to the parents from time to time.

The college provides course outline and course schedule for enabling the students to get an idea of what they are going to learn. Learning is made more student-centric. The computer-aided learning is given priority in teaching and learning methods. The college creates a culture of instilling and nurturing creativity and scientific temper among the learners through various academic activities. It has a feedback mechanism to evaluate the teachers regularly. The college has adequate number of qualified and competent teachers to handle all the courses. All the stakeholders are made aware of the evaluation process and several reforms have been made in the evaluation system

RESEARCH AND CONSULTANCY

Our staff, Dr. T. Muthukumaran, Head, Department of Management Studies, is appointed as a co-investigator for a research project from Rajiv Gandhi National Institute of Youth Development, Sripeumbuthur. He is also a co-ordinator for various programmes of National Council of Vocational and Research and Training, New Delhi. Besides, our Staff members are acting as co-guides and guide the research scholars.

Research activities are also encouraged at the UG level- the students of Computer Science and Management Studies have to prepare projects in their final year. The management students are made to present business plans which foster and encourage them to think like entrepreneurs.

Faculty members are motivated to attend national and international level seminar and publish their research articles in peer journals and books. To encourage the participation in the seminars, financial assistance is also provided.

The institution has a network with the neighbourhood villages and promotes community development. Our College has adopted one Gypsy orphanage for its extension activities and students are involved in teaching the inmates. It conducts extension programmes on social, economic and environmental issues. The co-curricular forums also contribute much in this direction. The extension activities are carried out with the collaboration of governmental and non-governmental organizations wherever possible. The college takes initiatives in transferring and advocating the relative findings of the research to the students and the community.

INFRASTRUCTURE AND LEARNING RESOURCES

The college plans for the adequate availability of the physical infrastructure for optimal utilization with the help of the Administrative staff of the college. The physical infrastructure of the college is highly sufficient to



meet the requirements of the various sections of the stakeholders. The college promotes a good teaching-learning environment and the entire campus is provided with network facilities. The institution has a well- equipped library. There are more than 9500 books and 7 subscribed journals on various subjects in 2015-16. It caters to the needs of the staff and students of the institution. The library works from 9.30 a.m. to 4.30 p.m. with a lunch break between 1.30 and 2.00 pm on all days except public holidays. Feedback is obtained from the users and based on the information provided by the users necessary steps are taken to improve the library services every year. The college has a well-established computer network system. ICT components are made available for all students and staff of the institution. The activities have been planned in such a way that the IT infrastructure and associated facilities are always on-par with the state-of-the art technology.

STUDENT SUPPORT AND PROGRESSION

The college has a system for students support and mentoring. The department-wise faculty advisors give counselling to the students whenever needed both in their academic and non-academic activities. Remedial English classes are conducted to improve the communicative ability of the students. Various skill development programme including placement skill programme are conducted to enhance the skills in various fields and make them self-sufficient and increase their employment opportunities. The college also provides support services to the differently-abled students, SC/ST/OBC and the economically weak students. The students are encouraged and motivated to participate in the inter-collegiate competitions, seminars, workshops, etc. To enhance the performance of the slow learners, special coaching classes are conducted; hands-on-training is also given by selective industries and corporate houses. The students are encouraged to exhibit their skills and talents through various academic clubs and the magazines published by the departments and the college. The students are prepared to face the competitive examinations and interviews through the Career Guidance and Placement Cell. Various committees and co-curricular forums offer support services for the over-all development of the students. The performance of the students is good which is evident from the pass percentage. A wide range of sports and games, cultural and extra-curricular activities are made available to the students at different levels. The Department of Physical Education and various co-curricular forums train the students to participate in various competitions which have helped them to bag a number of awards at the regional, university, state, zonal and national levels. The students are issued feedback forms at the end of each academic year to give their opinion on the institutional performance.



SWOC ANALYSIS OF THE INSTITUTION

Strengths, Weaknesses, Opportunities And Challenges

The institution always gives emphasis on quality enhancement in higher education. To march ahead, it is good for the institution to assess its strengths, weaknesses, opportunities and challenges which are given below:

STRENGTHS

- Legacy of 14 years (2001-2015) of Saradha Gangadharan College, Puducherry created a goodwill in the society
- The institution has a visionary management.
- Efficient teachers with ICT facilities.
- Good academic environment, well equipped laboratories, library, participation in extra curricular, sports, entrepreneur development and placement activities.
- Conducts various extension and awareness programmes.
- Conduct of add on and skill development courses
- Feedback from all stakeholders for quality enhancement.
- Granting financial assistance on merit cum means basis to socially, economically and financially backward students.
- Fulfilment of vision and mission at each level

WEAKNESSES

- Lack of linkages with research institutions / laboratories.
- Feasibility for consultancy is meagre.
- Being an affiliated institution to Pondicherry University the institution does not have the liberty to change the curriculum related policies.
- Constraints to begin innovative courses in both UG and PG.

OPPORTUNITIES

- To have collaboration with national agencies for offering consultancy services.
- To establish formal collaboration with institutions of higher learning and research centres.
- To organize need-based extension programmes.
- To arrange students exchange programmes and faculty exchange programmes.
- To strengthen industry- academic interface.
- To establish research centers.



CHALLENGES

- Students prefer professional courses.
- Some curriculum framed by the university is not in tune with basic requirements of the present situations
- Other autonomous institutions with upgraded and flexible curriculum
- Seeking financial assistance Government and other National agencies.

FUTURE PLANS OF THE COLLEGE

To achieve quality excellence in higher education and research, the institution proposes to initiate and continue its activities in the following academic and infrastructure development programmes:

- Encourage faculty members to apply for major and minor research projects
- Encourage faculty members in publishing of articles and books
- Construction of new Auditorium
- Extension of play ground
- Increasing information technology capabilities
- Starting of new programmes / courses, vocational / skill based courses
- Seeking autonomous status
- Seeking 12B status
- Starting of evening courses for employed youth

The above initiatives and plans are to be implemented in the forthcoming years to augment quality and excellence in higher education.

PROFILE OF THE INSTITUTION



**PROFILE OF THE INSTITUTION****A. Name and Address of the College:**

Name	: SARADHA GANGADHARAN COLLEGE
Address	: LAKE ROAD, VELRAMPET
City	: Puducherry
State	: Puducherry
Pin Code	: 605 004
Website	: www.sgc.edu.in
Telephone	: 0413 - 2280156

B. For Communication:

Designation	information
Principal	Name : Dr. L. NADARAJAN Telephone : 0413 – 2280156 Mobile : 09361678999 E-mail : sgc_principal@yahoo.co.in
Steering Committee Co-ordinator	Name : Mr. S. KUMAR Telephone : 0413 – 2280156 Mobile : 09443913583 E-mail : kumar@sgcpdy.com

C. Status of the Institution:

Affiliated College	Yes
Constituent College	No
Any other (Specify)	No

D. Type of Institution:

a. By Gender:	
i. For Men	No
ii. For Women	No
iii. Co-Education	Yes
b. By Shift:	
i. Regular	Yes
ii. Day	No
iii. Evening	No

**5. Is it a recognized minority institution?**

No

If yes, specify the minority status (Religious/Linguistic/Any other) and provide documentary evidence

NA

6. Source of funding:

- **Government** : No
- **Grant-in-aid** : No
- **Self-Financing** : Yes
- **Any other** : No

7. a. Date of establishment of the college:

07-09-2001

b. University to which the college is affiliated /or which governs the college:

PONDICHERY UNIVERSITY

c. Details of UGC recognition:

Under Section	Date, Month & Year	Remarks
i. 2 (f)	05.03.2013	-
ii. 12 (B)	-	To be applied

(Annexure – I copy of 2(f) certificate)

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.)

Under Section	Recognition/Approval details Institution/Department/ Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
-	NA	-	-	-

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

YES

If yes, has the College applied for availing the autonomous status?

PROPOSED TO APPLY



9. Is the college recognized?

a. By UGC as a College with Potential for Excellence (CPE)?

No

If yes, date of recognition: (dd/mm/yyyy)

NA

b. For its performance by any other governmental agency?

No

If yes, Name of the agency and Date of recognition: (dd/mm/yyyy)

NA

10. Location of the campus and area in sq.mts:

Location *	Urban
Campus area in sq. mts.	39,000 sq. mts (9.6371 Acres)
Built up area in sq. mts.	12,000 sq. mt. (2.9652 Acres)

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

• Auditorium/seminar complex with infrastructural facilities:

Conference Hall with modern infrastructural facilities is available

• Sports facilities:

- ✓ Playground : Yes
- ✓ Swimming Pool : No
- ✓ Gymnasium : Yes
- ✓ Indoor Games : Table Tennis board, Carrom and Chess



- **Hostel:** Nil

Around 88 % are local residents of Puducherry. Other 12 % are from neighbouring towns and they come by bus transport. Government hostels run by Social Welfare Department and other Private accommodation are available in nearby areas.

- **Boys hostel:** No
 - **Number of hostels** : NA
 - **Number of inmates** : NA
 - **Facilities** : NA
- **Girls hostel:** No
 - **Number of hostels** : NA
 - **Number of inmates** : NA
 - **Facilities** : NA

Private hostels are available within one kilometre radius

- **Working women's hostel** : No
 - i. **Number of inmates** : NA
 - ii. **Facilities** : NA

Working women's hostels are available in the town itself

- **Residential facilities for teaching and non-teaching staff (give numbers available -- cadre wise)** : Nil
- **Canteen** : Yes
- **Health centre** : Yes
- **First aid, Inpatient, Outpatient, Emergency care facility, Ambulance**

Health Clinic is established – First Aid facilities are available

- **Health centre staff**

Visiting Doctor and a nurse are available during working hours. The Govt. hospital is located within one kilometre.

- **Qualified Doctor:** Full time: No Part time: Yes
- **Qualified Nurse:** Full time: No Part time: Yes



- **Facilities like banking, post office, book shops:**
Available within two kilometres
- **Transport facilities to cater to the needs of students and staff:**
Yes
four buses are operated on outsourcing basis at concessional rates
- **Animal house** : No
- **Biological waste disposal** : Through vermi composting unit
- **Generator or other facility for management/regulation of electricity and voltage** :
Yes
125 KVA Generator is installed
- **Solid Waste Management** :
YES
By Municipality arrangements
- **Waste Water Management** :
YES
Disposed through drainage canal and a disposal mechanism is approved for implementation
- **Water Harvesting** :
YES
Facilities are available in all buildings



12. Details of programmes offered by the college (Give data for current academic year)

Sl. No.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of Instruction	Sanctioned/ approved Student	No. of Students admitted 2015-16
1	Under-Graduate	B.Com.	3yrs	Passed 10+2 or Equivalent as prescribed by the Pondicherry University	English	60	60
		B.Com. (Corporate Secretaryship)				60	60
		B.B.A				60	55
		B.Sc. (Computer Science)				50	49
		B.C.A				50	50
		B.Sc. (Information Technology)				50	38
		B.Sc. (Mathematics)				60	60
		B.Sc. (Physics)				40	40
		B.A English				40	40
		2				Post-Graduate	M.Sc. (Mathematics)
M.Sc. (Computer Science)	20		16				
M.Com.	30		15				

13. Does the college offer self-financed Programmes?

Yes. All the UG and PG courses offered are self financing. In addition, Certificate courses in Computer Science and Commerce are being conducted

If yes, how many?

- Under Graduate Courses : 9
- Post Graduate Courses : 3
- Certificate Courses : 2



14. New programmes introduced in the college during the last five years if any?

B.A. (English) in 2011-12

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages, etc.)

Particulars	UG	PG	Research
SCIENCE	05	02	Nil
Department of Mathematics	1	1	
Department of Physics	1	-	
Department of Computer Science	1	1	
Department of Information Technology	1	-	
Department of Computer Applications	1	-	
ARTS	01	-	Nil
Department of English	1	-	
COMMERCE	03	01	Nil
Department of Commerce	1	1	
Department of Corporate Secretaryship	1	-	
Department of Management Studies	1	-	
Any Other not covered above	Nil	Nil	Nil

16. Number of Programmes offered under (Programme means a degree course like B.A., B.Sc., M.A., and M.Com.)

- a. **Annual system** : Nil
- b. **Semester system** : 12 (Undergraduate = 9 Post Graduate = 3)
- c. **Trimester system** : Nil

17. Number of Programmes with:

- a. **Choice Based Credit Systems** : **Nil**
Proposed to introduce from 2017-18 as per the regulations of the Pondicherry University
- b. **Inter/Multidisciplinary Approach** : **Nil**
- c. **Any other (specify and provide details)** : **Nil**



18. Does the college offer UG and/or PG programmes in Teacher Education?

No

If yes,

a. Year of Introduction of the programme(s) (dd/mm/yyyy) and number of batches that completed the programme:

NA

b. NCTE recognition details (if applicable) Notification No. : NA

- **Date** : NA
- **Validity** : NA

c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

NA

19. Does the college offer UG or PG programme in Physical Education?

No

If yes,

a. Year of Introduction of the Programmes (dd/mm/yyyy) and number of batches that completed the programme

NA

b. NCTE recognition details (if applicable) Notification No. : NA

- **Date** : NA
- **Validity** : NA

c. Is the institution opting for assessment and accreditation of Physical Education Programme separately?

NA



20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-Teaching staff		Technical staff	
	Professor/Principal		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC / University / State										
Yet to recruit	---Nil---									
Sanctioned by the Management/society or other authorized bodies	1	--	03	06	20	42	9	9	4	1
Yet to recruit	--	--	--	--	--	--	--	--	--	--

*M - Male *F – Female

21. Qualifications of the teaching staff: (2016-17)

Highest qualification	Professor / Principal		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.	---	---	---	---	---	---	---
Ph.D.	01	---	03	06	---	03	13
M.Phil.	---	---	---	---	15	36	51
PG	---	---	---	---	03	03	06
Temporary teachers							
Ph.D.	---	---	---	---	---	---	---
M.Phil.	---	---	---	---	---	---	---
PG	---	---	---	---	---	---	---
Part-time teachers							
Ph.D.	---	---	---	---	---	---	---
M.Phil.	---	---	---	---	---	---	---
PG	---	---	---	---	02	---	02

22. Number of Visiting Faculty /Guest Faculty engaged with the College:

NIL



23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	Year 1 2012-13		Year 2 2013-14		Year 3 2014-15		Year 4 2015-16	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	13	17	17	13	16	19	22	15
ST	-	-	1	-	3	-	-	1
OBC	201	188	181	191	155	257	218	207
General	10	6	10	8	9	11	9	7
Others	7	9	5	10	10	12	12	14

(2016-17 admissions are in progress)

24. Details on students enrollment in the college during the current academic Year (2015-16):

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	399	44	---	---	443
Students from other states of India	53	9	---	---	62
NRI students	---	---	---	---	---
Foreign students	---	---	---	---	---

25. Dropout rate in UG and PG (average of the last two batches):

		2014-15	2015-16
UG	:	13	17
PG	:	Nil	Nil

26. Unit Cost of Education (2015-16)

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

- a) Including the salary component : Rs. 19,320/-
b) Excluding the salary component : Rs. 7,794/-

27. Does the college offer any programmes in distance education mode (DEP)?

YES

If yes,

a. Is it a registered centre for offering distance education programmes of another University?

YES



b. Name of the University which has granted such registration:

UNIVERSITY OF MADRAS, CHENNAI
ANNAMALAI UNIVERSITY, ANNAMALAI NAGAR

c. Number of programmes offered:

UNIVERSITY OF MADRAS - 10 Courses
ANNAMALAI UNIVERSITY - 04 Courses

d. Programmes carry the recognition of the Distance Education Council:

YES

28. Provide Teacher-student ratio for each of the Programme/course offered

Name of the Course	Teacher-student ratio
B.Sc. (Mathematics)	12.5 :1
B.Sc. (Physics)	7 :1
B.A. (English)	11 :1
B.Sc. (Computer Science)	14.1 :1
BCA	14 :1
B.Sc. (I.T.)	9 :1
B.Com.	16.5 :1
B.Com. (C.S.)	17 :1
BBA	15 :1
M.Sc. Mathematics	9 :1
M.Com.	3.3 :1
M.Sc. (Computer Science)	3.5 :1

29. Is the college applying for Accreditation : Yes, Cycle-1

Re-Assessment : NA

30. Date of accreditation*

NA

31. Number of working days during the last academic year: 2015-16

230 days



32. Number of teaching days during the last academic year: 2015-16

(Teaching days means days on which lectures were engaged excluding the examination days)

190 days

33. Date of establishment of Internal Quality Assurance Cell IQAC

IQAC established on 16-04-2014

Annexure – II copy enclosed

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC:

Submitted for 2014-15 and 2015-16

35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information).

- Basic free Hindi Classes are conducted for the interested students
- Student's Plant Nursery and Herbal Garden are established and maintained by the students
- Vermi compost unit is established
- Village Community Development Programme is carried out in nearby village (Kombakkam).
- Our college has been given award consecutively for the last seven years by the government of Puducherry for its magnanimous donation of blood by our students to the blood bank of general hospital.
- Regularly participated in Nature conservation and eco-development camp conducted by Anglade Institute of Nature History, Shenbaganur, Kodaikanal.
- Collect and distribute books and clothes to Orphanages through Smile Foundation
- Information relating to higher studies, competitive examinations, job opportunities and other important events is disseminated to the students through NSS co-ordinator.
- Language Lab is installed to improve the communication skills
- Inculcated the practice of segregating in degradable and non-degradable waste separately.
- Spoken Hindi and French Classes are planned for Staff members.

Annexure - I Copy of 2(f) certificate

Ph. 23236351, 23232701, 23237721
23234116, 23235733, 23232317
23236735, 23239437, 23239627

Extension No. 413 (CPP-I Colleges)
UGC Website: www.ugc.ac.in
F. No. 8-365/2012 (CPP-I/C)



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February, 2013

OFFICE CORRIGENDUM

5 MAR 2013

The name of Saradha Gangadharan College, Puducherry – 605 001, Pondicherry was included under Section 2 (f) of the UGC Act, 1956 vide letter of even no. dated 08.11.2012. Inadvertently, it was mentioned in the inclusion letter that the College is teaching upto Bachelor's Degree while the College is teaching upto Master's Degree. Therefore, "Saradha Gangadharan College, Puducherry – 605 001, Pondicherry" may now be treated as included in the list of Colleges prepared under Section 2 (f) of the UGC Act, 1956 under the head 'Non Government Colleges teaching upto **Master's Degree**'.

Yours faithfully,


(Raksha Pahwa)
Under Secretary

Copy to:-

1. The Registrar, Pondicherry University, Puducherry – 208 024, Pondicherry.
2. The Principal, Saradha Gangadharan College, Puducherry – 605 001, Pondicherry.
3. The Secretary, Government of India, Ministry of Human Resource Development, Department of Secondary Education & Higher Education, Shastri Bhavan, New Delhi – 110 001.
4. The Secretary (Education), Andaman & Nicobar Islands Administration, Secretariat, Port Blair – 744 101, (Andaman and Nicobar).
5. The Joint Secretary, UGC, South Eastern Regional Office (SERO), P.B. No. 152, A.P.S.F.C. Building, IV Floor, 5-9-194, Chirag Ali Lane, Hyderabad - 500 001, (Andhra Pradesh).
6. Publication Officer (Website-UGC), New Delhi.
7. Section Officer (F.D.-III Section), U.G.C., New Delhi.
8. Guard file.


(Sunita Gulati)
Section Officer

Ph. 23236351, 23232701, 23237721
23234116, 23235733, 23232317
23236735, 23239437, 23239627

Extension No. 413 (CPP-I Colleges)
UGC Website: www.ugc.ac.in



SPEED POST

विश्वविद्यालय अनुदान आयोग
बहादुरशाह जफर मार्ग
नई दिल्ली-110 002
UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110 002

F. No. 8-365/2012 (CPP-I/C)
May, 2013

MS

The Principal
Saradha Gangadharan College
Lake Road, Velrampet
Puducherry – 605 001
Orissa

21 MAY 2013

Sub: Inclusion of College under Section 2(f) & 12(B) of the UGC Act 1956.

Sir,

With reference to your letter no. SGC/2(f)&12(b)/2012-13/560 dated 13.03.2013 on the above subject, I am directed to enclose a copy of signed corrigendum upto PG level.

Yours faithfully,

(P.K. Sharma)

(P.K. Sharma)
Under Secretary

Encl. As above

Annexure - II Copy of IQAC Committee



Saradha Gangadharan College
(Recognized by UGC under section 2(f) of the UGC Act 1956 as PG Institution)
(Affiliated to Pondicherry University)

Date: 16-04-2014

Order

Sub: High-Level Committee of IQAC - Constituted – Reg.

The management of our college having decided to take up the process of assessment and accreditation process of NAAC (National Assessment and Accreditation Council) is constituting the high level committee of IQAC (Internal Quality Assurance Cell) with the following members:

- | | | |
|--|---|--------------------|
| 1. Principal | - | Chairperson |
| 2. Vice-Chairman | - | Management Member |
| 3. Associate Director | - | Member |
| 4. Mr. V. Meenatchi Sundaram,
Chartered Accountant | - | Management Nominee |
| 5. Mrs. J. Madhupriya, HOD
PG Computer Science | - | Faculty Member |
| 6. Dr. M. Geetha, HOD PG
Mathematics | - | Faculty Member |
| 7. Dr. N. Hemamalathi, HOD
Language Department | - | Faculty Member |
| 8. Mr. Selvamuthukumar, Director
of Aditya Robotics & Automation
(Pvt.) Ltd. | - | Industrialist |
| 9. Mr. P. Jayaraj, Chairman,
Annai Velanganni Hr. Sec. School,
Pondicherry | - | Alumni |
| 10. Mr. S. Kumar, HOD PG
Commerce | - | Coordinator |

The above committee shall discuss various aspects of institutional functioning to develop realistic and attainable quality bench marks or standard for teaching both curriculum and co-curriculum activities and also to chalk out the plans for college development and to give suggestions to the management to achieve institutional aims and objectives.


CHAIRMAN



CRITERION WISE INPUTS





Criterion I
CURRICULAR ASPECTS





CRITERION I: CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

The vision, mission, core values and modus operandi of our institution are enumerated below.

Vision

- To provide quality higher education to the students in Science, Humanities and Commerce.
- To make the students to realize their role in serving the Society and contribute to the National development.
- To offer value based education to develop self-confidence and commitment to Society.

Mission

- To instill very high standard of integrity, discipline and knowledge.
- To make the students technologically superior and ethically strong to improve their quality of life.
- To pay individual attention, monitor the progress and appraise the parents to mould the students as good citizens.
- To inculcate social, cultural, economic and environmental values among the students.



Core Values

Saradha Gangadharan College is a ground for training the incumbents in:

- Team Work
- Moral and Ethical values
- Mutual Trust and Respect
- Honesty and Integrity
- Dignity of Labour

The vision and mission are properly communicated to students, teachers, staff and other stakeholders through

- Website
- Prospectus
- Sign boards
- Meetings
- Career guidance programmes,
- TV channels, etc

1. Our institution has a clear vision, mission and core values and all our programmes are well stipulated to achieve them. These are conveyed to the students by the faculty members. Academic calendar helps us to schedule our plan in advance with the motto of achieving these goals.
2. Over the years, various courses have been introduced to give academic flexibility to our students. Having started with four UG programmes, presently there are nine streams for undergraduates and three postgraduates. This clearly shows that the vision of the institute meets the demands of society.
3. New streams have been added gradually over the years without compromising the quality education.
 - Consistent good results certify high quality education and reputation.
 - Good placement of students indicates how they have been trained and groomed to make themselves fit to choose the career in the college.
 - The commitment of the institution towards its vision is proven by the interest taken by the members of faculty in pursuing Ph.D and qualifying for NET



1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

- At the beginning of every academic session the Principal convenes a meeting to lay down the general guidelines for pursuing academic calendar.
- The institution directs all the departments and staff members to prepare a lesson plan for each subject and follow accordingly.
- The records of class work are maintained by the staff members and monitored by the Heads of the Department.
- Assignments are given to the students based on their syllabus which motivates them to refer books and prepare their study material.
- This makes the students to consult various reference books, to use internet facility e-journals, e-books etc., to acquire knowledge, beyond class room learning.
- Faculty member also provides the study material to the students wherever it is required by them.
- Two Internal Assessment Tests and a Model Examination are conducted for each semester which will help the students to improve their performance in the university examinations.
- Feedback from the students is obtained and necessary action taken to redress their grievances, if any.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

The College is affiliated to Pondicherry University, Pondicherry. The university provides the entire course syllabus, list of text books and reference books, question pattern, list of practical experiments / titles / programs, etc., which enables the teacher to follow the curriculum effectively.

Matters relating to the implementation of the curriculum and teaching practices are discussed in the meetings of each department. Besides, in their individual capacity, faculty members can approach the institution for resources (books, journals, field trips, etc.) that they might require for effective implementation of the curriculum.



1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.

- Curriculum is designed by Pondicherry University, Puducherry, and the affiliated colleges have to strictly follow it. Our faculties who are members of University Board of studies are involved in curricular designing. Based on the requirements, value added courses on information technology and accounting packages are introduced.
- Following the syllabus, study materials are updated from time to time and the students are provided with the latest knowledge in their field of study and trained accordingly. Latest books and journals pertinent to the subject are procured and placed in the General Library for use.
- Though the college relies on the globally trusted and conventional teaching strategy, i.e., the chalk and talk method, still the teaching faculty is trained by the computer department to make them familiar with the use of computers to supplement their class room lectures with latest techniques, which are as follows:
 - **Modern Teaching Methods:** Along with traditional teaching methods the faculty makes use of the modern technological resources like, audio video cassettes, LCD projectors, internet, e- notes, etc.
 - **Well equipped laboratories** are provided by the college for better understanding of the subject.
 - **Invited Talks:** The College organizes special lectures by inviting experts from various fields to share their knowledge with the students besides conducting Personality Development Programmes.
 - **Workshops:** Students knowledge is supplemented and enriched practically by conducting workshops on various latest topics.
 - **Educational Tours:** The students are also taken out on educational tours such as industries/trade fairs, exhibitions and places of historical importance to provide them with the first hand knowledge.
 - **Remedial Coaching:** For effective curriculum delivery, the college has got the provision of special/ remedial classes for slow learners.



- The central library of the college has hundreds of books for different departments and journals for reference. The other facilities provided in the library are listed below –
 - Latest National Journals and Periodicals available.
 - Back Volume Journals.
 - Past years' University Question Papers available.
 - Project Reports available
 - CD's available
 - Inflibnet N-List (Through which one can access 2100 e-journals and 51000 e-books)
 - List of newly arrived books is displayed on notice board.
 - Weekly display of employment news on notice board.
 - **Departmental Library:** All departments have their own departmental library which is well equipped. Its mission is to enhance knowledge and instill thirst for research and learning in our students which will enable them to make a valuable contribution to the society in future.

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalization of the curriculum?

As an affiliated institution of the Pondicherry University, the institution strictly adheres to the directives of the university in the effective operationalization of the curriculum. Interaction with beneficiaries such as industry and research bodies takes place at the level of the University.

However, The College regularly organises guest lectures and seminars. Experts from the industries and the academic fields are invited to talk to the students and the faculty to provide their perspective on various aspects of the curriculum and the needs of the respective fields.

The institution interacts with research bodies and the University through members of Board of Studies for bringing out significant changes in curriculum.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc).

The following faculty members are representing the Board of Studies of the university and giving their suggestions to improve the quality of syllabus by including the current trends in the syllabus.



S. Jayakumar, Associate Director Former HOD of Commerce	Member of the Board of Studies of the Pondicherry University for B.Com./B.Com.(C.S.)/BBA/M.Com. courses
K. Manivannane, HOD (Physics)	Member of the Board of Studies of the Pondicherry University for U.G. Physics course

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If ‘yes’, give details on the process (“Needs Assessment”, design, development and planning) and the courses for which the curriculum has been developed.

The institution strictly follows the curriculum prescribed by Pondicherry University. However, the college tries to supplement the syllabus through different methods of teaching, seminars, workshops and guest lectures by inviting experts from various fields.

1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

Once the academic session is started all the decided action plans are followed. The institution communicates with all the stakeholders to ensure that objectives of the curriculum are achieved in the course of implementation. The institution monitors the students’ performance by conducting written tests regularly. Feedback system monitors the faculty performance and the status of syllabus completion. The management involves in reviewing the university examination results and receives feedback from the students and staff members. Based on the achievement, proper guidance and counseling are given to meet the objectives of the curriculum.

1.2 Academic Flexibility

1.2.1 Specifying the goals and objectives give details of the certificate/diploma/skill development courses etc., offered by the institution.

University does not offer any certificate/diploma/ skill development courses. However, the following courses are offered and certificates are distributed. For example:



S.No	Name of the Courses	Organisation conducting the courses
1	Certificate Course Financial Accounting packages and other IT related certificate courses	Telecommunication and Consultants India Ltd, Government of India Organisation
2	ICT Finishing School Programme (It covers Spoken English, Basics of Structure Query Languages and Computer Programming Languages(c), Personality Development (Table Manners, etc), SWOT, GD, Basics Interview Skills and Mock Interview)	Puducherry e-Governance Society, Government of Puducherry organisation through ICT Training Academy
3	CISCO Certificate Network Associate (CCNA) It covers modules like Fundamentals of Networking, Subnetting; Fundamentals of Routing, Analysis of Network Traffic Dynamic Routing; Switching, Packet Filtering, Network Address Translation, Dynamic Host Configuration Protocol, IPV6m Wide Area Networks, Virtual Private Network, IP Adressing	Sarvajith Teck Park, Pondicherry
4	Networking Training (PMKVY) Under Government Skill Certification and Monetary Reward Scheme Training is given in career placement and advancement areas	Bypro and UTL Technologies

1.2.2 Does the institution offer programmes that facilitate twinning /dual degree? If 'yes', give details.

No. The college does not offer any dual degree programmes on its own.

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:

- Range of Core /Elective options offered by the University and those opted by the college
- Choice Based Credit System and range of subject options



- **Courses offered in modular form**
- **Credit transfer and accumulation facility**
- **Lateral and vertical mobility within and across programmes and courses**
- **Enrichment courses**

The curriculum offers the following electives/optional papers:

Under Graduate Courses

B.Sc.(Computer Science)	<u>Elective-I:</u> a. Multimedia Concepts <u>Elective-II:</u> a. Data Warehousing and Mining
BCA	<u>Elective-I:</u> a. Client / Server Technology <u>Elective-II:</u> a. Network Security b. IT Project Management
B.Sc.(Information Technology)	<u>Elective-I:</u> a. Client / Server Technology <u>Elective-II:</u> a. Data Warehousing and Mining
B.Com.	<u>Optional Papers:</u> 1. Principles of Marketing. 2. Consumer Behaviour. 3. International Marketing. 4. Advertising and Sales Promotion.



Post Graduate Courses

M.Sc.(Computer Science)	<u>Elective-I:</u> a. Principles of Programming Languages <u>Elective-II:</u> a. Multimedia Systems and Applications <u>Elective-III:</u> a. Data Mining & Warehousing c. Software Testing and Quality Assurance
M.Com.	<u>Optional Papers:</u> 1. Advertising and Sales Management. 2. Marketing Research. 3. Brand Management. 4. Services Marketing.

- Foundation course (Tamil, Hindi and French) is offered for all programmes and English language is offered for all the programmes except BCA.
- Back papers can be cleared within the time frame of the University.
- Lateral entry is allowed in B.Com and B.Sc. (Computer science)
- We impart soft skill training

1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

All the courses are self financed. The details of the courses are as follows:

LIST OF PROGRAMMES: UNDER GRADUATE COURSES

B.Com.
B.Com.(Corporate Secretaryship)
BBA
B.Sc.(Computer Science)
BCA
B.Sc.(Information Technology)
B.Sc.(Physics)
B.Sc.(Mathematics)
B.A.(English)

**POST GRADUATE COURSES**

M.Com.
M.Sc.(Computer Science)
M.Sc.(Mathematics)

Admissions: Admission is done purely on the merit basis as per the guidelines of Pondicherry University, Puducherry

Curriculum: The curriculum is designed by the Pondicherry University and implemented by the College through the well prepared socially committed patterns of instructions. Teaching aids like LCD projectors, Computer and audio equipments are used for effective planning, implementation and effective delivery of the different subjects.

Fee Structure: The detail of fee structure for all streams is decided by the College Trust. The same is uploaded on the website.

Teachers' Qualifications: As per UGC norms, the college appoints teaching and non-teaching staff.

List of the teaching Staff who are Ph.D., NET selected, SET selected.**Staff members with Ph.D.**

S. No	Name and Designation
1	Dr. L.Nadarajan, Principal
2	Dr. N. Hemamalathi, Associate Professor in Tamil
3	Dr. B. Kuppaswamy, Associate Professor in Tamil
4	Dr. V. V. Covindammalle, Associate Professor in Tamil
5	Dr. S. Cynthia Ruth, Associate Professor in English
6	Dr. M. Parimala, Assistant Professor in English
7	Dr. G. Marie Antonette Nancy, Assistant Professor in English
8	Dr. S. Pandurangan, Associate Professor in Commerce
9	Dr. T. Muthukumaran, Associate Professor in Commerce
10	Dr. M. Geetha, Associate Professor in Mathematics
11	Dr. K. Anuradha, Associate Professor in Commerce
12	Dr. S. Neeraja, Associate Professor in Statistics
13	Dr. Kalaivani, Assistant Professor in Physics

**Staff members who have cleared NET**

S. No	Name and Designation
1	S. Kumar, Assistant Professor in Commerce
2	K. Madane, Assistant Professor in Commerce
3	N. M. Sivarajan, Assistant Professor in Economics
4	T. Muthukumaran, Associate Professor. in Commerce
5	S. Sharmila Devi, Assistant Professor in Commerce
6	M. Vijayalakshmi, Assistant Professor in Commerce
7	K. Anuradha, Associate Professor in Commerce
8	N. Yogalakshmi, Assistant Professor in Commerce
9	S. Prakash, Assistant Professor in Economics
10	B. Lakshumi Narayanan, Assistant Professor in Commerce
11	K. Saranya, Assistant Professor in Commerce
12	M. John Jacob, Assistant Professor. in Computer Science
13	R. Santhoshkumar, Assistant Professor in Tamil
14	K. Kavitha, Assistant Professor in Hindi
15	Dr. B. Kuppuswamy, Assistant Professor. in Tamil
16	Dr. V. V. Covindammalle, Assistant Professor in Tamil
17	L. Corenelia Latha Rayane, Assistant Professor in English
18	G. Marie Antonette Nancy, Assistant Professor in English
19	S. Valarmathi, Assistant Professor in English
20	S. Nithya, Assistant Professor in Computer Science

Staff members who have cleared SET/SLET

S. No	Name and Designation
1	S. Natarajan, Assistant Professor in Commerce
2	K. Madane, Assistant Professor in Commerce
3	S. Jayakumar, Assistant Professor in Commerce
4	G. Arun, Assistant Professor in Commerce
5	T. Muthukumaran, Associate Professor in Commerce
6	N. Yogalakshmi, Assistant Professor in Commerce
7	S. Sharmila Devi, Assistant Professor in Commerce
8	B. Lakshuminarayanan, Assistant Professor in Commerce
9	R. Saravanan, Assistant Professor in Mathematics
10	R. Kalpana, Assistant Professor in Mathematics
11	F. Jeny Sandana Brina Rouvier, Assistant Professor in Computer Science
12	S. Roshnara Banu, Assistant Professor in Computer Science
13	S. Parameshwari, Assistant Professor in English
14	C. Oumayal, Assistant Professor in English
15	G. Marie Antonette Nancy, Assistant Professor in English
16	K. Kavitha, Assistant Professor in Hindi



1.2.5. Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.

Skill oriented Programmes:

1.	Personality Development course, Resource Person Prof. Panchanathan, Trichy, 100 students participated
2.	Seminar on Ways and Means to start enterprise Resource Person Mr. G. Jayaraman, Technical Officer, DIC, Govt. of Puducherry, 50 students participated.
3.	Certificate Course in Financial Accounting with Tally conducted by TCIL-IT, 120 hrs for 41 students.
4.	Three days workshop on Business Plan conducted by Entrepreneur Development Cell through SALT LIFE SKILL Academy, 30 students benefited
5.	CISCO Certificate Network Associate conducted by Sarvajith Technology, 25 students participated
6.	Soft skill and IT skill conducted by ICT Finishing School Academy, 73 students participated.
7.	Entrepreneurial Development programme conducted by SALT LIFE SKILL Academy, 50 students participated
8.	Entrepreneurial Development programme conducted by ICTACT, 40 students participated



1.3 Curriculum Enrichment

1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

Yes, the academic programmes are in line with the institution's goals and objectives and they address directly or indirectly to the needs of the society and are relevant to the regional/national and global trends and developments. The curricula and the syllabi are framed and administered by Pondicherry University, to which the institution is affiliated. It also provides ecology and environmental awareness, value orientation, employment and ICT skills.

1.3.2 What are the efforts made by the institution to modify, enrich and organize the curriculum to explicitly reflect the experiences of the students and cater to needs of the dynamic employment market?

The members of the Board of Studies of our institution submit the demands based on the educational needs for up-gradation and modification of the curriculum. Whenever the change is required, the syllabi will be modified and circulated to the affiliated colleges by the university.

Employment aspects of curriculum design per se are beyond the University cannot be altered or adjusted by the College at its own. However, wherever possible, the individual teachers bring in their experience and employment related attributes within the course-work. Similarly, industrial trainings and experience for the interested learners are facilitated by the individual faculty members by making appropriate recommendations. The students are taken to industrial visits regularly to comprehend the practical aspects of running Industries and their management.

Besides this, the College invites people from industry, society, and prospective employers' representatives to come and share their expectations with the learners in common or special interest groups, from time to time.

In the academic year 2015-16, the students of PG Commerce, with marketing as their specialization, organized S G C Tycoon 2015, a marketing Mela, wherein they gained hands on experience on marketing skills.



1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

The College as a co-education institution, its various units and individual faculty members cultivate an environment wherein due focus comes on the cross-cutting issues about society. Various programmes, interest groups, and events are organized from time to time for the purpose.

To avoid cross cutting issues such as gender, climate change, etc., following committees are formed to monitor and take care of the students when they are in trouble.

1. Anti-Ragging Committee – To protect the girls and boys from the harmful activities. In our institution no such activity has been registered so far.
2. Information and Communication Technology (ICT) in the curriculum, for equipping the students to compete in the global employment market, has been made possible by offering this as a part of the curriculum in every branch of study offered by the Institution.
3. Students are given intensive coaching both theoretically and practically in all aspects pertaining to Communication Technology. Library facilities with the latest books and Journals are also extended to the students. Internet facilities are also provided to augment their knowledge.
4. Gender sensitization programmes are conducted on ladies safety, health care, physical fitness, both theoretically and practically.
5. Students are made to participate in green environment, tree planting, campus cleaning, etc.

1.3.4. What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

- ❖ **Moral and ethical values.**
- ❖ **Employable and life skills.**
- ❖ **Better career options.**
- ❖ **Community orientation.**
- The institution offers many value added courses/enrichment programmes in which students may join as per their preference. These Value Added Programs help the students to have self confidence and motivate them to become young entrepreneurs.



- The institution offers programmes like NSS, YRC, RRC, Fine Arts, career guidance and Placement, etc. where students can join to enhance moral and ethical values to their life.
- National Social Service Scheme (NSS) renders service to the nearby villages with our NSS volunteers by camping in the select villages for cleaning and creating and conducting awareness programmes on adult literacy in villages.
- Youth Red Cross (YRC) plays an eminent role and it encourages the students to take part in Awareness Rally such as Importance of wearing Helmet, Avoid Plastics, Blood Donation Camp, Road Safety etc.
- Red Ribbon Club (RRC) makes the students to create awareness on AIDS by conducting orientation programmes.
- Fine Arts: It helps the students to motivate and inculcate their hidden talents and make the students to develop their unique skills and encourage them to participate in various intercollegiate cultural events.
- Placement cell: It plays an important role in developing the students to excel themselves in this competitive world. Placement cell gives soft skill training such as Personality Development, Interview techniques, Pre Interview Preparation, Group Discussion, Aptitude classes, etc which enables the students to overcome the fear on employability.
- Rrotract Club students are trained in tree planting, plant nursery and it has also to set up a vermi compose unit in our college campus
- The college is the Institutional member of Sri Aurobindo Society, Pondicerry (Known as Society of National Importance) for conducting various activities like Youth Camps, seminars and workshops on personality and self management related topics.

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

The institution has a mechanism of collecting feedback from students to evaluate teaching and syllabus completion. Students performance reports are analyzed and corrective measures are taken to enrich the curriculum.

Class Committee meeting is conducted to know the actual status on the syllabus coverage, teachers' performance or for any other problems. Based on the minutes of the meeting, corrective measures are taken to help the students to solve their problems.



1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

Two assessment tests are conducted prior to the university examination to monitor and evaluate the students' performance. Counseling is given to the students to improve the learning skills and education.

1.4 Feedback System

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

The institution is affiliated to Pondicherry University and the curriculum is designed and developed by the members of the Board of Studies. Our faculties who are all in the Board of Studies take part in the planning of curriculum design and offer their valuable suggestions.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

Yes, the institution has a regular practice of collecting feedback from the students regarding the syllabus coverage and teaching.

1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)

During the academic year 2011-12 the institution started the new U.G. course namely B.A. (English).

Any other relevant information regarding curricular aspects which the college would like to include.

Nil



Criterion II
**TEACHING, LEARNING
AND EVALUATION**





CRITERION II: TEACHING - LEARNING AND EVALUATION

2.1. Student Enrolment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

Wide publicity for admission to our college is given through advertisements in newspapers, FM and local TV channels. The prospectus issued by the college enables applicants to understand the courses offered, eligibility criteria, fees structure and the process of admission. Our website provides the profile of the college in detail. It features our vision and mission, the courses offered, departmental details, the co-curricular and extra – curricular activities provided.

TRANSPARENCY

- The College makes sure that the admission process is carried out according to the rules laid down by the University to maintain transparency.
- The Admission Committee is formed by the college to look after the various queries put up by the students during the process.
- The entire process is closely observed by the administration and also scrutinized by the University on a regular basis.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

- Application forms are serially numbered.
- Applications are issued and filled in applications are received by the administrative office.
- After sorting out the applications a merit list is prepared, based on which students are selected and are informed through call letters.
- An Admission Committee oversees the entire admission process

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

Particulars of minimum and maximum percentage of marks for admission at entry level for the years 2012-13; 2013-14; 2014-15 and 2015-16 are given below:

**For 2012-13**

S.No	Courses	Minimum Marks	Maximum Marks
1.	B.Com.	59.00	94.00
2.	B.Com.(C.S.)	45.00	90.64
3.	B.B.A.	43.00	86.00
4.	B.Sc.(C.S.)	48.60	79.75
5.	B.C.A.	50.00	70.03
6.	B.Sc.(I.T.)	44.08	80.00
7.	B.Sc.(Mathematics)	50.00	74.00
8.	B.Sc.(Physics)	43.00	61.75
9.	B.A.(English)	51.03	73.00
10	M.Com.	49.06	66.00
11	M.Sc.(Mathematics))	54.65	90.00
12	M.Sc.(C.S.)	51.00	67.75

For 2013-14

S.No	Courses	Minimum Marks	Maximum Marks
1.	B.Com.	48.00	98.00
2.	B.Com.(C.S.)	40.00	89.00
3.	B.B.A.	42.00	74.00
4.	B.Sc.(C.S.)	51.00	90.30
5.	B.C.A.	44.50	92.92
6.	B.Sc.(I.T.)	42.00	72.50
7.	B.Sc.(Mathematics)	43.75	92.40
8.	B.Sc.(Physics)	43.00	92.40
9.	B.A.(English)	40.00	89.00
10	M.Com.	47.50	78.15
11	M.Sc.(Mathematics))	56.35	75.79
12	M.Sc.(C.S.)	51.00	86.18



For 2014-15

S.No	Courses	Minimum Marks	Maximum Marks
1.	B.Com.	53.62	94.00
2.	B.Com.(C.S.)	54.00	96.00
3.	B.B.A.	42.83	81.80
4.	B.Sc.(C.S.)	47.00	87.83
5.	B.C.A.	46.50	89.75
6.	B.Sc.(I.T.)	44.00	78.83
7.	B.Sc.(Mathematics)	46.83	80.00
8.	B.Sc.(Physics)	47.40	74.30
9.	B.A.(English)	40.00	79.80
10	M.Com.	49.76	69.48
11	M.Sc.(Mathematics))	51.91	86.31
12	M.Sc.(C.S.)	50.91	80.00

For 2015-16

S.No	Courses	Minimum Marks	Maximum Marks
1.	B.Com.	60.00	96.00
2.	B.Com.(C.S.)	49.00	90.00
3.	B.B.A.	40.00	78.00
4.	B.Sc.(C.S.)	49.00	85.00
5.	B.C.A.	50.00	89.00
6.	B.Sc.(I.T.)	55.00	92.00
7.	B.Sc.(Mathematics)	47.00	87.00
8.	B.Sc.(Physics)	48.00	93.00
9.	B.A.(English)	41.00	87.00
10	M.Com.	53.00	85.00
11	M.Sc.(Mathematics))	52.00	85.00
12	M.Sc.(C.S.)	52.00	83.00



2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If ‘yes’, what is the outcome of such an effort and how has it contributed to the improvement of the process?

Yes. The Admission Committee looks into admission process. Students’ profile from the first year till third year is maintained and updated periodically. This helps to monitor their academic progress. Over the years, it is observed that we have been getting students with a higher percentage and a larger number of applications, as can be observed from the data given in 2.1.3

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

- ❖ SC/ST,
- ❖ OBC,
- ❖ Women,
- ❖ Differently abled
- ❖ Economically weaker sections,
- ❖ Minority community
- ❖ Any other

The College is affiliated to Pondicherry University and adheres to the mandatory requirements during admission. As articulated in our Vision / Mission statement it is committed to serve the needs of the poor and the marginalized. A large number of our students belong to this category. Admission is open to students coming from all States, all categories and with different abilities. The details of students admitted category-wise for the years 2012-13; to 2015-16 are given below:

Categories	2012-13		2013-14		2014-15		2015-16	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	13	17	17	13	16	19	22	15
ST	-	-	1	-	3	-	-	1
OBC	201	188	181	191	155	257	218	207
GENERAL	10	6	10	8	9	11	9	7
OTHERS	7	9	5	10	10	12	12	14

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.

The demand ratio for the last four years in UG & PG courses is given in the following table. It is obvious that there is good and continuous demand for all the courses.



Graduates	Courses	2013-14			2014-15		
		No. of Applications Received	No. of Students Admitted	Demand Ratio	No. of Applications Received	No. of Students Admitted	Demand Ratio
UG	B.A.(English)	84	40	2.1:1	75	40	1.87:1
	B.Sc.(Mathematics)	93	36	2.6:1	117	60	1.95:1
	B.Sc.(Physics)	7	7	1:1	33	30	1.1:1
	B.Com.	328	59	5.5:1	312	60	5.2:1
	B.Com.(Corporate	236	60	3.9:1	257	60	4.3:1
	B.B.A	123	59	2.08:1	106	48	2.2:1
	B.Sc.(Computer Science)	174	41	4.2:1	194	50	3.88:1
	B.C.A.	96	41	2.34:1	105	50	2.1:1
	B.Sc.(Information Technology)	45	21	2.14:1	96	39	2.5:1
PG	M.Sc.(Mathematics)	31	27	1.14:1	26	20	1.3:1
	M.Sc.(Computer Science)	22	16	1.3:1	25	18	1.38:1
	M.Com.	33	29	1.13:1	26	19	1.3:1

Graduates	Courses	2015-16			2016-17		
		No. of Applications Received	No. of Students Admitted	Demand Ratio	No. of Applications Received	No. of Students Admitted	Demand Ratio
UG	B.A.(English)	66	40	1.65:1	66	40	1.65:1
	B.Sc.(Mathematics)	87	60	1.45:1	104	60	1.73:1
	B.Sc.(Physics)	49	40	1.22:1	92	39	2.35:1
	B.Com.	217	59	3.67:1	319	59	5.40:1
	B.Com.(Corporate Secretaryship)	82	60	1.36:1	88	60	1.46:1
	B.B.A	60	54	1.11:1	64	60	1.06:1
	B.Sc.(Computer Science)	122	47	2.59:1	153	49	3.12:1
	B.C.A.	89	50	1.81:1	101	49	2.06:1
	B.Sc.(Information Technology)	40	38	1.08:1	50	42	1.19:1
PG	M.Sc.(Mathematics)	30	23	1.2:1	Admission is in progress		
	M.Sc.(Computer Science)	16	16	1:1			
	M.Com.	15	15	1:1			



2.2 Catering to Students Diversity

2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

The institution has differently-abled students and caters to their needs. It has been felt that differently-abled persons need special arrangements for their mobility and independent functioning.

The college ensures that all existing structures as well as future construction projects in the campus are made disabled friendly.

The college has special facilities such as ramps, wheel chair and restroom designed to suit the special needs of differently-abled. Teachers and students are made aware of and seen what best can be rendered. Government schemes are made familiarized to them.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

Yes. The faculty members assess the student at beginning the course with the help of the information sheet collected from each student regarding results of previous examination, economic background, hobbies of interest, sports and cultural activities. However, we do not have a formal mechanism in place.

2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/Add-On/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

Programmes for enrichment of students' personality development are conducted and motivate them for an innovative and creative mindset.

Wherever a disadvantageous learner is identified by the class teacher, the teacher gives him/her all possible help including counselling and intensive coaching with extra care.

The other strategy is the conduct of bridge course for newly admitted students to improve their communication skill and to train the students in the language lab to improve their spoken English.



2.3.2 How does IQAC contribute to improve the teaching-learning process?

The IQAC has been active in contributing to the Teaching-Learning process. It conducts meetings to evaluate and formulate policies. External experts, alumni and student representatives in the committee contribute to raising the bar at all levels. Parameters are identified for various academic and administrative activities. Recommendation and strategies are sorted to improve the Teaching-Learning process in terms of organisation of seminars, conducting workshops and inviting guest lectures. The management also contributes towards advancing learning skills of Staff and students by providing the required infrastructure and resources. The IQAC also looks into the feedback mechanism at the exit level for the graduating students and parents' feedback for the current students. It makes recommendations based on the outcomes expressed.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

Although the traditional chalk and talk lecture method is predominantly used, different other methods are adopted to make teaching an exciting and interactive exercise.

The teachers of science departments arrange for student-centric learning strategies by focusing on application-based experiments.

Teachers of other departments along with lecture method use group discussions; film shows on relevant topics, students' seminar etc. in order to motivate them beyond the scope of theoretical knowledge only.

Group projects and presentation are allocated to the students in order to inculcate the habit of collaborative learning. To promote independent learning, a few topics of the subject are allocated to the students. Performance of the students is evaluated based on their respective presentations.

The various other methods used by the departments are the following:

- Students' seminars
- Invited lectures by external speakers
- Use of audio-visual aids
- Interactive sessions
- Group discussions among the students
- Film shows
- Case studies and projects



- Excursions
- Use of LCD projector
- Power-point presentation
- Field trips

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life long learners and innovators?

The college nurtures the critical thinking through ,debates ,Group Discussions, extempore, role-play , brain storming session, Essay writing, General Knowledge Competitions, Debate Competitions, Elocution, exhibitions, etc.

Critical thinking is nurtured among students by providing them critical thinking tasks. Events to augment the co- scholastic abilities of the students are conducted every year. Some of them include

- Students are afforded with opportunities to evaluate their progress regularly
- Students are encouraged to pose questions regularly in class
- Providing class projects engage students in analysis, synthesis, and evaluation.
- Students are given opportunities to consider various opinions and to justify their own beliefs.
- The college promotes the students to participate in various competition conducted by the renowned institutions like Vellore Institute of Technology (VIT), St. Joseph’s College, Cuddalore, Kongu Engineering College, Erode, KCS Kasi Nadar College of Arts & Science, Vithya Sagar College, R.V.S. College of Arts & Science, Karaikal and a variety of reputed institutions in the Union Territory of Puducherry. Not only prizes have been awarded for our students but also our college has been honoured with the overall Trophies from some institutions. A few prizes are won by our students in youth festivals and other district and state level competitions bears a testimony to it.
- College organizes study tours to visit industries to sharpen the critical thinking among students. Group discussions, debates and seminars are organized in which students explore new ideas and also get a chance to listen to the expert views of eminent professionals.



- Creativity is nurtured through the preparation of models, projects works, development of study material, etc. Some departments give the students the task of presenting the book review of famous authors that gives challenge to the advance learners as well. The institution focuses on making the students innovative thinkers.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

- The use of modern multi-media teaching aids like LCD projectors, Internet enabled computer systems are usually deployed in computer labs and conference hall for instructions as well as other student learning experiences.
- The college is connected to INFLIBNET and all faculty members and students have access to the e-library
- Pre-entry support and aiding early transition.
- Social interaction and integration.
- Skills/academic development and “learning to learn”.
- Information communication.
- Maintaining engagement and participation.
- Inclusivity and increased student diversity.
- Student centered approaches.
- Identifying ‘at risk’ students and student support.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

- Our institute conducts seminars, conferences, lectures and workshops on various issues in which faculty members and students are encouraged to participate and reap benefits.
- Over the past many years, the faculty has been participating in the conferences and presenting papers in national and international level seminars. Some of the professors have also published their papers in reputed journals with good impact factors. Details are available in the Evaluation reports of respective departments.
- Closing skill gaps by providing the necessary knowledge and skills to face highly competitive job market.



- Support policies that require all students to have a personalized learning plan that clearly maps out a comprehensive strategy to achieve their education and career goals.

2.3.7 Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?

- The College provides general study support for all students. The faculty members of the College engage both in academic and personal counselling regarding choice of subjects during admission, low attendance and poor marks in internal and final examinations, etc. Slow learners are identified through classroom interactions and personal counselling in the classroom by the teachers.
- Tutorial/remedial classes are taken which are beneficial especially for those students who need personal attention. Students are encouraged to interact with the teachers for their individual needs and problems in these classes.
- The College does not have any professional counselling cell.

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

- College encourages the teachers to keep themselves abreast of the latest developments in their respective fields. They are encouraged to use computers, Internet and library resources to enrich their teaching.
- From time to time the college faculty adopts approaches/methods such as seminars, conferences and special lectures. The faculty members are encouraged to participate in National/International level seminars. They are provided with financial assistance for this purpose. The faculty members who attend such seminars/conferences share their experience with students and faculty with the latest information and talent developments

Innovative Approaches in tabular form:

INNOVATIVE APPROACHES
Computer assisted Learning
Power point presentation
Reference to websites, blogs, creation of webpage
Usage of audio visual aids
Interactive sessions
Group discussions
Use of dictionary and news paper
Paper presentations
Field trips, industrial visits and educational Tours
Quiz
Role play and skits
Activities related to creative thinking-Creative writing, best out of waste, poster making, chart making, wall paper
Guest lectures and interactive sessions with Alumni

2.3.9 How are library resources used to augment the teaching-learning process?

In addition to centralized library, departments have a departmental library for reference. The Learning Resource Centre continues to be an essential component of our Institution with its outstanding vision and mission. The combination of carefully selected print and non-print resources accessible via library is supported by exceptionally responsive services. The library continues to provide the following current awareness services in order to alert users to latest information of their interest

- List of new entries
- News items
- Useful Articles
- Faculty publications.

The library has an Open Access System (OPAC) through which one can locate the books available in the library. The range of subjects represented by the library collection, which stands at volumes, reflects our institutions ever growing zest for newer areas of study and research. The catalogues from different publishers are filed. Head of the Departments can order for books from these catalogues after consultation with department members. Our library also maintains record of the papers presented and published by faculty members in national and international seminars.



2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

Occasionally the classes are suspended or the college declares a holiday due to administrative reasons. It is compensated by conducting classes on weekends.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

There is a well-established mechanism by which the institution continuously monitors and evaluates the quality of teaching:

- Continuous Assessment holding class tests, terminal examinations.
- Students' feedback.
- Regular Parent-Teacher meetings.
- Participation of students in seminars.
- Principal and the faculty members of the concerned department individually meet the parents of students with unsatisfactory academic performance.

2.4. Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum

Highest Qualification	Professor		Associate Professor		Assistant Professor		Total	
	Male	Female	Male	Female	Male	Female	Male	Female
Permanent Teachers								
D.Sc./D.Litt.	-	-	-	-	-	-	-	-
Ph.D.	1	-	3	6	-	3	4	9
M. Phil.	-	-	-	-	15	36	15	36
PG	-	-	-	-	3	3	3	3
Temporary Teachers								
Ph.D.	-	-	-	-	-	-	-	-
M. Phil.	-	-	-	-	-	-	-	-
PG	-	-	-	-	-	-	-	-
Part time Teachers								
Ph.D.	-	-	-	-	-	-	-	-
M. Phil.	-	-	-	-	-	-	-	-
PG	-	-	-	-	2	-	2	-



The institution recruits and retains teachers who are competent, experienced and experts in their respective fields of study. The teachers are recruited through selection committees, constituted as per the provisions of Affiliating University.

The institution advertises in the newspapers and through its website in order to reach the best teachers available. After getting applications in response to these from the eligible candidates, these are scrutinized. Thereafter, the college applies to the affiliating university for a panel of experts to conduct the interview. This expert panel consists of the following members:

- Chairman/Vice-Chairman.
- Two Subject Experts deputed by the Pondicherry University, Pondicherry.
- Principal of the College
- Head of the Department concerned

The committee conducts the interview as per the statutes and norms of the affiliating University. Then the selection committee selects the eligible and the most competent candidates. Management issues appointment letters to the selected candidates.

To retain qualified and competent faculty, they are provided with good working environment, job security, incentives for additional qualification, periodic increment, guaranteed pay and freedom of mobility.

Faculties are allowed to attend the conferences, seminars, workshops, etc., to meet the changing requirements of the curriculum.

2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

The institution conducts seminars inviting experts from IT and its related trades at regular intervals to upgrade the technological skill of our teacher. Faculties are encouraged to participate in state/national and international workshops and seminars for which they are sent on duty leave and are also given other benefits. During the last three years, many of our teachers have participated in number of State level, National and International level seminars and workshops. All these teacher centric facilities attract the best teachers from the area to join our college.



2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

a. Nomination to staff development programmes

Nil

b. Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning

- **Teaching learning methods/approaches** – Chalk & Board, LCD, Projection, etc.
- **Handling new curriculum** – Interactive discussion within department.
- **Content/knowledge management** – Eventually distributed amongst the faculty members; they operate as a team.
- **Selection, development and use of enrichment materials** – online and offline by purchasing new books.
- **Assessment** – Monitoring University result.
- **Cross cutting issues** - Nil
- **Audio Visual Aids/multimedia** – often used in lectures.
- **OER's** - Nil
- **Teaching learning material development, selection and use** – Information obtained from website and also from new published books and journals are regularly incorporated in teaching materials.

c. Percentage of faculty invited as resource persons in Workshops/Seminars / Conferences organized by external professional agencies

10% of the faculty members have been invited as resource persons in Workshops/Seminars/Conferences organized by external professional agencies

d. Participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies

- 90% of the Teaching Staff have participated in external Workshops / Seminars/ Conferences recognized by national/ international professional bodies

e. Presented papers in Workshops/Seminars/Conferences conducted or recognized by professional agencies

- 90% of the Teaching Staff have presented papers in Workshops/ Seminars / Conferences conducted or recognized by professional agencies



2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

The college management encourages the faculty members to participate in National and International Seminars, Conference and Symposia. The management gives duty leave for attending faculty development programmes like orientation, and refresher programmes from time to time. During the last five years the teaching innovations correspond to ICT based teaching aids such as Computers, LCD, Internet facility and Wi-Fi connectivity have been provided by the college management. All the Departments are equipped with computer system and Internet facilities, both for students and teachers. In case of seminars/ workshops there is greater application of LCD Projector and Computer systems. The college also supports the staff to achieve their academic development. Through faculty development programme the teachers are encouraged to pursue their Ph.D. degree.

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty. –

Though the Institute renders enough support to encourage the faculty to achieve National/International recognition, so far no faculty has received such awards.

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

Yes, the Evaluation of teachers on teaching is done on the basis of Student Feedback Report. The Feed Back reports collected from the students are scrutinized by the Principal. Those teachers found deficient in teaching are advised by the Principal to improve their performances. This practice keeps a check on teachers to improve their teaching and research work. The Institution also promotes self-appraisal of teachers once in a year i.e. in the month of March/ April and the self-appraisal of the teachers are being reviewed by the head of the institution to improve the quality of teaching.



2.5 Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

Students and other institutional members are given general instructions regarding the evaluation methods. The periodic instructions issued by the university are promptly communicated to the students. Such instructions are read in the classrooms and the copy of the same is displayed on the students' notice board and college website. The teachers are entrusted with the duty of providing awareness among the students about the said methods.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

Setting of question papers, valuation of answer books and publication of results are carried out by the University. University is the sole authority for the implementation of reforms in examination and evaluation. Individual colleges do not have a direct role in this regard. However, faculty members who are part of the academic bodies of the University actively campaign for reforms in evaluation. Introduction of model test is one of the major reforms initiated by our institute. In the model tests, major evaluation reforms were introduced in the college which helps to motivate the students who fail in the model test miserably. He /she is shown his copy of answer sheets and the teacher concerned gives him suggestions as to how to improve the performance and the student who secured low marks has to appear for retest which makes him confident to improve his performance in the annual or semester exams.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

Students are encouraged to write more number of assignments/tests. This helps students to judge their own grasp of the topics as they progress through the semester. The college has also initiated a number of measures on its own for effective evaluation. For instance, other faculty members of the department as well as teachers of other departments are invited to assess the students during presentation.



2.5.4 Provide details on the formative and summative assessment approaches adapted to measure student achievement. Cite a few examples which have positively impacted the system.

University is the sole authority for implementation of reforms in examination and evaluation. Even then for bringing about a positive change in the evaluation practices, the institution adopts both formative and summative methods of evaluation.

Formative approach to evaluation includes measuring the student's achievement through verbal tests, group discussions, seminars and monthly test.

The evaluation through these approaches gives lot of information about student achievement after teaching a particular unit. The concerned teacher may get some direction about the student and necessary steps regarding his/her improving can be pondered over.

The summative evaluation is done during terminal tests. Even if some students don't perform well or clear the eligibility condition, then an extra chance is given to the student for his/her evaluation.

All faculty members follow the formative approach to measure students' achievements and performance through 1) group discussion 2) class test 3) verbal test and 4) assignments.

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.)

The college ensures the complete transparency in internal Assessment Test. The norms implemented are as per the guidelines of the Pondicherry University, Pondicherry.

The college has a semester pattern for all P.G. courses wherein 25% of weightage is given to internal assessment and 75% of weightage is given to the marks obtained in University examination.

The UG students are assessed by conducting class tests to enhance their academic performance.



2.5.6 What are the graduate attributes specified by the college/affiliating university? How does the college ensure the attainment of these by the students?

Graduate attributes specified by the college are:

- Knowledge, especially understanding of the basic principles of the subject and the ability to acquire new knowledge
- Computer technology skills
- Information literacy
- Willingness and the ability to learn appreciation of the value of lifelong learning
- Organization and time management skills
- Ability to work in a self-directed manner
- To create awareness on social, ethical and regulatory contexts relevant to the discipline
- Well-developed oral and written communication skills
- A strong emphasis on research skills and methodology
- To develop informed understanding of human experience, human culture and society
- To inculcate the comprehensive vision and critical thinking associated with inter disciplinary scholarship and research.
- To develop the skills of critical, creative and imaginative thinking about society, culture and the arts.
- To promote the techniques and value of reasonable and candid discussion and debate.

All the specified attributes attained by the students are ensured by the college when they complete their education.



2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

If students have any doubt with the evaluation process, the same is cleared by showing their performance in the answer sheet for Internal Assessment. At the University level, grievance of student is communicated to the University for Revaluation by charging fees. The Examination committee redresses the grievances regarding evaluation and the internal assessment marks of the students.

2.6 Student performance and Learning Outcomes

2.6.1 Does the college have clearly stated learning outcomes? If ‘yes’ give details on how the students and staff are made aware of these?

- Yes. The learning outcomes are the achievement of graduate attributes mentioned in 2.5.6.
- In the first year orientation programme, the Vision and Mission of the college is clearly explained to the students.
- These are modified according to the discipline/stream of study by the concerned teachers and presented frequently in their lectures, tutorials, practical, and in general discussions with students.
- Senior faculty members, in informal discussions, and in departmental meetings elaborate on these for their younger colleagues.
- By and large, the department has a consensus on the extent and interpretation of these attributes and works towards making learners achieve these as they progress in their programme.
- The vision and mission of college are suggestive of the above mentioned learning outcomes.
- They are made aware by college prospectus, academic calendar and the magazine of the institution.

2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students’ results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

Monitoring the progress and achievement of learners is a continuous process undertaken during the entire span of the Semester. Regular test is conducted almost fortnightly. The academic performance of the students is examined by two terminal tests after a gap of three months. The report is at once sent to the head of institution. The poor performance of the students is intimated to the parents through letters and by telephone calls.



The answer booklets are shown to the parents. A special test is also conducted in following month to those who have not fulfilled the conditions for final examination.

The following table provides an overall view of the results of various departments during the last four years

Course	Pass percentage			
	2012-13	2013-14	2014-15	2015-16
B.A.(English)	55	50	52	29
B.Sc.(Mathematics)	72	84	72	69
B.Sc.(Physics)	71	63	100	86
B.Com.	72	68	92	81
B.Com.(Corporate Secretaryship)	47	63	73	60
B.B.A	53	78	58	46
B.Sc.(Computer Science)	85	86	73	90
B.C.A.	92	78	82	88
B.Sc.(Information Technology)	49	62	73	79
M.Sc.(Computer Science)	87	50	94	94
M.Sc.(Mathematics)	92	94	96	100
M.Com.	69	77	72	100

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

College has to follow University's curriculum, pedagogy and assessment principles in various programmes it offers. However, The teaching, learning and assessment strategies of the institution are structured to facilitate the achievement of the intended learning outcomes by introducing the day to day updated websites, university curriculum, (taking of classes, workshop, symposia, seminar, etc.) and IQAC.

The college aims to help students to reach their potential through the provision of a supportive, vibrant and challenging learning environment. The College is creating an environment where students are supported to achieve their destination.

To enhance the employability and progression of the independent and confident learners, their skills, knowledge and values are developed. The College has IQAC which works to enhance the quality of teaching, learning and assessment.

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude development among students etc.) of the courses offered?

Students are counselled regarding quality jobs and entrepreneurship opportunities in respective subjects. They are made aware of social issues and responsibilities by arranging special lectures of experts. Through NSS students are promoted to participate in social activities and community development.

The Students of B.Com (Corporate Secretaryship), BBA, BCA, B.Sc. (Computer Science), B.Sc (Information Technology), M.Sc (Computer Science) will work on a project in any reputed organization for the period specified by the University under the guidance of a faculty member of the Department which is helpful in getting employment. Many industries conduct campus interviews in college.

2.6.5 How does the institution collect and analyses data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

The College collects and analyzes data on student academic performance and learning outcome. The following efforts are taken by the college:

- Internal assessments
- Standard examinations
- Oral examinations
- Practical examinations
- Seminar presentation by students
- Annual/Semester system of examination

The College has taken following steps to overcome the barriers in learning:

Question banks are made available in library to the students. Student's grievances are redressed, corrected answer booklets are shown to students to make them aware of their relative potential and weak points. Remedial coaching is conducted for weak students to instill hope on them for academic progression.

Besides, students who excel in examinations, and/or otherwise in tangible ways in graduate attributes are honoured in the Annual Day Function of the College.



2.6.6 How does the institution monitor and ensure the achievement of learning outcomes.

Depending on the marks scored in the internal examinations the student's performance is evaluated by the staff member and appropriate action is taken. The results of term end and internal tests are displayed. Counselling and remedial coaching is provided to slow learners. The practical courses are assessed; students who are weak in these courses are given additional hours for more practicals. The faculty members are encouraged to conduct surprise tests to monitor the academic progress of each student.

2.6.7 Does the institution and individual teachers use assessment/evaluation as an indicator for evaluating student performance, achievement of learning objectives and planning?

Yes, the institution uses assessment and evaluation as an indicator for students' performance. The students who excel in academics, sports or extracurricular or extramural activities are given due advantage in assessment. General classroom behavior of the students and their participation is also kept in mind when evaluation of a student is undertaken.

Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.

The best practices pursued in respect of teaching, learning and evaluation includes:

- ❖ The orientation programmes are conducted for the newly admitted students in order to sensitize them to the various on-campus facilities, regulations and exam procedures.
- ❖ There has been increased application of ICT based teaching aids such as Computers, Internet and LCD Projectors to ensure greater response.
- ❖ Involvement of students in departmental seminars and workshops are always motivated and guidance is extended to make them best.
- ❖ The interactive teaching is imparted by eminent resource persons/guest faculty invitees from State/Central University and colleges.
- ❖ Revision is done by the teachers concerned to facilitate the slow learners. In some cases, even special classes are conducted for revision.



- ❖ Student evaluation of Faculty is carried out in every semester.
- ❖ Question bank marks the curricular jurisdiction enabling the learners to identify the examiners syllabi-centric.
- ❖ Students are subjected to continuous assessment by way of internal assessment tests, seminars, quiz, home assignments and faculty assessment.
- ❖ Students of almost all courses undergo field work/project which helps them for the direct application of their knowledge/skills to real life problems.
- ❖ The behaviour of the students in the examination hall is fine tuned to shun unhealthy thoughts during the conduct of the examination.
- ❖ Round the clock contact with students facilitates and speeds up teaching learning process.
- ❖ Our College is an enlarged and extended family. It is not mere teacher and student contact but Guru and Sishya (disciple) warm relationship exists here.
- ❖ Learner centered teaching techniques like, team teaching, field visit, group discussion, seminars, symposia, workshops, PowerPoint presentations, and on the job-training make the learning process effective.
- ❖ Student Feedback Reports are being scrutinized by the Principal to assess the quality of teaching on a regular basis.
- ❖ The students are taken on educational tour by the respective department to offer them hand in experience.
- ❖ In the PG semester programmes there shall be 25% internal and 75% external evaluation in both theory and practical examination. The examination and evaluation shall be on internal/external basis.



Criterion III
**RESEARCH, CONSULTANCY
AND EXTENSION**





CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

3.1 Promotion of Research

3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

No

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

The institution has qualified staff members in research to monitor and address the issues of research. The institution addresses the issues of research as follows:

1. Gives information about state, national, international seminars, conferences, workshops and research journals and current affairs to the students.
2. Guidance and institutional assistance is given to those teachers who take initiatives for doing Ph.D. Workshops have been organized for faculties to give knowledge about preparation of thesis and dissertation.
3. Guidance provided to the UG and PG students in the Department of Computer Science, regarding project work.
4. Guidance provided to the students for preparing research paper and presentation.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/projects?

- **Autonomy to the principal investigator**
- **Timely availability or release of resources**
- **Adequate infrastructure and human resources**
- **Time-off, reduced teaching load, special leave etc. to teacher**
- **Support in terms of technology and information needs**
- **Facilitate timely auditing and submission of utilization certificate to the funding authorities**

Nil



3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

The college encourages the students for higher education and the members of faculty motivate the students to pursue research. Science day is celebrated and Visits are arranged to various industries.

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

Students of BBA, BCA, and M.Sc. Computer Science have project work as the part of their curriculum.

3.1.6 Give details of workshops/ training programs/ sensitization programs conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

The details of Workshops are given below:

S. No	Date	Department	Topic
1.	19.7.2014 20.7.2014	Saradha Gangadharan College	Personality Development for faculty members
2.	15.9.2014	Computer Science Computer Applications Information Technology	Multimedia Technologies
3.	27.9.2014	Commerce Corporate Secretaryship Management Studies	Innovative Approaches in Entrepreneurial Development
4.	27.9.2014	Entrepreneur Development Cell	Three days Workshop on Entrepreneurial Development
5.	10.10.2014	Mathematics	Workshop on basic concepts of Ring Theory
6.	05.03.2015	Physics	Nano Science and Nano Technology
7.	18.03.2015	Mathematics	Accidental Innovations in Science



8.	5.9.2015 6.9.2015	Computer Science Computer Applications Information Technology	Network Technologies
9.	14.2.2015	Computer Science Computer Applications Information Technology	Android Technologies
10.	30.10.2015	Commerce Corporate Secretaryship Management Studies	National Workshop on Financial Instruments
11.	22.1.16	Computer Science Computer Applications Information Technology	Seminar on Creating Web Designing.
12.	27.2.16	Computer Science Computer Applications Information Technology	National Conference on Emerging Technologies in Computer Science.
13.	05.03.16 to 09.04.16	Computer Science Computer Applications Information Technology	“Field Technician on Networking and Storage”
14.	11.03.16	Department of Languages	BEEJ (Inter Collegiate Competition on Hindi Skills)
15.	21.3.16	Department of Languages	Tamil Short Story Workshop -Dr. S. PRABANJAN

3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

Nil

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

The institution invites eminent Professors and Scientists from various Universities/College to give special lectures. The details are given in the Department Evaluation Reports.



3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

Nil

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

Nil

3.2. Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

Nil

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of faculty who availed the facility in the last four years?

No

3.2.3 What are the financial provisions made available to support student research projects by students?

Nil

3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

Does not arise

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

As far as the laboratories are concerned, it is ensured the optimum use of various equipments as the modern teaching- learning aids.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

No



3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organisations. Provide details of ongoing and completed projects and grants received during the last four years.

Nil

3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

The college has under graduate and post graduate courses but it has no M.Phil and research programmes. Hence, no research scholar is enrolled. But basic research is carried out in the form of project work in various courses.

Following are the research facilities available to the students to carry-out their research work:

Students can use computer laboratory whenever they require.
The College is well equipped with internet as well as Wi-Fi connection
Books and reference material for project work are available in the library.
Experts are invited by the college for guest lectures on various topics.

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

Does not arise

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities? If 'yes', what are the instruments/ facilities created during the last four years.

No

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

No



3.3.5 Provide details on the library/ information resource centre or any other facilities available specifically for the researchers?

The library consists of 9730 books, 7 journals and 10 magazines and 8 daily newspapers.

3.3.6 What are the collaborative research facilities developed / created by the research institutes in the college. For example Laboratories, library, instruments, computers, new technology etc.

Dose not arise

3.4 Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and students in terms of

- **Patents obtained and filed (process and product) - Nil**
- **Original research contributing to product improvement - Nil**
- **Research studies or surveys benefiting the community or improving the services - Nil**
- **Research inputs contributing to new initiatives and social development - Nil**

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

No

3.4.3 Give details of publications by the faculty and students:

- **Publication per faculty**
- **Number of papers published by faculty and students in peer reviewed journals (national/international)**
- **Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Sciences Directory, EBSCO host, etc.)**
- **Monographs**
- **Chapter in Books**
- **Books Edited**
- **Books with ISBN/ISSN numbers with details of publishers**



- Citation Index
- SNIP
- SJR
- Impact factor
- h-index

All the details of publications by the faculty and students are furnished in the Evaluation Report of each department.

3.4.4 Provide details (if any) of

- Research awards received by the faculty - Nil
- Recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally - Nil
- Incentives given to faculty for receiving state, national and international recognitions for research contributions. - Nil

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

Nil

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

Dose not arise

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

Dose not arise

3.5.4 List the broad areas and major consultancy services provided by the Institution and the revenue generated during the last four years.

Dose not arise

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

Dose not arise



3.6 Extension Activities and Institutional Social Responsibility (ISR)

3.6.1 How does the institution promote institution-neighborhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

- The College has adopted a Gypsy orphanage and our students involve in teaching the inmates communication and computer skills during weekends. Our students conduct various awareness programmes to instill in the society an awareness about various social activities.
- The College is always concerned about the increasing access of students from various sections of the society to higher education. By providing reservations, financial aids, scholarships for socially backward classes, the college has registered significant increase in students' participation in social activities during the last few years.
- The College is an 'equal opportunity' institution, established to provide comprehensive knowledge and quality education to all sections of society. In its pursuit it focuses on ethos of our ancient culture and inculcates the values of good conduct and morality. To provide knowledge and quality based education to the students by inculcating moral values, scientific temper and employing state of the art technologies. It aims to pursue excellence towards creating manpower with high degree of intellectual, professional and cultural development to meet the national and global challenges.



NSS Activities (2014-2015)

S. No	Date	Name of the Programme
1.	02/08/2014	Orientation Programme
2.	05/08/2014	Personality Development Programme
3.	15/08/2014	Disaster Awareness Management Programme
4.	23/08/2014	Environmental Programme
5.	09/09/2014	Tsunami Mock Drill Programme
6.	13/09/2014	Legal Awareness Programme
7.	20/09/2014	Coastal Cleaning Programme
8.	21 – 27/09/2014	National Integrated Camp
9.	08/10/2014	Traffic Awareness Programme
10.	11&12/10/2014	Tree Plantation Programme
11.	01/11/2014	Your Voice Campaign Programme for first time voters
12.	17/01/2015	Polio Vaccination Campaign Programme
13.	19&20/01/2015	IPPI Programme
14.	21/01/2015	Road Safety week Campaign Programme
15.	31/01/2015	Competitive Examination Awareness Programme
16.	07/02/2015	Traditional knowledge (AYUSH), Tamil Nadu Ayurvedic Organisation
17.	15/02/2015	PCDP House Hold Survey Programme
18.	16/02/2015	Dental Camp Organized by Dentistree Hospital, Puducherry
19.	21/02/2015	Polio Rally Programme
20.	22/02/2015	Polio Mobilization
21.	23&24/02/2015	IPPI Programme
22.	23-25/02/2015	Nature Conservation & ECO Programme
23.	28/02/2015	Seminar for Swatch Bharath Abiyan
24.	28/02/2015 & 01/03/2015	State level Intensive Training on Disaster Management Programme
25.	04/03/2015	Cleaning the College Campus
26.	07/03/2015	Consumer Awareness Programme
27.	08-14/03/2015	NSS Special Camp (Tree Plantation, Yoga, Cleaning, Waste Management etc.,)
28.	08-14/03/2015	Clean India
29.	23/03/2015	One Day Yoga Camp at Saradha Gangadharan College



NSS Activities (2015-2016)

S. No	Date	Name of the programme
1	25/07/2015	Anti-Dengue Awareness Programme
2	08/08/2015	Orientation Programme about NSS
3	15/08/2015	Independence Day Celebration
4	19/09/2015	Environmental Programme
5	26/09/2015	Election Rally for first time Voters
6	17/10/2015	Dr.A.P.J.Abdul kalam 84th birth Anniversary Celebration
7	30,31/10/2015 and 01/11/2015	Historical and Environmental Tour
8	07/11/2015	Consumer Awareness Programme
9	25/11/2015	AIDS Awareness Programme
10	17/01/2016 to 19.01.2016	IPPI Programme
11	14/01/2016	Personality Development Programme
12	22/01/2016 to 24/01/2016	Student Mock Election Programme
13	26/01/2016	Republic Day Celebration
14	03/02/2016 to 09/02/2016	NSS Special Camp
15	19/02/2016	Cleaning College Campus
16	20/02/2016 to 22/02/2016	IPPI Programme
17	27/02/2016 to 28/02/2016	Skill Development Programme

Rotaract Club Activities (2014-2015)

Sl. No	Date	Name of the Programme
1.	August 2014	Blood donation organised at Mother Theresa Institute of Nursing
2.	4 th September 2014	New Rotaract members received appreciation from international rotary
3.	8 th September 2014	Eye awareness rally
4.	15 th September 2014	FIRST AID AWARENESS TRAINING
5.	25 th September 2014	Thankful to the studentS of Sabari College of Nursing for conducting FIRST AID CAMP in our institution
6.	20 th October 2014	Diwali celebration in JWALA HOME
7.	7 th November 2014	Class Room Readers Club
8.	15 th November 2014	Reading Awareness Rally
9.	9 th January 2015	HIV awareness program
10.	12 th January 2015	Celebrated Pongal festival at Jwala home
11.	13 th January 2015	Rotaract collected and contributed Rs. 18,500 for the treatment of our passed out student MR. MOHAMMED ALI who met an accident
12.	28 th January 2015	Blood Donation Camp
13.	1 st February 2015	RYLA camp
14.	4 th February 2015	Rotaract and NSS are joined hands with dentist tree to organised free dental check up
15.	5 th February 2015	Polio Awareness Program
16.	7 th March 2015	Consumer Awareness
17.	21 st March 2015	World Forest Day
18.	14 th June 2015	Blood DONOR'S DAY

**Rotaract Club Activities (2015-2016)**

Sl. No	Date	Name of the Programme
1.	1 st September 2015	Blood Donation Camp
2.	3 rd September 2015	First aid training awareness program
3.	9 th September 2015	Eye Awareness Rally
4.	11 th September 2015	Eye Donation Awareness
5.	12 th September 2015	Youth Camp for inner awareness and personal growth
6.	15 th October 2015	Tree Plantation Program
7.	18 th October 2015	(RYLA) Rotaract youth leadership award
8.	29 th October 2015	R.SANTOSH KUMAR receiving award for blood donatiON camp
9.	5 th November 2015	Jwala Home for Diwali celebration
10.	6 th December 2015	Packing service for the flood affect people
11.	12 th January 2016	Youth Day celebration
12.	13 th January 2016	Polio Awareness Rally
13.	14 th January 2016	Pongal Celebration in Jwala Home
14.	2 nd February 2016	Medical Camp
15.	13 th March 2016	World Rotary Week

Yourth Red Cross Activities (2015-2016)

S.No	Date	Name of the Programme
1.	28,29.30 th Sep, 2015	Eco Conservation and Nature Development Camp
2.	10 th October, 2015	Campus Cleaning
3.	26 th October, 2015	Tree Plantation Training Programme
4.	27 th October, 2015	'VARMA KALAI' Workshop for Girls
5.	22 to 26 Nov, 2015	Inter – State YRC Study – Cum – Training Camp and won the first prize in the cultural programme conducted at the National Level in Odisha
6.	24 th December, 2015	Environmental Education Camp
7.	28 th December, 2015	World Disabled Day
8.	26 th January, 2016	Farm Fest - 2016
9.	3 rd March, 2016	'Preparation for Organic Fertilizer' – One Day Workshop
10.	22 nd March, 2016	Consumer Awareness Programme
11.	16 th April, 2016	National Seminar on Environmental Protection – Coromandal Coast
12.	8 th May, 2016	Democratic Torch Rally
13.	8 th May, 2016	World Youth Red Cross Day – Harvesting Organic Raddish
14.	19 th June, 2016	Field visit – Historical Place of Aalambarai Fort (Near Marakkanam – Vilupuram Dist)

**Red Ribbon Club Activities (2015-2016)**

Sl. No	Date	Name of the Programme
1.	10 th August, 2015	State Art Youth Exhibition Melaa
2.	12 th August, 2015	International Youth Day Pledge taken
3.	16 th September, 2015	HIV Awareness Programme
4.	28 th October, 2015	Rangoli Competition on the theme of 'Blood Donation'
5.	25 th November, 2015	Cultural Events (Skit)
6.	21 st January, 2016	Inter Collegiate Competitions on HIV AIDS Awareness Programme

The details of Gender sensitization program are given below:

WOMEN CELL ACTIVITIES 2014- 15			
S.No	Date	Activity	Guest/ Venue
1	24.02.2015	Mehandi Competition	Staff of SGC
2	26.02.2015	Food Competition	Staff of SGC
3	27.02.2015	Rangoli Competition & Events for Women Staff	Staff of SGC
4	03.03.2015	Wealth from Waste	Staff of SGC

WOMEN CELL ACTIVITIES 2015- 16			
S. No	Date	Activity	Guest/ Venue
1	16.07.2015	Hope Foundation (Sexual Harassment of Women at work place)	S. Sundari,
2	23.09.2016	Regarding Dress code for First Year Girls Students	Principal
3	01.03.2016	Mehandi	Staff of SGC
4	03.03.2016	Hair dressing	Staff of SGC
5	09.03.2016	Food Competition	Staff of SGC
6	11.03.2016	Rangoli competition & Events for Women Staff	Staff of SGC
7	15.03.2016	Wealth From Waste & Jewel Making	Staff of SGC



3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

- Through NSS, Rotaract Club, YRC, RRC, etc., the institute promotes social responsibilities among students and faculty. It promotes institution - neighborhood community network by organizing various intervention activities and special camps in nearby villages. These activities encourage and sensitize students to become morally and socially responsible, obedient, service oriented and make them more aware of current environmental and social issues.
- Students under the guidance of teachers, organize various activities benefitting the community, such as awareness campaigns on different issues including AIDS, blood donation camps, population explosion, and eradication of social evils. The above association also takes up the plantation of trees at regular intervals inside and nearby college campus.
- The extension activities of Rotract and NSS are conducted under the guidance and supervision of the program officers. They explain the importance of community services which would help them in developing good moral values, good citizenship and ethical values so that students can develop qualities like social behavior, community help, social awareness, humanity, leadership, tolerance and holistic development of students.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

The institution takes into account the perception of stakeholders in the following ways:

- Evaluation of teachers by students
- Interaction with parents during Parent-Teacher meet
- Analysis of results every year
- Interaction with Alumni intermittently

Students:

The opinions and needs of our students are value. One student from each class is nominated as Representative based on merit. He/She communicates students' requirements and problems to the respective teacher/ head of department/Associate Director/ Principal.



Parents:

Teacher/Head of Department/ Associate Director /Principal interact with parents/guardians regularly. They are informed about their wards' academic performance and attendance through meetings, letters and phone calls. Direct interaction of the parents/guardians with the H.O.D. is also encouraged. Opinion of parents is considered with respect to various aspects such as planning of industrial visits and other programs. Parents of any student are allowed to meet the teachers and Principal on any day of the week at any time to make any suggestions or complaints.

Staff:

Staff meetings are regularly conducted to keep the staff updated about changes and developments of the institute. Most of the decisions are taken after discussing and consulting with the members of the staff.

Alumni:

An alumni Association with a staff in -charge constituted. The association organizes meetings and has regular formal and informal interactions wherein any alumnus is free to give their suggestions.

3.6.4 How does the institution plan and organize its extension and outreach programs? Providing the budgetary details for last four years, list the major extension and outreach programs and their impact on the overall development of students.

S.NO.	Session	Name of Agency	Activity
1.	2014-2015	Rotaract club	1)Blood Donation 2)Eye Awareness Rally 3)First Aid Training 4) First Aid Camp 5)Class Room Reading 6)Blood Donor Day 7)Diwali Celebration at Jwala Home 8)Polio Awareness 9)Dental Checkup 10)RYLA Camp 11)Financial Assistance 12)Pongal Celebration at Jwala Home 13)HIV Awareness 14)Education Rally
2.		NSS	Yearly camps, social awareness programmes, tree planting, first aid camp, medical camps, Clean India campaign, social awareness programmes.



3.		YRC	Blood donation camps, helping in calamities, social awareness programme
4.		RRC	Rallies of public concern, HIV/AIDS , health awareness programmes.

The Impact of Extension and outreach programmes enrich the overall development of the students are:

- Through these activities, the students are able to understand their social responsibility.
- Students who involve in extension activities are able to improve their time management skills
- Students are able to perform multitasks which are essential in today's world.
- The students are made to realize the necessity of discipline.
- As the students perform and see their plans blooming into actions they understand the usefulness of hard work in achieving targets.
- They understand dignity of labour.
- This improves their decision making capacity. Real life problems are understood and the students themselves strategize to meet such situations.
- Promotes team work and self- confidence.

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

College promotes the participation of students and staff in extension activities in the following manner:

- The details of the extension activity programs are displayed on the notice board. During induction program all the facilities are communicated to the students.
- The coordinators of NSS, Rotaract Club, YRC, RRC and Sports officer interact with students to explain the benefits and scope of the extension activities.
- The College encourages students' participation in various extension activities in and outside the college campus.
- Special appreciation certificates and trophies of participation, all-rounder awards and scholarships are given for these extra activities.
- Publicity of the activities is done among the college students and parents through reports and photographs published in daily newspapers.
- The teachers are encouraged to undertake extension activities based on their interests and passion. They assist students in organizing events.



3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

The College has adopted a home in Kombakkam, a nearby village, consisting of students from gypsies. Our students teach them communication and basic computer skills every day.

The College has extension units namely: Women Cell, NSS, Rotaract Club, YRC, RRC etc. which undertake various community engagement activities such as HIV/AIDS awareness, gender issues, environmental issues, Blood Donation Camp, Eye Donation Camp, National Literacy mission, awareness about cancer, Social welfare programs for weaker sections of society, AIDS awareness camp, Traffic rules and anti-ragging for college student. This makes the students to have social responsibility and involvement in social activities.

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

The natural outcome of extension programs makes students get involved and is able to appreciate the opportunities they have experienced. Academically too, such experiences help them perform better because of greater sense of responsibility. The most significant aspect through such programs is that students are exposed to life skills and value based education. They experience a feeling of being socially awakened citizens.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

The College involves the local community in all the extension activities. During NSS camp people from villages are encouraged to participate in different activities and programs. This is useful to build healthy relationship between community and college.

Following are the different activities which encourage community participation in its activities:

1. Blood donation camps
2. Cleanliness campaign at temples, villages etc.
3. Roads leveling during NSS camps in the villages
4. Plantation drive
5. AIDS awareness camp,



6. Eye Donation Camp
7. Poster and Elocution Competition
8. Social awareness, regarding health problems, female foeticide, dowry system, environment protection, consumer protection, anti corruption, HIV, etc, is created through lectures and street play.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

The institution has constructive relationships with other institutions of the locality. The blood donation camps are organized with the help of reputed hospitals like, Govt. Hospital, JIPMER hospital in Puducherry. Rotaract club and other Government organizations.

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

- State NSS Cell, Puducherry awarded State Level NSS Award for the period 2009-2010.
- Blood Donation Award has been received by our Institute from the Government of Pondicherry for the **last seven consecutive years.**
- In Yoga competition our students won many prizes.

3.7 Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

Students of BBA, B.Com (CS), BCA, B.Sc (CS), B.Sc (IT) and M.Sc (CS) undertake project works from prominent industries in and around Pondicherry as the part of their curriculum.

3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

The College had institutional membership with Sri Aurobindo Society (Society of National Importance) regarding the conduct of various activities related to faculty development programme, research initiatives, innovative practices and so on.



M.O.U.s were signed with training institutions to conduct various certificates/Diploma add on courses. It is planned to sign MOUs with other the institutions/bodies to establish some environmental related studies and activities.

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/new technology /placement services etc.

The Institutional membership with Sri Aurobindo Society for:

- The integral growth and perfection of the individual.
- Social transformation and the establishment of an environment favorable to the flowering and the growth of the individual according to his/her innermost needs and truth of being.
- A united and resurgent India.
- The realization of human unity in a harmonious and organized diversity, where each nation will become conscious of its true genius and offer its best for the whole mankind.

3.7.4 Highlighting the names of eminent scientists/participants who contribute to the events, provide details of national and international conferences organized by the college during the last four years.

1. National Conference on Recent Advanced Mathematics (16-03-2014)
2. National Workshop on Innovative Approaches in Entrepreneurial Development (27-09-2014)
3. National Workshop on Financial Instruments (30-10-2015)

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated-

- a) Curriculum development/enrichment
- b) Internship/On-the-job training
- c) Summer placement
- d) Faculty exchange and professional development
- e) Research
- f) Consultancy
- g) Extension
- h) Publication
- i) Student Placement
- j) Twinning programmes



- k) Introduction of new courses**
- l) Student exchange**
- m) Any other**

- a) Curriculum development/enrichment - Nil
- b) Internship/On-the-job training - Nil
- c) Summer placement - Nil
- d) Faculty exchange and professional development - Nil
- e) Research - Nil
- f) Consultancy - Nil
- g) Extension - Nil
- h) Publication - Nil

Faculty members have published

- Books with ISBN/ISSN numbers
- Research papers
- Articles

i) Student placement

Wipro BPO is our campus partner, however many renowned firms like ICICI bank, MAHINDRA AND MAHINDRA, Apex Laboratories Ltd, Neeraj Public school and Prism School are our major campus recruiters who absorb the deserving students regularly

- j) Twinning programmes -Nil
- k) Introduction of new courses -Nil
- l) Student exchange -Nil
- m) Any other -Nil

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages /collaborations.

Nil

Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.

Nil



Criterion IV
INFRASTRUCTURE AND
LEARNING PROCESS



CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

In order to create and enhance the infrastructure that facilitates effective teaching and learning, the policy is framed according to the strength of students in different streams. The policy also conforms to the strength of the faculty members appointed for the institution. With the increase in strength, as per requirement, the administration is positive in creating new infrastructure. To cite example, play ground is created in 5 acres for the students to improve their sports activity. The infrastructural enhancement is liberally done on the basis of requirements.

4.1.2 Detail the facilities available for

- a) **Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.**
- b) **Extra –curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.**

The details of the facilities available with the institution are as under:

a) **Facilities available for Curricular and co-curricular activities:**

- **Classrooms:**

The college has 40 spacious classrooms with proper lighting, ventilation and comfortable seating arrangement.

- **Technology enabled learning spaces:**

The college has Technology enabled learning facility including 5 LCD Projectors, 13 Laptops, 140 computers and 10 printers where all the computers have provision to get connected with internet. Each Department has laptop with internet connectivity. Reprographic facility is available in the office for staff.

- **Seminar Hall:**

The college has well equipped seminar hall with audio and video (LCD Projector) facility. It has a capacity of 150 seats.



- **Tutorial spaces:**

Tutorial spaces are made available for competitive exam and special remedial classes for slow learners.

- **Library:**

A good library with a collection of 9730 Text Books, Journals, E-Book, E-Journal facilities are there.

- **Laboratories:**

The college has 7 well equipped laboratories and the details are follows:

Computer Laboratories	– 3
Micro Processor and Digital Electronics Lab	– 1
Electronics Lab	– 1
Physic Lab with Dark Room	– 1
Chemistry Lab	– 1

- **Canteen:**

A cafeteria is run by women belonging to a Self Help Group which caters to the basic needs like tea, snacks and lunch of the staff and students.

b) Facilities available for Extra-curricular activities:

- **Sports (outdoor and indoor games):**

A qualified Physical Director is appointed to carry out the students' sports activities. The college always encourages students to participate in various inter university, university level, zonal, state, national and inter college tournaments. College provides following indoor and outdoor games facility to student.

A play ground is properly maintained for the sports activity. Our students have secured medals, trophies and awards for different sports activities.

NSS:

NSS has a separate room with all the necessary equipments, tools which are used for regular activities like campus cleaning, slum area visit.

Cultural activities:

For Cultural activities, college is conducting various cultural events and competitions every year. Our students participate in intercollegiate cultural events and events organized by the Government of Puducherry also.



• **Public speaking and Communication skills development :**

As per the requirements, conference hall is made available for conducting various courses like spoken English courses, Personality development and so on. Special coaching classes to improve the communicative skills of the students are also conducted by the college. For example, Bridge course. Experts teach and train the students on personality development

• **Health and hygiene:**

The college organizes health check up camps at regular intervals for the welfare of staff and students. First aid boxes are also available in the campus. For emergency, help is taken from nearby hospitals within one kilometer radius. A sick room is available for the girls' students separately in the health clinic. Purified drinking water is available at different locations in the college campus. There are separate clean and hygiene toilet blocks for boys and girls students, ladies and gents staff in the college. Incinerator and napkin vending machine is available.

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution/ campus and indicate the existing physical infrastructure and the future planned expansions if any).

To keep pace with the needs and requirements, additional infrastructure has been added to the buildings. New block is being constructed for accommodating the generator and gymnasium

The infrastructure is adequately furnished to facilitate teaching, learning and research.

Master plan of the Campus has been enclosed in Annexure III.

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

The minimum requirements with standard facilities are provided. Need based facilities like ramps, restrooms and wheel chair are provided to the physically challenged students.

4.1.5 Give details on the residential facility and various provisions available within them:

- **Hostel Facility-Accommodation available**
- **Recreational facilities, gymnasium, yoga center, etc.**
- **Computer facility including access to internet in hostel**
- **Facilities for medical emergencies**
- **Library facility in the hostels**
- **Internet and Wi-Fi facility**
- **Recreational facility-common room with audio-visual equipments**
- **Available residential facility for the staff and occupancy**
- **Constant supply of safe drinking water**
- **Security**

There is no residential facility

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

First aid and health clinic are available for the staff and the students inside the campus. Emergency medical help is obtained from a private clinic with whom an MOU is signed and also from the hospital near to the college.

4.1.7 Give details of the Common Facilities available on the campus – spaces for special units like IQAC, Grievance Redressal unit, Women’s Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

List of common facilities available on the campus is given below:

S.No	UNIT	Availability
1.	IQAC (Internal Quality Assurance Cell)	YES
2.	Grievance Redressal unit	YES
3.	Women’s Cell	YES
4.	Counselling and Career Guidance Cell	YES
5.	Placement Cell	YES
6.	Health Centre	YES
7.	Canteen	YES
8.	Recreational Space	YES
9.	Safe Drinking water	YES
10.	Conference Hall	YES
11.	Gymnasium	YES
12.	NSS	YES
13.	Rotaract	YES
14.	Red Ribbon Club	YES
15.	YRC	YES
16.	Students Sitout	YES

4.2 Library as a Learning Resources

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly.-

Yes, the library has an advisory committee consists of the following member:

Dr. L. Nadarajan, Principal	Chairman
Mrs. K.Radjesvry, Librarian	Co-ordinator
Prof. S. Jayakumar, Associate Director	Member
Mr. S. Kumar, PG Head in Commerce	Member
Dr. M. Geetha, PG Head in Mathematics	Member
Mrs. J. Madupriya, PG Head in Computer Science	Member
Mr. K. Manivannane, HOD of Physice	Member
Ms.S.Parameshwari, HOD of English	Member
Dr. N. Hemamalathi, HOD of Tamil	Member

The Advisory Committee mostly supervises and advises the librarian regarding maintenafnce and development of the resources of the library, which helps the user to make use of the library and its resources effectively. The committee has initiated and carried out several activities to bring necessary changes which enhance the use of the resources of the library.

4.2.2 Provide details of the following:

- Total area of the library -128 Sq.mts.
- Total seating capacity - 40 persons
- Working Hours (daily) - 9.30 am to 4.30 PM

4.2.3 How does the library ensure purchase and use of current titles, print and e- journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

Library holdings	2015-16		2014-15		2013-14		2012-13	
	No.	Total cost in Rs.	No.	Total cost in Rs.	No.	Total cost in Rs.	No.	Total cost in Rs.
Text &Reference Books	158	49,446	351	1,02,705	1,323	3,73,524	891	2,72,059
Journals and Periodicals	25	40,666	23	35,266	23	35,266	23	35,266
e-resources	1	5,000	-	-	-	-	-	-
NVDA (Non Visual Desktop Access) Software	1	-	-	-	-	-	-	-

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- ❖ **OPAC** -Yes
- ❖ **Electronic Resource Management package for e-journals** -Yes
- ❖ **Federated searching tools to search articles in multiple databases** - Nil
- ❖ **Library website** - Nil
- ❖ **In-house/remote access to e-publications** - Yes
- ❖ **Library automation** - Yes
- ❖ **Total number of computers for public access** - Two
- ❖ **Total number of printers for public access** - One
- ❖ **Internet band/ speed** - 10 kbps
- ❖ **Institutional Repository** - Yes
- ❖ **Content management system for e-learning** -Yes
- ❖ **Participation in Resource sharing networks/ consortia (like Inflibnet)** - Yes

4.2.5 Provide details on the following items:

1	Average number of walk-ins	30 per day
2	Average number of books issued/returned	20 per day
3	Ratio of library books to students enrolled	7:1
4	Average number of books added every year	450
5	Average number of login to OPAC	30 per day
6	Average number of login to e-resources	10 per day
7	Average number of e- resources downloaded/printed	01 per day
8	Number of information literacy trainings organized	1-2 per day
9	Details of “weeding out” of books and other	484 books

4.2.6 Give details of the specialized services provided by the library

- **Manuscripts** - No
- **Reference** - Yes
- **Reprography** -Yes
- **ILL (Inter Library Loan services)** - No
- **Information deployment and notification** - Yes
- **Download** - No
- **Printing** - Yes
- **Reading list /Bibliography compilation** - Yes
- **In-house / remote access to e-resources** - Yes
- **User orientation and awareness** - Yes
- **Assistance in searching database** - Yes
- **INFLIBNET/IUC facilities** - Yes



4.2.7 Enumerate on the support provided by the library staff to the students and teachers of the college.

- Reference Service: Student and staff are given proper guidance and necessary information to help them get proper reference sources.
- Catalogue search:
- E-Resources:
- Question Papers:
- Display in Notice Board:

LIBRARY BOOK DETAILS IN VARIOUS SUBJECTS

Particulars	No. of Books		Amount	
	2014-15	2015-16	2014-15	2015-16
Commerce and Management	2526	2559	Rs.7,23,146	Rs.7,31,394
Computer Science	1442	1452	Rs.5,47,009	Rs.5,51,305
Mathematics	740	742	Rs.2,16,885	Rs. 2,17,755
Physics	313	386	Rs.1,12,147	Rs.1,42,379
English	2240	2252	Rs.2,21,659	Rs.2,23,549
Languages(Tamil,Hindi,French)	858	886	Rs.1,01,370	Rs.1,05,280
Reference Books	444	444	Rs.1,84,650	Rs.1,84,650
Departmental Library	341	507	Rs.1,16,913	Rs.1,76,749

Total Books : 9730
Total Amount : Rs. 23,33,061.

Journals and Periodicals

Journals: 7, Yearly Subscription : Rs. 13,600
Magazines : 10 , Yearly Subscription : Rs.15,204
Newspaper: 8, Yearly Subscription : Rs.15,512
Donated books : 502

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

Provide assistance to read. Physically disabled persons are helped onto their seats. The books or reference material they need is supplied to them to their seat in the library. The library assistant takes care of them in all aspects within the library.

For the visually challenged persons NVDA (Non Visual Desktop Access) a “screen reader” is installed which enables them to use computers. It reads the text on the screen in a computerised voice.

47.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)

Feedbacks regarding library are collected from the suggestion box kept at the library. The comments and suggestions received are used for improving the library services. Major suggestions received from the users are discussed in the library advisory committee and necessary steps are taken.

4.3 IT Infrastructure

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

- **Number of computers with Configuration (provide actual number with exact configuration of each available system)**
- **Computer-student ratio**
- **Stand alone facility**
- **LAN facility**
- **Wi-Fi facility**
- **Licensed software**
- **Number of nodes/ computers with Internet facility**
- **Any other**

S.No	Number of computers with Configuration (provide actual number with exact configuration of each available system)	LIST ATTACHED
1	Computer-student ratio	1:1
2	Stand alone facility	6 PCs + 1 Server
3	LAN facility	All 3 labs
4	Licensed software	YES
5	Number of nodes/ computers with Internet facility	140 + 1(server)

- **Number of computers with Configuration (provide actual number with exact configuration of each available system)**

The configuration details of the following are given below:

- ❖ Computers,
- ❖ Laptops,
- ❖ Servers,
- ❖ LCD Projectors,
- ❖ Photocopiers,
- ❖ Printers,
- ❖ Scanner and
- ❖ Fax, UPS, etc.



COMPUTER LAB – I ROOM NO : 16 (GROUND FLOOR)							
SR. NO.	PROCESSOR TYPE	RAM	HARD DISK	OPERATING SYSTEM	KEYBOARD	MOUSE	NAME OF MONITOR CRT / LCD / LED
1	Intel Pentium 4 3.06 GHz	1GB	80 GB	Microsoft Windows XP Professional Service Pack 3	Logitech	Logitech	Samtron 15" Crt
2	Intel Pentium 4 3.06 GHz	512+128	80 GB	Microsoft Windows XP Professional Service Pack 3	Logitech	Logitech	Samsung 15" Crt
3	Intel Pentium Dual Core 1.60 GHz	1GB	80 GB	Microsoft Windows XP Professional Service Pack 3	Logitech	Zebronic	Samsung 15" Crt
4	Intel Pentium Dual Core 1.60 GHz	1GB	40 GB	Microsoft Windows XP Professional Service Pack 3	Logitech	Trekker	Samsung 15" Crt
5	Intel Pentium Dual Core 1.60 GHz	1GB	80 GB	Microsoft Windows XP Professional Service Pack 3	TVS	Logitech	Samsung 15" Crt
6	Intel Pentium Dual Core 1.60 GHz	1GB	80 GB	Microsoft Windows XP Professional Service Pack 3	Logitech	Zebronic	Samsung 15" Crt
7	Intel Pentium Dual Core 1.60 GHz	1GB	80 GB	Microsoft Windows XP Professional Service Pack 3	Logitech	Logitech	Samtron 15" Crt
8	Intel Pentium Dual Core 1.60 GHz	1GB	80 GB	Microsoft Windows XP Professional Service Pack 3	TVS	Logitech	Samsung 15" Crt
9	Intel Pentium Dual Core 1.60 GHz	1GB	80 GB	Microsoft Windows XP Professional Service Pack 3	Logitech	Zebronic	Samtron 15" Crt
10	Intel Pentium 4 2.00 GHz	1GB	40 GB	Microsoft Windows XP Professional Service Pack 3	Logitech	Logitech	Samsung 15" Crt
11	Intel Pentium Dual Core 1.60 GHz	1GB	80 GB	Microsoft Windows XP Professional Service Pack 3	Logitech	Logitech	Samsung 15" Crt
12	Intel Pentium Dual Core 1.60 GHz	1GB	80 GB	Microsoft Windows XP Professional Service Pack 3	Logitech	Hytech	Samsung 15" Crt
13	Intel Pentium 4 1.50 GHz	128 MB	80 GB	Microsoft Windows XP Professional Service Pack 3	Logitech	Logitech	Samtron 15" Crt
14	Intel Pentium 4 2.40 GHz	256	40 GB	Microsoft Windows XP Professional Service Pack 3	Logitech	Zebronic	Samtron 15" Crt
15	Intel Pentium 4 2.40 GHz	1GB DDR1	40 GB	Microsoft Windows XP Professional Service Pack 3	Logitech	Logitech	Samtron 15" Crt



16	Intel Pentium 4 2.00 GHz	512	40 GB	Microsoft Windows XP Professional Service Pack 3	Logitech	Logitech	Samtron 15" Crt
17	Intel Pentium 4 2.00 GHz	1GB	80 GB	Microsoft Windows XP Professional Service Pack 3	Logitech	Zebronic	Samsung 15" Crt
18	Intel Pentium 4 2.80 GHz	1GB	40 GB	Microsoft Windows XP Professional Service Pack 3	Logitech	Zebronic	Samsung 15" Crt
19	Intel Pentium 4 2.40 GHz	256+256	40 GB	Microsoft Windows XP Professional Service Pack 3	Logitech	Zebronic	Samsung 15" Crt
20	Intel Pentium 4 2.40 GHz	1GB DDR1	40 GB	Microsoft Windows XP Professional Service Pack 3	Logitech	Zebronic	Samsung 15" Crt
21	Intel Pentium 4 3.20 GHz	1GB	80 GB	Microsoft Windows XP Professional Service Pack 3	Logitech	Fcc Rules	Samsung 15" Crt
22	Intel Pentium 4 2.40 GHz	512MB DDR1	40 GB	Microsoft Windows XP Professional Service Pack 3	TVS	Logitech	Samtron 15" Crt
23	Intel Pentium 4 2.40 GHz	512MB DDR1	40 GB	Microsoft Windows XP Professional Service Pack 3	Samsung	Logitech	Samsung 15" Crt
24	Intel Pentium 4 2.40 GHz	512MB DDR1	40 GB	Microsoft Windows XP Professional Service Pack 3	Samsung	Zebronic	Samtron 15" Crt
25	Intel Pentium Dual 1.60 GHz	512MB DDR2	80 GB	Microsoft Windows XP Professional Service Pack 3	Odyssey	Zebronic	Samtron 15" Crt
26	Intel Pentium 4 2.00 GHz	512MB DDR1	40 GB	Microsoft Windows XP Professional Service Pack 3	Logitech	Logitech	Samsung 15" Crt
27	Intel Pentium 4 2.00 GHz	128 MB DDR1	40 GB	Microsoft Windows XP Professional Service Pack 3	Logitech	Odyssey	Samtron 15" Crt
28	Intel Pentium 4 2.00 GHz	512MB DDR1	40 GB	Microsoft Windows XP Professional Service Pack 3	TVS	Zebronic	AOC 15.6"
29	Intel Pentium 4 1.60 GHz	1GB	40 GB	Microsoft Windows XP Professional Service Pack 3	Logitech	Hytech	Samsung 15" Crt
30	Intel Pentium 4 2.00 GHz	512MB DDR1	40 GB	Microsoft Windows XP Professional Service Pack 3	Logitech	Trekker	Samtron 15" Crt
31	Intel Pentium 4 2.00 GHz	512MB DDR1	40 GB	Microsoft Windows XP Professional Service Pack 3	Logitech	Zebronic	Samsung 15" Crt



32	Intel Pentium 4 2.00 GHz	256+128	40 GB	Microsoft Windows XP Professional Service Pack 3	Logitech	Zebronics	Samsung 15" Crt
33	Intel Pentium 4 2.00 GHz	512MB DDR1	40 GB	Microsoft Windows XP Professional Service Pack 3	Logitech	Zebronics	Samtron 15" Crt
34	Intel Pentium 4 2.00 GHz	1GB	40 GB	Microsoft Windows XP Professional Service Pack 3	TVS	Zebronics	Samsung 15" Crt
35	Intel Pentium 4 2.66 GHz	512 DDR1	40 GB	Microsoft Windows XP Professional Service Pack 3	Logitech	Fcc	Samtron 15" Crt
36	Intel Pentium 4 2.66 GHz	512MB DDR1	80 GB	Microsoft Windows XP Professional Service Pack 3	Logitech	Zebronics	Samtron 15" Crt
37	Intel Pentium 4 2.66 GHz	1GB DDR1	40 GB	Microsoft Windows XP Professional Service Pack 3	Logitech	Zebronics	Samsung 15" Crt
38	Intel Pentium 4 2.66 GHz	1GB DDR1	40 GB	Microsoft Windows XP Professional Service Pack 3	Logitech	Zebronics	Samsung 15" Crt
39	Intel Pentium 4 2.66 GHz	1GB DDR1	40 GB	Microsoft Windows XP Professional Service Pack 3	Logitech	Logitech	Samsung 15" Crt
40	Intel Pentium 4 2.66 GHz	1GB DDR1	40 GB	Microsoft Windows XP Professional Service Pack 3	TVS	Zebronics	Samsung 15" Crt
41	Intel Pentium 4 2.66 GHz	512 DDR1	40 GB	Microsoft Windows XP Professional Service Pack 3	TVS	TVS	AOC 15.6"
42	Intel Atom 1.60 GHz	1GB DDR2	160 GB	Microsoft Windows XP Professional Service Pack 3	TVS	TVS	AOC 15.6"
43	Intel Atom 1.60 GHz	1GB DDR2	160 GB	Microsoft Windows XP Professional Service Pack 3	TVS	TVS	AOC 15.6"
44	Intel Atom 1.60 GHz	1GB DDR2	160 GB	Microsoft Windows XP Professional Service Pack 3	TVS	TVS	AOC 15.6"
45	Intel Atom 1.60 GHz	512 DDR2	160 GB	Microsoft Windows XP Professional Service Pack 3	TVS	TVS	AOC 15.6"
46	Intel Atom 1.60 GHz	1GB DDR2	160 GB	Microsoft Windows XP Professional Service Pack 3	TVS	TVS	AOC 15.6"
47	Intel Atom 1.60 GHz	1GB DDR2	160 GB	Microsoft Windows XP Professional Service Pack 3	TVS	TVS	AOC 15.6"



48	Intel Atom 1.60 GHz	1GB DDR2	160 GB	Microsoft Windows XP Professional Service Pack 3	TVS	TVS	AOC 15.6"
49	Intel Atom 1.60 GHz	1GB DDR2	160 GB	Microsoft Windows XP Professional Service Pack 3	TVS	TVS	AOC 15.6"
50	Intel Pentium 4 3.00 GHz	512 DDR2	160 GB	Microsoft Windows XP Professional Service Pack 3	TVS	TVS	AOC 15.6"

COMPUTER LAB – II ROOM NO : 38 (FIRST FLOOR)							
SR. NO.	PROCESSOR TYPE	RAM	HARD DISK	OPERATING SYSTEM	KEYBOARD	MOUSE	NAME OF MONITOR CRT / LCD / LED
1	Intel Pentium 4 2.00 GHz	256 MB DDR1	80 GB	Microsoft Windows XP Professional Service Pack 3	HP	HP	HP 15"
2	Intel Pentium 3.00 GHz	4 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Logitech	Logitech	AOC LED 18.5"
3	Intel Pentium 3.00 GHz	4 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Logitech	Logitech	AOC LED 18.5"
4	Intel Pentium 3.00 GHz	4 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Logitech	Logitech	AOC LED 18.5"
5	Intel Core i3 3.30 GHz	4 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Zebtronics	Zebtronics	AOC LED 18.5"
6	Intel Core i3 3.30 GHz	4 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Microsoft	Microsoft	AOC LED 18.5"
7	Intel Core i3 3.30 GHz	4 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Microsoft	Microsoft	AOC LED 18.5"
8	Intel Core i3 3.30 GHz	4 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Microsoft	Microsoft	AOC LED 18.5"
9	Intel Core i3 3.30 GHz	4 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Microsoft	Microsoft	AOC LED 18.5"
10	Intel Core i3 3.30 GHz	4 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Microsoft	Microsoft	AOC LED 18.5"
11	Intel Core i3 3.30 GHz	4 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Microsoft	Microsoft	AOC LED 18.5"



12	Intel Core i3 3.30 GHz	4 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Intex	Microsoft	AOC LED 18.5"
13	Intel Core i3 3.30 GHz	4 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Microsoft	Microsoft	AOC LED 18.5"
14	Intel Core i3 3.30 GHz	4 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Microsoft	Microsoft	AOC LED 18.5"
15	Intel Core i3 3.30 GHz	4 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Microsoft	Microsoft	AOC LED 18.5"
16	Intel Core i3 3.30 GHz	4 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Microsoft	Microsoft	AOC LED 18.5"
17	Intel Core i3 3.30 GHz	4 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Microsoft	Microsoft	AOC LED 18.5"
18	Intel Core i3 3.30 GHz	4 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Microsoft	Microsoft	AOC LED 18.5"
19	Intel Core i3 3.30 GHz	4 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Microsoft	Microsoft	AOC LED 18.5"
20	Pentium Dual-Core 3.00 GHz	2 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Genius	Genius	AOC LED 18.5"
21	Pentium Dual-Core 3.00 GHz	2 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Genius	Genius	AOC LCD 18.5"
22	Pentium Dual-Core 3.00 GHz	2 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Genius	Genius	AOC LCD 18.5"
23	Pentium Dual-Core 3.00 GHz	2 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Genius	Genius	AOC LCD 18.5"
24	Pentium Dual-Core 3.00 GHz	2 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Genius	Genius	AOC LCD 18.5"
25	Pentium Dual-Core 3.00 GHz	2 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	TVS	Genius	AOC LCD 18.5"
26	Pentium Dual-Core 3.00 GHz	2 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Genius	Genius	AOC LCD 18.5"
27	Pentium Dual-Core 3.00 GHz	2 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Genius	Genius	AOC LCD 18.5"



28	Pentium Dual-Core 3.00 GHz	2 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Genius	Genius	AOC LCD 18.5"
29	Pentium Dual-Core 3.00 GHz	2 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Genius	Genius	AOC LCD 18.5"
30	Pentium Dual-Core 3.00 GHz	2 GB DDR3	80 GB	Microsoft Windows 7 Ultimate Service Pack 1	Genius	Genius	AOC LCD 18.5"
31	Pentium Dual-Core 3.00 GHz	2 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Genius	Genius	AOC LCD 18.5"
32	Pentium Dual-Core 3.00 GHz	2 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Genius	Genius	AOC LCD 18.5"
33	Intel Core2 Duo 3.00 GHz	2 GB DDR2	320 GB	Microsoft Windows 7 Ultimate Service Pack 1	Chirag	Chirag	AOC LED 18.5"
34	Intel Core2 Duo 3.00 GHz	2 GB DDR2	320 GB	Microsoft Windows 7 Ultimate Service Pack 1	Chirag	Chirag	AOC LED 18.5"
35	Intel Core2 Duo 3.00 GHz	2 GB DDR2	320 GB	Microsoft Windows 7 Ultimate Service Pack 1	Chirag	Chirag	AOC LED 18.5"
36	Intel Core2 Duo 3.00 GHz	2 GB DDR2	320 GB	Microsoft Windows 7 Ultimate Service Pack 1	Chirag	Chirag	AOC LED 18.5"
37	Intel Core2 Duo 3.00 GHz	2 GB DDR2	320 GB	Microsoft Windows 7 Ultimate Service Pack 1	Chirag	Chirag	AOC LED 18.5"
38	Intel Pentium Dual 1.80 GHz	1 GB DDR2	80 GB	Microsoft Windows XP Professional Service Pack 3	Logitech	Logitech	AOC LED 18.5"
39	Intel Pentium Dual 1.80 GHz	512 MB DDR2	80 GB	Microsoft Windows XP Professional Service Pack 3	Logitech	Logitech	AOC LED 18.5"
40	Intel Pentium Dual 1.80 GHz	1 GB DDR2	80 GB	Microsoft Windows XP Professional Service Pack 3	Logitech	Logitech	AOC LED 18.5"
41	Intel Pentium Dual 1.80 GHz	1 GB DDR2	80 GB	Microsoft Windows XP Professional Service Pack 3	Logitech	Zebronics	AOC LCD 18.5"
42	Intel Pentium Dual 1.80 GHz	1 GB DDR2	80 GB	Microsoft Windows XP Professional Service Pack 3	Logitech	Logitech	AOC LCD 18.5"
43	Intel Pentium Dual 1.80 GHz	1 GB DDR2	80 GB	Microsoft Windows XP Professional Service Pack 3	Logitech	Logitech	AOC LCD 18.5"



44	Intel Pentium Dual 1.80 GHz	1 GB DDR2	80 GB	Microsoft Windows XP Professional Service Pack 3	Logitech	Logitech	AOC LCD 18.5"
45	Intel Pentium Dual 1.80 GHz	1 GB DDR2	80 GB	Microsoft Windows XP Professional Service Pack 3	Logitech	Logitech	Samsung 15"
46	Intel Pentium Dual 1.80 GHz	1 GB DDR2	80 GB	Microsoft Windows XP Professional Service Pack 3	Logitech	Logitech	Samsung 15"
47	Intel Pentium Dual 1.80 GHz	1 GB DDR2	80 GB	Microsoft Windows XP Professional Service Pack 3	Logitech	Logitech	Samsung 15"
48	Intel Pentium Dual 1.80 GHz	1 GB DDR2	80 GB	Microsoft Windows XP Professional Service Pack 3	Logitech	Logitech	Samsung 15"
49	Intel Pentium Dual 1.80 GHz	1 GB DDR2	80 GB	Microsoft Windows XP Professional Service Pack 3	Logitech	Logitech	Samsung 15"
50	Intel Pentium Dual 1.80 GHz	1 GB DDR2	80 GB	Microsoft Windows XP Professional Service Pack 3	Logitech	Logitech	Samsung 15"
51	Intel Pentium Dual 1.80 GHz	1 GB DDR2	80 GB	Microsoft Windows XP Professional Service Pack 3	Logitech	Logitech	Samtron 15"

COMPUTER LAB – III ROOM NO : 61 (SECOND FLOOR)

SR. NO.	PROCESSOR TYPE	RAM	HARD DISK	OPERATING SYSTEM	KEYBOARD	MOUSE	NAME OF MONITOR CRT / LCD / LED
1	Intel Core i3 3.20 GHz	2 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Microsoft	Microsoft	AOC LED 18.5"
2	Intel Pentium 3.00 GHz	4 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Logitech	Logitech	AOC LED 18.5"
3	Intel Pentium 3.00 GHz	4 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Logitech	Logitech	AOC LED 18.5"
4	Intel Pentium 3.00 GHz	4 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Logitech	Logitech	AOC LED 18.5"
5	Intel Pentium 3.00 GHz	4 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Logitech	Logitech	AOC LED 18.5"
6	Intel Core 2 Duo 2.93 GHz	2 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Zebronic	Zebronic	AOC LCD 18.5"



7	Intel Core 2 Duo 2.93 GHz	2 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Zebronics	Zebronics	AOC LCD 18.5"
8	Intel Core 2 Duo 2.93 GHz	2 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Zebronics	Zebronics	AOC LCD 18.5"
9	Intel Core 2 Duo 2.93 GHz	2 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Zebronics	Zebronics	AOC LCD 18.5"
10	Intel Core 2 Duo 2.93 GHz	2 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Zebronics	Zebronics	AOC LCD 18.5"
11	Intel Core 2 Duo 2.93 GHz	2 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Zebronics	Zebronics	AOC LCD 18.5"
12	Intel Core 2 Duo 2.93 GHz	2 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Zebronics	Zebronics	AOC LCD 18.5"
13	Intel Core 2 Duo 2.93 GHz	2 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Zebronics	Zebronics	AOC LCD 18.5"
14	Intel Core 2 Duo 2.93 GHz	2 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Zebronics	Zebronics	AOC LCD 18.5"
15	Intel Core 2 Duo 2.93 GHz	2 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Zebronics	Zebronics	AOC LCD 18.5"
16	Intel Core 2 Duo 2.93 GHz	2 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Zebronics	Zebronics	AOC LCD 18.5"
17	Intel Core 2 Duo 2.93 GHz	2 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Zebronics	Zebronics	AOC LCD 18.5"
18	Intel Core 2 Duo 2.93 GHz	2 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Zebronics	Zebronics	AOC LCD 18.5"
19	Intel Core 2 Duo 2.93 GHz	2 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Zebronics	Zebronics	AOC LCD 18.5"
20	Intel Core 2 Duo 2.93 GHz	2 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Odyssey	Zebronics	AOC LCD 18.5"
21	Intel Core i3 3.50 GHz	4 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Logitech	Logitech	AOC LED 18.5"



ASSOCIATE DIRECTOR ROOM NO : 15 (GROUND FLOOR)

SR. NO.	PROCESSOR TYPE	RAM	HARD DISK	OPERATING SYSTEM	KEY BOARD	MOUSE	NAME OF MONITOR CRT / LCD / LED	DVD
1	Intel Core i3 3.20 GHz	4GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Microsoft	Microsoft	AOC LED 18.5"	R/W DVD
2	Pentium Dual - Core 3.00 GHz	2GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Genius	Genius	AOC LCD 18.5"	NIL
3	Intel Pentium Dual 2.80 GHz	512MB DDR1	40 GB	Microsoft Windows XP Professional Service Pack 3	TVS	Zebronics	AOC LCD 18.5"	NIL

CHAIRMAN ROOM NO : 17 (GROUND FLOOR)

SR. NO.	PROCESSOR TYPE	RAM	HARD DISK	OPERATING SYSTEM	KEYBOARD	MOUSE	NAME OF MONITOR CRT / LCD / LED
1	Intel Core 2 Duo 2.93 GHz	4GB DDR3	320 GB	Microsoft Windows 7 Ultimate Service Pack 1	Reconnect	Dell	Dell

PRINCIPAL P.A ROOM NO : 18 (GROUND FLOOR)

SR. NO.	PROCESSOR TYPE	RAM	HARD DISK	OPERATING SYSTEM	KEY BOARD	MOUSE	NAME OF MONITOR CRT / LCD / LED
1	Intel Pentium 3.00 GHz	4 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Logitech	Logitech	AOC LED 18.5"

ADMIN OFFICE - I ROOM NO : 19 (GROUND FLOOR)

SR. NO.	PROCESSOR TYPE	RAM	HARD DISK	OPERATING SYSTEM	KEY BOARD	MOUSE	NAME OF MONITOR CRT / LCD / LED	DVD
1	Intel Core i3 3.50 GHz	4 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Logitech	Logitech	AOC LED 18.5"	LG DVD



2	Intel Core i3 3.10 GHz	4GB DDR 3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Microsof t	Microsof t	AOC LCD 18.5"	SAMSUN G DVD
3	Intel Core i3 3.10 GHz	4GB DDR 3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Microsof t	Microsof t	AOC LED 18.5"	SAMSUN G DVD
4	Intel Core 2 2.20 GHz	1GB DDR 2	160 GB	Microsoft Windows 7 Ultimate Service Pack 1	TVS	Zebronic s	AOC LED 18.5"	R/W DVD

SERVER ADMIN OFFICE - I ROOM NO : 19 (GROUND FLOOR)

SYS NO	PROCESSOR TYPE	RAM	HARD DISK	OPERATING SYSTEM	KEY BOARD	MOUSE	NAME OF MONITOR CRT / LCD / LED	DVD
1	Intel Xeon Processor	2 GB DDR3	500 GB	Cent Os	Microsoft	Microsoft	AOC LED 18.5"	DVD
2	Intel Xeon Processor	16 GB DDR4	2 x 2TP SATA HARD DISK	Microsoft Windows 2012 R2	TVS	Zebronics	AOC LED 18.5"	DVD

ADMIN OFFICE - II ROOM NO : 20 (GROUND FLOOR)

SR. NO.	PROCESSOR TYPE	RAM	HARD DISK	OPERATING SYSTEM	KEY BOARD	MOUSE	NAME OF MONITOR CRT / LCD / LED	DVD
1	Intel Core i3 2.93 GHz	2GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	TVS	Zebronics	AOC LED 18.5"	R/W DVD
2	Intel Core i3 2.93 GHz	4GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Microsoft	Zebronics	AOC LED 18.5"	NIL

LIBRARY ROOM NO : 36 (FIRST FLOOR)

SR. NO .	PROCESSOR TYPE	RAM	HARD DISK	OPERATING SYSTEM	KEY BOARD	MOUSE	NAME OF MONITOR CRT / LCD / LED	DVD
1	Intel Core i3 3.10 GHz	4GB DDR 3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Microsof t	Microsof t	AOC LED 18.5"	SAMSUN G DVD



2	Intel Pentium 4 2.40 GHz	1 GB DDR 1	80 GB	Microsoft Windows 7 Ultimate Service Pack 1	TVS	Zebronic s	AOC LCD 18.5"	NIL
3	Intel Pentium 4 2.00 GHz	1 GB DDR 1	80 GB	Microsoft Windows 7 Ultimate Service Pack 1	Zebronic s	Zebronic s	AOC LCD 18.5"	NIL

**POSTGRADUATE DEPARTMENT M.COM ROOM NO : 09
(GROUND FLOOR)**

SR. NO.	PROCESSOR TYPE	RAM	HARD DISK	OPERATING SYSTEM	KEYBOARD	MOUSE	NAME OF MONITOR CRT / LCD / LED	DVD
1	Intel Core i3 3.50 GHz	4 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Logitech	Logitech	AOC LED 18.5"	R/W DVD

**POSTGRADUATE DEPARTMENT M.SC CS ROOM NO : 13
(GROUND FLOOR)**

SR. NO.	PROCESSOR TYPE	RAM	HARD DISK	OPERATING SYSTEM	KEYBOARD	MOUSE	NAME OF MONITOR CRT / LCD / LED	DVD
1	Intel Core i3 3.50 GHz	4 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Logitech	Logitech	AOC LED 18.5"	R/W DVD

**POSTGRADUATE DEPARTMENT M.SC MATHS ROOM NO : 42
(FIRST FLOOR)**

SR. NO.	PROCESSOR TYPE	RAM	HARD DISK	OPERATING SYSTEM	KEYBOARD	MOUSE	NAME OF MONITOR CRT / LCD / LED	DVD
1	Intel Core i3 3.50 GHz	4 GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	Logitech	Logitech	AOC LED 18.5"	R/W DVD

GYPSY CHILDREN HOME

SR. NO.	PROCESSOR TYPE	RAM	HARD DISK	OPERATING SYSTEM	KEY BOARD	MOUSE	NAME OF MONITOR CRT / LCD / LED	DVD
1	Intel Core 2 2.93 GHz	2GB DDR2	320 GB	Microsoft Windows 7 Ultimate Service Pack 1	TVS	Zebronic	AOC LED 18.5"	R/W DVD



UPS DETAILS ROOM NO : 14 (GROUND FLOOR)					
SR. NO.	UPS	BATTERY NAME	BATTERY QTY	SYSTEM CAPACITY	LOCATION
1	LAB I UPS 15 KVA	ZENIDE BATTERY 12V-ZST 75AH.	20 NOS	50 NOS	UPS ROOM FOR LAB - I
2	LAB II UPS 10 KVA	ZENIDE BATTERY 12V-ZST 75AH.	20 NOS	39 NOS	UPS ROOM FOR LAB - II
3	LAB II 5 KVA	ZENIDE BATTERY 12V-ZST 75AH.	14 NOS	12 NOS	UPS ROOM FOR LAB - II
4	LAB III UPS 20 KVA	ZENIDE BATTERY 12V-ZST 100AH.	30 NOS	60 NOS	UPS ROOM FOR LAB - III
5	OFFICE UPS 7.5 KVA	SF SONIC TUBULAR STAN RED 27.C C20 150AH	16 NOS	19 NOS	UPS ROOM FOR OFFICE USE
6	GYPSY CHILDREN HOME	CYBER POWER 600 VA	1 NOS	1 NOS	USED IN GYPSY CHILDREN HOME

PRINTER AND PHOTOCOPIER DETAILS				
SR. NO.	PRINTER & PHOTOCOPIER NAME	SERIAL NUMBER	QTY	LOCATION
1	TVS MSP 250 CHAMPION	S/N : 20051426626	1	LAB - I
2	TVS MSP 355 CLASSIC	S/N : 20044834268	1	LAB - III
3	SAMSUNG ML-1666	S/N : Z4ZPBFEZ509056W	1	ASSOCIATE DIRECTOR ROOM
4	RICOH AFICIO MP 2000L2 (PRINTER & PHOTOCOPIER)	S/N : L7126350083	1	OFFICE - II
5	RICOH AFICIO MP 171L (PRINTER & PHOTOCOPIER)	S/N : W3819600079	1	OFFICE - I
6	CANON LBP 2900	S/N : NAQA109958	1	OFFICE - I



7	CANON LBP 2900	S/N : NAQA233513	1	OFFICE - I
8	CANON LBP 2900	S/N : MQEA334124	1	PRINCIPAL P.A ROOM
9	CANON LBP 2900	S/N : LMPA229712	1	OFFICE – II
10	CANON LBP 5050	S/N : F151700	1	CHAIRMAN ROOM
11	THOSHIBA (PHOTOCOPIER)	S/N : CJK467295	1	LIBRARY ROOM

**SWITCH, MODEM , ROUTER AND WIRELESS ACCESS POINT
DETAILS**

SR. NO.	MODEL	SERIAL NUMBER	TYPE OF MODEL	QTY	LOCATION
1	DAX 24 PORT SWITCH DX – 50169S	S/N : 456608ZZZ220 S/N : 456802ZZZZZ0 S/N : R16PS-03-37-000818 S/N : R16PS-03-37-000838	SWITCH	4	LAB - I
2	CISCO SMALL BUSINESS 48 PORT NETWORK SWITCH 10/100/1000	S/N : DNLI73409 VE	SWITCH	1	LAB 2
3	CISCO SMALL BUSINESS 48 PORT NETWORK SWITCH 10/100/1000	S/N : DNLI7340APJ	SWITCH	1	OFFICE - I
4	ZYXEL MODEM WITH WIRELESS MAC : FCF5282CDCF0 / SSID : ZYXEL8794XKB	Model No: P-660HN-TIA MAC : FCF5282CDCF0 / SSID : ZYXEL8794XKB	MODEM	1	OFFICE - I



5	NETGEAR MODEM MODEL: D1500	S/N : DCEF09467833	MODEM	1	COLLEGE CAMPS IN FIRST FLOOR
6	D - LINK WIRELESS N300 ROUTER MODEL NO:DIR- 615 UPC CODE/IN VER:E4 F/W VER.5.10 MAC ID B8A38649FFDB	S/N : QB561BC002747 7 960069 33821 2 H/W	ROUTER	1	OFFICE - I
7	D-LINK 8 PORT SWITCH QXAC1G4000333 MODEL NO BOTH DES- 1008A.	S/N : QSOU1CC008791 S/N : QXAC1G4000333	SWITCH	2	LIBRARY & PHYSICS DEPT
8	D - LINK SWITCH DES 1008A MODEL NO:DES-1008A	S/N : R3UR1E3018455	SWITCH	1	ASSOCIATE DIRECTOR
9	ZYXEL 8 PORT SWITCH	S/N : 134343005068	SWITCH	1	OFFICE - I
10	ZYXEL 24 PORT 1GB NETWORK SWITCH PURCHASED	S/N : S130H37002127	SWITCH	1	LAB - III
11	D - LINK 8 PORT SWITCH	S/N : F3W3A3029197	SWITCH	1	OFFICE - II
12	D - LINK 8 PORT SWITCH	S/N : QXAC1G4000292 S/N : QXAC1G4000333	SWITCH	2	COLLEGE CAMPS IN FIRST FLOOR
13	DIGISOL WIRELESS ACCESS POINT DG - WA3000N, 300 UPTO MBPS / MAC ID : 00177C09EE48	S/N : 07C1001046	WIRELESS ACCESS POINT	1	LAB - III
14	LINKSYS - N	S/N : MO900H602937	WIRELESS ACCESS POINT	1	OFFICE - 1



15	WPE54G	S/N : 97058251	WIRELESS ACCESS POINT	2	LAB - II
16	NETGEAR WIFI RANGE EXTENDER BOOST	S/N : 4GB1635M01176 S/N : 4GB1645C01CF5 S/N : 4GB1635B02792 S/N : 4GB1635S017CE S/N : 4GB1635601A26 S/N : 4GB16350000DC S/N : 4GB1635Y018DF	WIRELESS ACCESS POINT	7	COLLEGE CAMPS IN FIRST FLOOR
17	FORTINET	FGT80C3910620010	FIREWALL SECURITY	1	OFFICE - I

PROJECTOR DETAILS

SR. NO.	PROJECTOR NAME	SERIAL NUMBER	QTY	LOCATION
1	EPSON	S/N : L64F920466L	1	LAB - II
2	mitsubishi DLP TEXAS Instruments		1	CONFERENCE HALL
3	INFOCUS IN220i DLP DATA PROJECTOR WITH ALL SUPPLIED CABLES AND ACCESSORIES , WITH PROJECTION SCREEN (SIZE 4*6)	S/N : BTWJ44000381 S/N : BTWJ44000438 S/N : BTWJ44000443	3	PHYSICS DEPT, LAB - III AND A.D ROOM

SCANNER DETAILS

SR. NO.	SCANNER NAME	SERIAL NUMBER	QTY	LOCATION
1	Canoscan Lide100	S/N : KDMC24586	1	OFFICE - I

FAX MACHINE DETAILS

SR. NO.	FAX NAME	SERIAL NUMBER	QTY	LOCATION
1	Panasonic KX - FT931 / 0413 – 2280156 MODEL NO : KX-FT931CX	S/N : 6LBWA038854	1	OFFICE - I



DIGITAL LAB			
SR. NO.	KIT NAME	QTY	LOCATION
1	DIGITAL IC TRAINER KIT	33	ROOM NO : 71

MICRO PROCESSOR LAB			
SR. NO.	KIT NAME	QTY	LOCATION
1	MICROPROCESSOR KIT	32	ROOM NO : 71

LAPTOP DETAILS						
SR. NO.	PROCESSOR TYPE	SERIAL NUMBER	RAM	HARD DISK	OPERATING SYSTEM	LOCATION
1	Intel Pentium 2.40GHz	59S1HZ1	2GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	PRINCIPAL ROOM
2	Intel Pentium 2.40GHz	B7S1HZ1	2GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	MATHS DEPARTMENT
3	Intel Pentium 2.40GHz	46S1HZ1	2GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	ENGLISH DEPARTMENT
4	Intel Pentium 2.40GHz	56S1HZ1	2GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	PHYSICS DEPARTMENT
5	Intel Pentium 2.40GHz	74S1HZ1	2GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	B.COM (CS) DEPARTMENT
6	Intel Pentium 1.90GHz	FTTXP32	4GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	A.D ROOM DEPARTMENT
7	Intel Pentium 1.90GHz	FJY1F32	4GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	BSC CS DEPARTMENT
8	Intel Pentium 1.90GHz	512SP32	4GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	BCA DEPARTMENT
9	Intel Pentium 1.90GHz	8LYDF32	4GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	BSC IT DEPARTMENT
10	Intel Pentium 1.90GHz	286YP32	4GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	BBA DEPARTMENT
11	Intel Core i3 1.70GHz	2DCX662	4GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	B.COM DEPARTMENT



12	Intel Core i3 1.70GHz	7L6Z662	4GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	TAMIL DEPARTMENT
13	Intel Core i3 1.70GHz	494Y662	4GB DDR3	500 GB	Microsoft Windows 7 Ultimate Service Pack 1	M.COM DEPARTMENT

- **LAN facility:** College has 140 computers with LAN connections. 10 Printers and 03 photocopiers are used for printing facility
- **Number of nodes/computers with Internet facility:** 140

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

On-campus:

- Computer and Internet facility is available in all departments, library, Associate Director's chamber, Principal's chamber, college office, laboratories, etc.
- The students and the staff have free access to internet facility during the working hours of the college.

Off-campus:

- As the college is a member of INFLIBNET N-list programme, faculty can use the resources even outside the campus

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

The institutional planning for deployment and up gradation of the IT infrastructure and associated facilities are as follows:

- ICT infrastructure is to be extended and upgraded with latest version of hardware and software based on the needs of the syllabus
- Collecting feedback from stakeholders towards the betterment of IT
- Library will be provided with web-based software.
- In future smart class rooms can be created one for each department.

4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

The purchase and up gradation of the computers is as per the requirement and necessity of the college. The budgeted amount for the up-gradation and maintenance of the computers in the last two years is as follows

Year	No. of systems purchased	No. of Laptops Purchased	Budget spent over them
2013-2014	2	5	1,80,637
2014-2015	16	-	4,45,500
2015-2016	8	5	3,46,080
2016-2017	7	3	2,62,231

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

The College has three broad band – NMEICT 10Mbps, Fibre Broadband (FTTH) plan 20Mbps and Broadband 2 Mbps BSNL connections to provide internet facility. The computers and laptops with internet connectivity are available at various locations to staff and students to update the teaching/learning resources and collect the lesson plan related information and to prepare Power point presentation.

- The College has 5 LCD projectors, four Smart boards which can be used in teaching with the help of micro-soft power point presentation. The other audio/visual aids such as the LCD projectors are also available for teaching and learning.
- Every department is having internet browsing facility for preparation of teaching/learning materials.
- A seminar hall is equipped with audio visual with big screen facility.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching-learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.



- Access to on-line teaching-learning resources: College has subscribed NLIST Consortium having more books and e-journals accessible both in- house and off-campus.
- Independent learning: Students are given various tasks like projects, assignments, group discussions, debates and power point presentations. These tasks help them learn independently. It also helps the teachers to evaluate the students.
- ICT enabled classrooms/learning spaces: Well equipped computer labs, LCD are available to the faculty for computer aided teaching. The faculty of the Department of Computer Science takes initiative for any assistance regarding the ICT enabled learning instruments.
- Assistance for ICT arrangements: Computer science faculties are always available for any need based assistance in the use of ICT

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

The college does not avail the connectivity through National Knowledge Network connectivity.

4.4. Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

a.	Building
b.	Furniture
c.	Equipment
d.	Computers
e.	Vehicles
f.	Any other

The following provision of expenditure was made for maintenance and upkeep of the following facilities:

S.No.	Particulars	2013-14 (RS.)	2014-15 (RS.)
1.	Building	50,00,000	50,00,000
2.	Furniture	25,00,000	15,00,000
3.	Equipment	2,00,000	10,00,000
4.	Computers	5,00,000	5,00,000
5.	Vehicles	-	-
6.	Any other (Library/Sports)	4,00,000	4,00,000



The amount utilized for maintenance and upkeep of the following facilities:

S.No.	Particulars	2013-14 (RS.)	2014-15 (RS.)
1.	Building	58,50,000	59,42,000
2.	Furniture	28,00,000	11,44,000
3.	Equipment	2,95,000	15,62,000
4.	Computers	4,27,000	6,05,000
5.	Vehicles	-	-
6.	Any other	3,66,000	2,05,000

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

The mechanism for maintenance and upkeep of the infrastructure, facilities and equipment of the college is as follows:

- Minor Maintenance needs like electricity, water-supply are solved locally.
- Major maintenance requirements are solved through our Annual Maintenance Contract. (computer/laptops and other accessories like Printer, Wi-Fi, LAN, etc)
- Maintenance of Garden and Ground is looked after by Gardener and class IV staff.
- Security staff has been appointed to safeguard of the whole infrastructure,
- For maintenance separate budget is not allotted. However, the expenditure is met from the amount allotted under the head of miscellaneous expenditure.
- Maintenance of the college building, classrooms and furniture is done by management from time to time.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?

- Each head of the department keep record of maintenance of the instruments. At the commencement of each term, equipments/instruments are tested and repaired if defect is found.
- The laboratory equipments, computers and electronic devices are maintained and repaired through the funds available in the institution.
- Qualified technical staff is available for maintaining computers and networking facilities.
- For construction, Electrical, Carpentry, House-keeping, Masonry, Plumbing, Painting, Security, Generator, UPS maintenance etc. services are hired as and when required.



4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

Following steps have been taken for location, upkeep and maintenance of sensitive equipment:

- The College has 125 KVA generators to overcome the load shedding problem.
- Voltage stabilizers are provided for sophisticated instruments in the laboratories.
- UPS has been provided to computers in library, office and to the departments.
- Constant water supply is maintained through Bore well and overhead water tanks in college premises.
- Free maintenance of equipments is done by the supplier for one year.

Thereafter, their services are utilized as and when required.

- Computers, sophisticated instruments are maintained through Service Engineer.
- Sophisticated machines that require space and ventilation are installed at appropriate places with ventilation in the laboratories.
- The laboratories are provided with exhaust fans, water taps, table taps etc.

Constant supply of water:

College needs continuous supply of water for drinking and other purposes. This is fulfilled by taking a separate connection of water from Bore well. To provide safe drinking water in the college a pure and safe RO water purifier plant with capacity of 250 liters per hour and five water purifiers are installed.

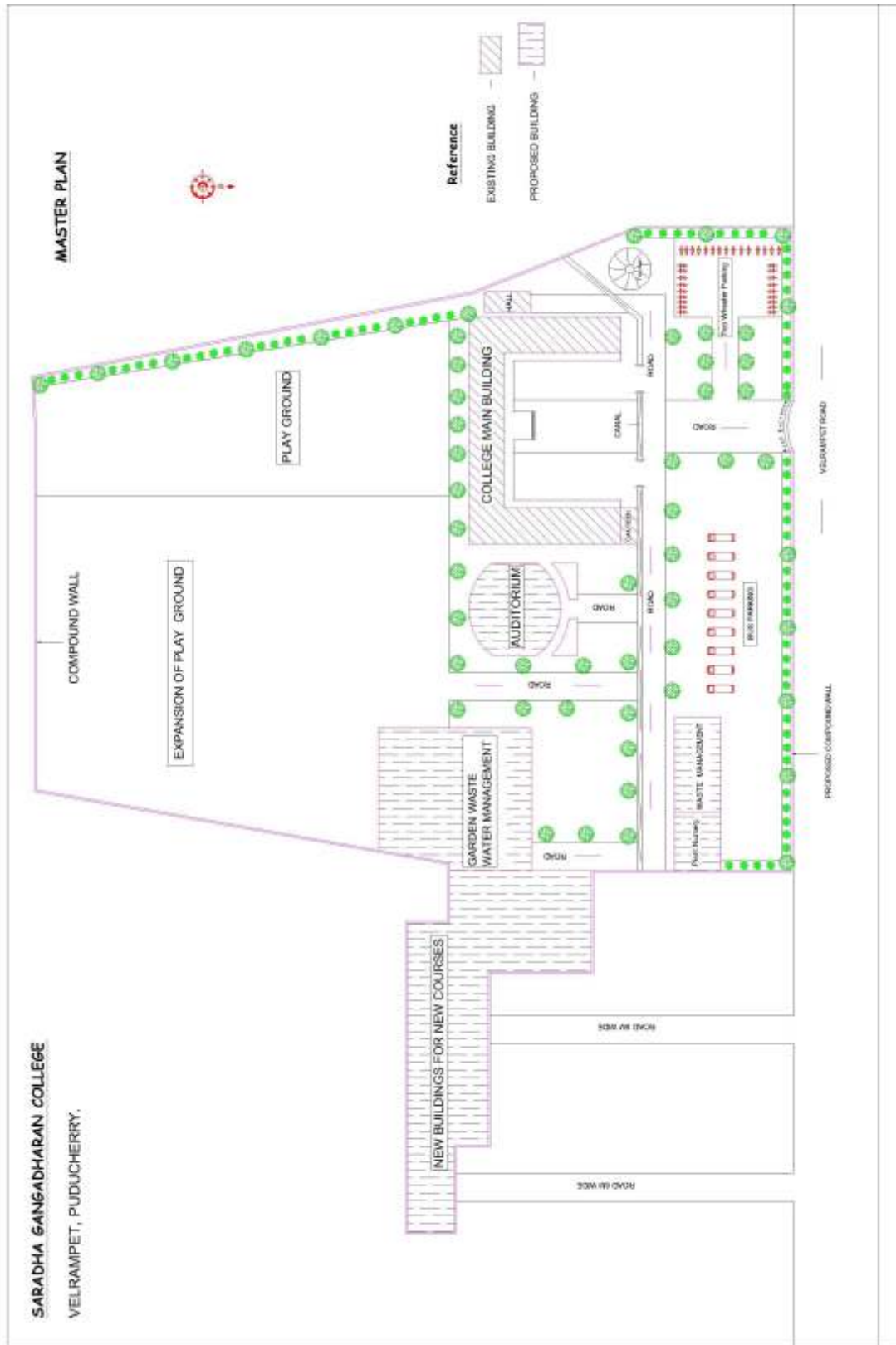
Other sensitive stuff:

- **Chemicals and Scientific instruments:** The laboratory staff keeps a strict vigil regarding the maintenance and upkeep of the scientific instruments and Chemicals. Their repair, replacement and required upkeep is fully undertaken in their supervision. Fire extinguishers are installed in laboratory, library and office to ensure safety of students, important documents, instruments and so on.
- **Scrap material:** To avoid fire hazard, college sells out scrap papers and material time to time as a regular practice.

Any other relevant information regarding Infrastructure and Learning Resources which the college could like to include:

No

Annexure - III Copy of Master Plan



Criterion V
**STUDENT SUPPORT
AND PROGRESSION**





CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Yes, the institution publishes its updated prospectus/handbook annually. The Information includes

1. U G / P G Courses offered
2. Eligibility for admission
3. Rules and Regulations for Attendance, dress code, conduct, etc.
4. Disciplinary Regulations

I. Rules and Regulation includes:

- The students should have Eighty percent attendance to appear for university examination
- Student advisors system is introduced for the welfare of students
- Internal Assessment marks will be given to P G students purely on the basis of University directions.

II. Disciplinary Regulation includes:

- Students dress code is strictly observed
- Students should have good discipline and behaviour
- Using cell phone is strictly prohibited inside the campus
- Ragging is strictly prohibited in the institution. Severe disciplinary action will be taken against ragging.

III. The college prospectus includes the following information

- About the new courses offered
- About infrastructure and well equipped library
- Moderate fee structure
- Admission Process

5.1.2 Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?

The scholarships from various Govt. Departments are operations has the eligible students are made to apply with in stipulated time and make them to avail the scholarships. As and when the scholarships are received



from the government it is immediately distributed to the students through bank cheques. The scholarship details provided for SC/ST, BC and MBC are listed below:

Details of Scholarship given to students

Year	SC/ST		Total no. of students
	Male	Female	
2011-12	23	13	36
2012-13	28	20	48
2013-14	30	18	48
2014-15	31	25	56
2015-16	31	29	60

Amount of Scholarship disbursed

Year	SC/ST		Total no. of students	Amount disbursed
	Male	Female		
2011-12	23	13	36	874285
2012-13	28	20	48	752520
2013-14	30	18	48	37390
2014-15	31	25	56	(Amount is directly distributed to the students)
2015-16	31	29	60	

Apart from the above given list of free ship to the students, the college also helps in providing Post-metric scholarship through Social Welfare Department, Government of Pondicherry.

5.1.3 What percentage of students receive financial assistance from state government, central government and other national agencies?

On an average 3.0 % of students are availing financial assistance from state government, central government and other national agencies.

5.1.4 What are the specific support services/facilities available for Students from SC/ST, OBC and economically weaker sections

Fee concession for poor students is given as and then warranted to sports persons and poor students on merit cum means basis. The details are given below:



Category	No. of /students	Total Amount
2013-14		
General	06	1,27,350
Sport Persons	10	2,02,000
Total	16	3,29,350
2014-15		
General	05	78,000
Sport Persons	17	2,76,625
Total	22	3,54,625
2015-16		
General	-	-
Sport Persons	19	2,64,000
Total	19	2,64,000
2016-17		
Sports	13	89,750
Total	13	89,750

➤ **Students with physical disabilities**

The physically disabled students are provided with the facilities to continue their studies and give special attention to those students.

- ❖ Class rooms are arranged in the Ground Floor
- ❖ Ramps are provided
- ❖ Wash room facilities are provided
- ❖ A special software Non Visual Desktop Access (NVDA) is installed for visually challenged students.

➤ **Overseas student**

Nil

➤ **Students to participate in various competitions/National and International**

Furnished in Department Evaluation Reports

➤ **Medical assistance to students: health centre and health**

A part time doctor and a nurse are appointed in the health center to take care of health problems of the students and staff during the working hours.

➤ **Organizing coaching classes for competitive exams**

No



- **Skill development (spoken English, computer literacy, etc.,)**

Bridge course on English Language is conducted for the first year students to improve their oral and written communication by Luminen Service for Excellence (LSE) Groups Training and placement division.
- **Support for “slow learners”**

Remedial classes are conducted. Tutorial system is followed and monitoring is in progress.
- **Exposures of students to other institution of higher learning/corporate/business house etc.**

The students were exposed to other institution or industries through industrial visit, internship training and project work
- **Publication of student magazines**

Besides college Magazines, the Management Studies has published Students’ Magazine “Biz-Fortitude”, with the able guidance of faculty members, articles have been collected from students.
Department of Corporate Secretaryship has published an E-journal

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

The institution has made efforts to facilitate entrepreneurial skills by organizing Value Added Courses to learn the secrets of these business ventures and how to become an entrepreneur.

A marketing Mela “SGC-Tycoon” was arranged by the Post Graduate students of Commerce to comprehend the actual marketing practices of trading practically.

Special lectures and seminars are also arranged to appraise the students about the concepts of entrepreneurship.



Course wise pass percentage for last four years is given below:

Graduates	Courses	2012-13			2013-14		
		No. of Students Appeared	No. of Students Passed	Pass Percentage	No. of Students Appeared	No. of Students Passed	Pass Percentage
UG	B.A.(English)	11	6	54.54	10	5	50.00
	B.Sc.(Mathematics)	43	31	72.09	19	16	84.00
	B.Sc.(Physics)	17	12	70.58	8	5	62.50
	B.Com.	60	43	72.00	57	39	68.40
	B.Com.(Corporate Secretaryship)	58	27	46.67	58	36	62.71
	B.B.A	54	29	53.00	54	42	77.70
	B.Sc.(Computer Science)	40	34	85.00	43	37	86.00
	B.C.A.	36	33	92.00	46	36	78.20
	B.Sc.(Information)	33	16	48.50	37	23	62.00
PG	M.Sc.(Computer Science)	15	13	86.80	10	5	50.00
	M.Sc.(Mathematics)	28	26	92.00	36	34	94.40
	M.Com.	16	11	69.00	30	23	77.00



Graduates	Courses	2014-15			2015-16		
		No. of Students Appeared	No. of Students Passed	Pass Percentage	No. of Students Appeared	No. of Students Passed	Pass Percentage
UG	B.A.(English)	21	11	52.35	34	10	29.00
	B.Sc.(Mathematics)	18	13	72.20	35	24	68.50
	B.Sc.(Physics)	6	6	100	7	06	85.70
	B.Com.	60	55	91.70	57	46	80.70
	B.Com.(Corporate Secretaryship)	58	42	73.33	53	32	60.37
	B.B.A	53	31	58.00	50	23	46.00
	B.Sc.(Computer Science)	48	35	73.00	41	32	78.00
	B.C.A.	44	36	82.00	40	35	87.50
	B.Sc.(Information)	41	30	73.00	19	15	78.90
PG	M.Sc.(Mathematics)	28	27	96.00	17	17	100
	M.Sc.(Computer Science)	16	15	93.75	17	16	94.00
	M.Com.	29	21	72.40	18	18	100

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

The Placement and Career Guidance Cell facilitates the student progression to higher studies and employment.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

The class teachers keep note of long absentees and watch out for dropouts. If dropouts are sensed the concerned student and his/her parents are invited for counseling on continuance.

5.3 Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

1. Department of English organizes The Literary Association “Phoneix” every year in the month of October.
2. The Mathematics and Physics Department jointly celebrates science day as “Raman Day” every year.
3. SGC Science Club was inaugurated on 18th March, 2015.
4. Annual technical event “Explorer” is organized by the Department of Computer Science.
5. An Inter-Collegiate event “Biz-Fortitude”, organized by the Department of Management Studies and various competitions viz., Brain Storming, Mock Interview, Product Promotion and Paper Presentation are conducted to explore their innate & unique caliber.
6. Entrepreneur Development Cell was inaugurated on 27th September, 2014. Various awareness programmes/seminars on Entrepreneur Development including a three day Workshop on Entrepreneurial Development was conducted.
7. Women’s day is celebrated every year by conducting various competitions for girl students and members of women staff.
8. Fine Arts day is celebrated every year.

Sports

Our college team participated in the following inter collegiate events organized by Pondicherry University viz. Cricket ,Volley Ball, Foot ball, Table Tennis, Chess, Kho-Kho, Hockey ,Basket Ball, Badminton, Tennis, Handball, Ball badminton, Yoga, Teak Wondo ,Boxing ,Kabaddi and Athletic events.

Achievers in Inter-Collegiate Tournaments: (2014-2015)

S.No	Games	Name	Course	Place
1	Best Physique	Silambarasan	II BCA	I
2	Yoga	Tamilarasi	I B. Com (CS)	IV
3	Taekwondo	Geethaanjalai	I M. Sc (Maths)	I
4	200 Mts	Thirivalarselvi	II BA (English)	I
5	High Jump	Selvakumari	I BBA	II
6	Javelin Throw	Selvakumari	I BBA	III
7	Triple Jump	Gayathiri	I B.Com (CS)	I
8	400MTS	Gayathiri	I B.Com (CS)	I
9	Long Jump	Gayathiri	I B.Com (CS)	II
10	400*100 Relay	Gayathiri	I B.Com (CS)	III
11	400*100 Relay	Selvakumari	I BBA	III
12	400*100 Relay	Thirivalarselvi	II BA (English)	III



13	400*100 Relay	Tamilarasi	I B.Com (CS)	III
14	Volley Ball	Team Event	Selected Students	III
15	Foot Ball	Team Event	Selected Students	III
16	Chess	Team Event	Selected Students	VI

14th Annual Sports meet was held for the academic year 2014-15 and prize distribution function was held on 10th April, 2015.

**Pondicherry South Zone Inter-University Selected Players for
Academic Year 2014-2015**

S.No	Name	Game	Course
1	Sathish Kumar	Cricket	III B.Com (CS)
2	Prabakaran	Cricket	II BBA
3	Christraj	Cricket	III BBA
4	Mohamed Ali	Volley Ball	III B.Com (CS)
5	Hariharan	Volley Ball	II BA (English)
6	Sethu Raj	Volley Ball	I BCA
7	Mohan Babu	Handball	II BA (English)
8	Sakthiramakrishnan	Table Tennis	II B.Sc (Maths)
9	Vinoth	Foot Ball	II B.Sc (CS)
10	Narayanaswamy	Foot Ball	I BA (English)
11	Alan Andire	Foot Ball	II B.Com (CS)
12	Abdul Majeeth S	Foot Ball	III BCA
13	Aravind	Basket Ball	I B.Com (CS)
14	Sedhuraman	Basket Ball	I B.Com (CS)
15	Ramarathinam	Tennis	I B.Sc (Physics)
16	Silambarasan	Best Physique	II BCA
17	Roja	Volley Ball	II BBA
18	Selvakumari	Volley Ball	I BBA
19	Shanmugapriya	Basket Ball	I BA (English)
20	Geethajanajali	Teak Wondo	I M.Sc (Maths)
21	Thamizharasi	Yoga	I B.Com (CS)

**Achievers Inter-Collegiate Tournament: (2015-2016)**

S.No	Games	Name	Course	Place
1	Foot Ball	Team Event	Selected Students	I
2	Hand Ball	Team Event	Selected Students	III
3	Chess(Men)	Team Event	Selected Students	III
4	Basket Ball (M/W)	Team Event	Selected Students	IV
5	Hockey	Team Event	Selected Students	III
6	Weight Lifting	Srinivasan	III B.Sc (CS)	I
7	Yoga (Men)	Swaroupramanan	II M.Sc (Maths)	III
8	Yoga (Women)	Tamilarasi	II B.Com (CS)	V
9	Taekwondo	Geethanjali	II M.Sc (Maths)	I
10	Taekwondo	Tamilarasi	II B.Com (CS)	II
11	Boxing	Kalidass	I BCA	I
12	Boxing	Deva	III B.Com (CS)	III
13	200 Mts	V.Thiruvallarselvi	III BA (English)	I
14	100 Mts	V.Thiruvallarselvi	III BA (English)	II
15	High Jump	Selva Kumari	II BBA	II
16	Javelinthrow	Selva Kumari	II BBA	II
17	800 Mts	Anitha	I BA (English)	I
18	400 Mts	Anitha	I BA (English)	I
19	Triple Jump	B.Gayathri	II B.Com (CS)	II
20	200 Mts	Rupavathi	I BA (English)	II
21	100 Mts	Rupavathi	I BA (English)	III
22	4*100 Mts	V.Thiruvallarselvi	II BA (English)	I
23	4*100 Mts	Anitha	I BA (English)	I
24	4*100 Mts	B.Gayathri	I B.Com (CS)	I
25	4*100 Mts	Rupavathi	I BA (English)	I
26	4*400 Mts	V.Thiruvallarselvi	II BA (English)	I
27	4*400 Mts	Anitha	I BA (English)	I
28	4*400 Mts	B.Gayathri	I B.Com (CS)	I
29	4*400 Mts	Rupavathi	I BA (English)	I
30	Tennis	Ramarathinam	II B.Sc (Physics)	I
31	Taekwondo	Joshuva Franclin	II B.Sc (IT)	I
32	Taekwondo	Nagarjunan	II B.Sc (IT)	II



**Pondicherry South Zone Inter-University Selected Players for
Academic Year 2015-2016**

S.no	Name	Game	Course
1	Hariharan	Volley Ball	III BA (English)
2	Suba	Handball	II BA (English)
3	Iyyanar	Handball	II BA (English)
4	Mohan Babu	Handball	III BA (English)
5	Sakthiramakrishnan	Table Tennis	III I B.Sc (Maths)
6	Vijay Prbhu	Foot Ball	I BA (English)
7	Alan Andire	Foot Ball	III B.Com (CS)
8	Mothilal Babu	Foot Ball	I BBA
9	Vinoth	Foot Ball	III B.Sc (CS)
10	Michael	Foot Ball	I BA (English)
11	Gnana Deepan Colas	Foot Ball	I BBA
12	Nithish	Basket Ball	I B.Sc (Physics)
13	Aravind	Basket Ball	II B.Com (CS)
14	Balachandar	Basket Ball	II B.Com (CS)
15	Kamalraj	Basket Ball	III B.Com (CS)
16	Ramarathinam	Tennis	II B.Sc (Physics)
17	Sathiyarayanan	Cricket	III BBA
18	Kamalakannan	Cricket	I B.Sc (IT)
19	Mohamed Malik	Kho-Kho	II BCA
20	Kalaiyaran	Hockey	I B.Sc (Maths)
21	Thirunavakarasu	Hockey	II BA (English)
22	Kalidhoss.R	Boxing	I BCA
23	Deva	Boxing	III B.Com (CS)
24	Swaroupramanan	Yoga	II M.Sc (Maths)
25	Shanmugapriya	Basket Ball	II BA (English)
26	Priya	Basket Ball	I BA (English)
27	Geethajanajali	Hockey	II M.Sc (Maths)
28	Roja	Volley Ball	III BBA
29	Selvakumari	Volley Ball	II BBA
30	Geethajanajali	Teak Wondo	II M.Sc (Maths)
31	Thamizharasi	Yoga	II B.Com (CS)

15th Annual sports meet was held for academic year 2015-16 and Prize distribution function was held on 18th April, 2016.



National Service Scheme

1. An orientation programme was conducted for the NSS volunteers with the special focus on the first year volunteers.
2. One day Personality Development programme was conducted to the NSS volunteers.
3. A Disaster Awareness Management programme was conducted.
4. An Environmental programme held at Auroville.
5. Tsunami Mock drill programme was held at Pudukkuppam Village, near Pondicherry.
6. Fifty NSS volunteers attended legal awareness programme at Kamban Kalaiararam, Pondicherry.
7. To invoke the ideas of cleanliness and service attitude in the minds of volunteers coastal cleaning programme was arranged on the Pondicherry Beach in the eve of International Coastal Cleanup Day.
8. Three NSS volunteers attended the National Integrated camp held at Bangalore University.
9. The traffic awareness programme was organized in our college.
10. Tree plantation programme was organized in the Auroville Botanical Garden.
11. To create awareness for the first time voters, a programme was organized by NSS unit along with collaboration of the Election Department of Pondicherry under the banner "Your voice campaign programme for first time voters".
12. Fifty NSS volunteers attended one week NSS special camp organized by the SGC-NSS Unit at Alankuppam Village, near Pondicherry under the theme of the camp was "Clean India".

Rotaract Club

The following programmes were conducted during the academic year 2014-15 by the Rotaract Club

1. Eleven students donated blood at Mother Theresa Institute of Nursing
2. Eye awareness rally.
3. First aid awareness training programme for seventy students.
4. First aid awareness camp.
5. Diwali Celebration with mentally retarded children at JWALA Home, Pondicherry.
6. Reading awareness rally was organized.
7. HIV awareness programme.
8. Seventy units of blood was donated in the blood donation camp.
9. One day leadership training programme RYLA was organized.
10. Dental checkup camp.
11. Polio awareness programme.
12. Consumer awareness programme.
13. World Forest Day was celebrated.



5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

The institution promotes and encourages the participation of students in extra-curricular and recreational activities not only at intra and inter-university levels but also at the national level.

A number of students have won prizes in various competitions like singing, instrumental music, drawing, painting, debates, mono- acting, group dances, drama, folk-dances, mimicry, skits, rangoli, interior decoration, cooking and culinary arts, flower arrangement, etc.

Details of the students' participation in sports, at the state, regional, national and international levels, during the last two years are listed below:

PONDICHERRY UNIVERSITY INTER COLLEGIATE FOOT BALL TOURNAMENT

Sl.No	Name of Sportsperson	Course	Place
1	Narayanaswamy	I BA (English)	III
2	Thirunavakarasu	I BA (English)	III
3	Suba	I BA (English)	III
4	Iyyanar	I BA (English)	III
5	Sadagopan	I B.Sc (IT)	III
6	Vinoth	II BSC CS	III
7	Abdul Majeeth	III BCA	III
8	Arun Kumar	II B.Sc (IT)	III
9	Manikandan	II B.Com (CS)	III
10	Saran	I B.Com (CS)	III
11	Jayamoorthy	I B.Com (CS)	III
12	Raman	I B.Com (CS)	III
13	Sanjivi	II BA (English)	III
14	Vijay Kumar	II B.Com (CS)	III
15	Alan Andire	II B.Com (CS)	III
16	Rajasimman	II B.Com (CS)	III
17	Rajeshvarnan	II BA (English)	III
18	Jayamoorthy	I BA (English)	III
19	Vignash	III B.Sc (IT)	III

**PONDICHERY UNIVERSITY INTER COLLEGIATE
ATHLETICS EVENTS**

Sl No	Name Of Sportsperson	Course	Events	Place
1	V.Thirivalarselvi	II BA (English)	200 Mts	I
2	Selva Kumari	I BBA	High Jump	II
3	Selva Kumari	I BBA	Javelin	III
4	B.Gayathri	I B.Com (CS)	Triple Jump	I
5	B.Gayathri	I B.Com (CS)	400 Mts	I
6	B.Gayathri	I B.Com (CS)	Long Jump	II
7	V.Thirivalarselvi	II BA (English)	4*100	III
8	Selva Kumari	I BBA	4*100	III
9	B.Gayathri	I B.Com (CS)	4*100	III
10	Thamizharasi	I B.Com (CS)	4*100	III
11	V.Thirivalarselvi	II BA (English)	4*400	III
12	Selva Kumari	I BBA	4*400	III
13	B.Gayathri	I B.Com (CS)	4*400	III
14	Thamizharasi	I B.Com (CS)	4*400	III

**PONDICHERY UNIVERSITY INTER
COLLEGIATE BEST PHYSIC TOURNAMENT**

Sl.No	Name of Sportsperson	Course	Place
1	Silambarasan	II BCA	I

**PONDICHERY UNIVERSITY INTER COLLEGIATE YOGA
TOURNAMENT**

Sl.No	Name of Sportsperson	Course	Place
1	Thamizharasi	I B.Com.(CS)	IV

**PONDICHERY UNIVERSITY INTER COLLEGIATE TENNIS
TOURNAMENT**

Sl.No	Name of Sportsperson	Course	Place
1	Ramarathinam	I B.Sc. (Physics)	I

**PONDICHERY UNIVERSITY INTER COLLEGIATE
TAEK WONDO TOURNAMENT**

Sl.No	Name of Sportsperson	Course	Place
1	Geethanjli	II M.Sc.(Mathematics)	II



**PONDICHERY UNIVERSITY SOUTH ZONE INTER
UNIVERSITY MEN SELECTION PLAYERS LIST 2014-15**

S. No	Name of Sportsperson	Course	Game
1	Prabakaran	II BBA	Cricket
2	Sathish Kumar	III B.Com.(CS)	Cricket
3	Christraj	III BBA	Cricket
4	Mohamed Ali	III B.Com.(CS)	Volley Ball
5	Hariharan	II B.A.(English)	Volley Ball
6	Sethu Raj	I BCA	Volley Ball
7	Mohan Babu	II B.A.(English)	Hand Ball
8	Sakthiramakrishnan	II B.Sc.(Mathematics)	Table Tennis
9	Vinoth	II B.Sc.(CS)	Foot Ball
10	Narayanaswamy	I B.A.(English)	Foot Ball
11	Alan Andire	II B.Com.(CS)	Foot Ball
12	Abdul Majeeth S	III BCA	Foot Ball
13	Aravind	I B.Com.(CS)	Basket Ball
14	Sedhuraman	I B.Com.(CS)	Basket Ball
15	Silambarasan	II BCA	Best Physic
16	Ramarathinam	I B.Sc.(Physics)	Tennis

**PONDICHERY UNIVERSITY SOUTH ZONE INTER
UNIVERSITY WOMEN - SELECTION PLAYERS 2014-15**

1	Shanmugapriya	I B.A.(English)	Basket Ball
2	Roja	II BBA	Volley Ball
3	Selva Kumari	I BBA	Volley Ball
4	Thamizharasi	I B.Com.(CS)	Yoga
5	Geethanjli	I M.Sc.(Mathematics)	Taek Wondo

**MIT ROLLING TROPHY FOOT BALL (MEN) MATCH
OUR COLLEGE STUDENTS I PLACE 2014-2015**

SI No	Name of Sportsperson	Course
1	Narayanaswamy	I B.A.(English)
2	Thirunavakarasu	I B.A.(English)
3	Iyyanar	I B.A.(English)
4	Sadagopan	I B.Sc.(IT)
5	Vinoth	II B.Sc.(CS)
6	Arun Kumar	II B.Sc.(IT)
7	Saran	I B.Com.(CS)
8	Vijay Kumar	II B.Com.(CS)
9	Alan Andire	II B.Com.(CS)
10	Mohan Babu	II B.A.(English)

**MIT Rolling Trophy Volley Ball (Women) Match Our
College Students II Place 2014-2015**

S. No	Name Of Sportsperson	Course
1	Roja	II BBA
2	Selva Kumari	I BBA
3	Shanmugapriya	I B.A.(English)
4	Thamizharasi	I B.Com.(CS)
5	Tamizhkalaiarasi	III B.A.(English)
6	Kanniga	II M.Sc.(CS)
7	Chithra	II M.Sc.(CS)
8	Ranjithakumari	II B.A.(English)
9	Angel Rani	II M.Sc.(CS)
10	Kalai Selvi	II M.Sc.(CS)
11	Kavitha	II B.A.(English)

Other tournaments which we have organized are as follows:

The College organised Annual sports for the physical and overall development of the students. The major events in the annual sports are:

1. Shot Put
2. Javelin Throw
3. Discuss Throw
4. 100 Meter Race
5. 400 Meter Race
6. Cricket,
7. Volley ball
8. Football, etc.



5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

The college gets feedback from graduates every year and their suggestions are implemented in order to improve the Quality Education.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

The college encourages the students to participate and publish research Papers in both the National and International conferences and also students are encouraged to contribute materials for college magazine.

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

To involve students in the process of departmental activities and to get feedbacks regarding the academic and teaching process, each department is having a Class Committee for each class, in which the HOD, the class in-charge, the faculties handling subjects for the class and three students' representatives are members. This Class Committee is convened to sort out the grievances in the respective class.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

There are no officially recognized academic and administrative bodies which have student representatives. However, members take active part with specific academic committees such as Magazine Committee, Drama/Debate Committee, Cultural Committee and Games & Sports Committee. It helps to foster leadership qualities among students.

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

The institution has a healthy relationship with alumni and former faculty members in the aspect of both admission and placement.

Any other relevant information regarding Student Support Progression which the college would like to include?

Nil

Criterion VI
**GOVERNANCE, LEADERSHIP
AND MANAGEMENT**





CRITERIA VI: GOVERNANCE, LEADERSHIP &MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institutions distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institutions traditions and value orientations, vision for the future, etc.?

The vision, mission, core values and modus operandi of our Institution Saradha Gangadharan College are enumerated below.

Vision

- To provide quality higher education to the students in Science, Humanities and Commerce.
- To make the students to realize their role in serving to the Society and contribute to the National development.
- To offer value based education to develop self confidence and commitment to society.

Mission

- To instill very high standard of integrity, discipline and knowledge.
- To make the students technologically superior and ethically strong to improve their quality of life.
- To pay individual attention, monitor the progress and appraise the parents to mould the students as good citizens.
- To inculcate social, cultural, economic and environmental values among the students.

Core Values

SGC shall be a ground for training the incumbents in:

- Team Work
- Moral and Ethical values
- Mutual Trust and Respect
- Honesty and Integrity
- Dignity of Labour

The college communicates its vision to the stakeholders – students, teachers and staff – through various committees, programmes and activities. The teaching and learning processes adopted address the needs of the society and enables to serve the nation as a whole. There are a number of committees to promote environmental awareness, gender sensitivity and literary, artistic



and creative self- expression among students. The college organises various programmes in moulding the students to achieve the qualities and personality paving towards progress and achievement in their lives. The college has NSS, YRC, Red Ribbon Club and Rotaract units to instill the values of discipline, patriotism and social service in the students. All these programmes make the students to have a creative mind to face the competitive edge to make themselves perfect in their future.

Vision and mission are achieved as follows:

- Qualitative higher education is imparted.
- Highly qualified teachers are recruited.
- Regular guest lectures are conducted to broaden the knowledge spectrum of students.
- Students are motivated to conduct research in their respective fields.
- Career guidance programmes are conducted
- Organizing cultural week annually including folk songs, dances etc.
- Organizing skits evoking cause of social justice, environment awareness and various ills plaguing the society.
- Mission of the college in itself is value oriented because :
 - It takes appropriate measures for promoting social responsibility in students through lectures, workshops, health camps and community work organized by NSS and different departments.
 - Maintaining discipline in the college and constant fruitful interaction with students helps in inculcating value orientation.
- Interacting with parents/guardians from time to time regarding progress of their ward through Parents meet at regular interval.
- Augmenting library resources with newer editions and more number of titles.
- Organising seminars and conferences in our campus.
- Inculcating the habit for the support for environment.
- Provision of a clean atmosphere and green campus.
- Encouraging Energy Conservation and proper utilization of natural resources through Composting.
- Additional measures such as test series, tutorials, remedial lectures, etc will be implemented in different departments to improve the quality of education.
- Performance of students in term examinations is communicated to the parents/guardians in case their result is found to be unsatisfactory.

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

The Management conducts Governing Body meeting at the beginning of the academic year and discusses the problems faced in the past and the ways to rectify them in the future. It advises the Governing Body



to direct the Principal to act accordingly and the Principal takes the message to the faculty because the faculty members are the real performers and contributors to the development of the college. The faculty members of the college follow the advice given by the Principal and interact with him every now and then and work for the good academic results of the college.

6.1.3 What is the involvement of the leadership in ensuring:

- **The policy statements and action plans for fulfillment of the stated mission formulation of action plans for all operations and incorporation of the same into the institutional strategic plan**
- **Interaction with stakeholders**
- **Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders**
- **Reinforcing the culture of excellence**
- **Champion organizational change**

- The leadership is exercised through consultation in the institution. This is exercised in such a manner that the followers in different forms give their commitments spontaneously.
- The highest body of the college along with the Principal lead from the front in order to monitor and control administration.
- The Heads of the departments play the crucial role in framing out the academic matters.
- The College Council acts as the academic advisory body in the college.
- The IQAC use to maintain and also assures the quality of the management in academic atmosphere.
- The various departments frame the policies to complete the recommended syllabus by the respective Board of Studies of the University in proper time.
- The non- teaching staff help in administration relating to admission of the students, examination, documentation and day to day office work.

6.1.4. What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

The Principal implements the policies and plans adopted by the highest body of the college in the following manner:

- To convene meeting with departmental heads, different sub-committees and non-teaching staff.
- To prepare academic calendar and prospectus with the help of Admission and Prospectus sub-committees.



- To review the university results for different subjects and receive the effective feedback from the departments.
- To monitor the proper functioning of library and to find out ways and means of improving its facilities.
- To arrange motivational classes of the students and to achieve academic excellence & build up morale of the students.
- To disseminate information about job prospects through the placement cell.
- To look after the problems faced by the students through the counseling and grievances redressal cell.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

- The top management provides a congenial academic environment, ample opportunities for promoting academic excellence and holistic development of the College.
- The Governing Body members of the college interact with the staff and students on occasions like Annual Day of the college, conferences and seminars conducted by the College. They interact with the faculty formally during lectures/seminars, or informally in small groups.
- The management encourages faculty to attend workshops, conferences and seminars. Duty leave to attend these is sanctioned within rules.
- The faculty conducts national and international conferences, seminars and talks. This leads to updating and addition to knowledge of both the staff and students.
- The Head of Department as a Department leader, allocates, assigns, indicates, designs and deploys the workloads and jobs as efficiently as possible.
- The faculty members are encouraged to get developed of them to emerge out efficiently and effectively.
- Thus, the Principal of the Institution brings out the academic leadership attributes by running the Institution smoothly and effectively.



6.1.6 How does the college groom leadership at various levels?

The staff members are appointed as members of various committees. They conduct various events regularly with the help of students. This gives an opportunity for both staff and students to bring out their innate skills and develop their leadership qualities.

Each of the committees has a fair mix of senior and junior faculty members from both the genders. This makes a healthy work environment and provides useful training.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

The Principal being the Head of Institution gets the delegation of authority from the management and the same is delegated to the academicians and office administration with respective points of work in a transparent manner. The institution enables the Departments to perform their operations freely without any hindrances to the achievement of the goals and objectives of the institution. The Principal has constituted various committees also to facilitate the long-run functioning of the administrative and academic activities of this institution.

6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

The college promotes the culture of participative management. This participation management is ensured through:-

- College council with all HODs, Physical Director and NSS/Rotaract Club coordinators for taking decisions regarding academic and teaching process.
- Teaching & student representatives in the Class Committee.
- The Governing Body Chairman meets regularly with the teaching and non-teaching staff to get the feedback and make policy and programmes accordingly.
- The committees are assigned with responsibilities and delegation of authority with coordinative nature to have a conducive atmosphere in the day-to-day affairs of the institution.

6.2 Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

Our college has formally stated quality policy which is based on vision and mission of the college. Our mission is dedicated to the creation and transmission of new knowledge. In its pursuit, it will focus on ethos of our ancient culture and shall inculcate the values of good conduct and morality. This mission achieved by:

- To update knowledge & skill, the teachers are encouraged to participate in seminar, workshop & conferences.
- Infrastructure & teaching learning process developed on the basis of student feedback.
- The College ensures that its vision and mission are in line with the National policies on Higher Education through its promotion of
 - Moral and Ethical values
 - Honesty and integrity
 - Inclusiveness in all its academic programs
 - Efforts directed at quality sustenance and development
 - The students' standard is equipped for the global competition.

The Principal and the IQAC ensure that these policies are well communicated to all the personnel of the college for better accomplishment.

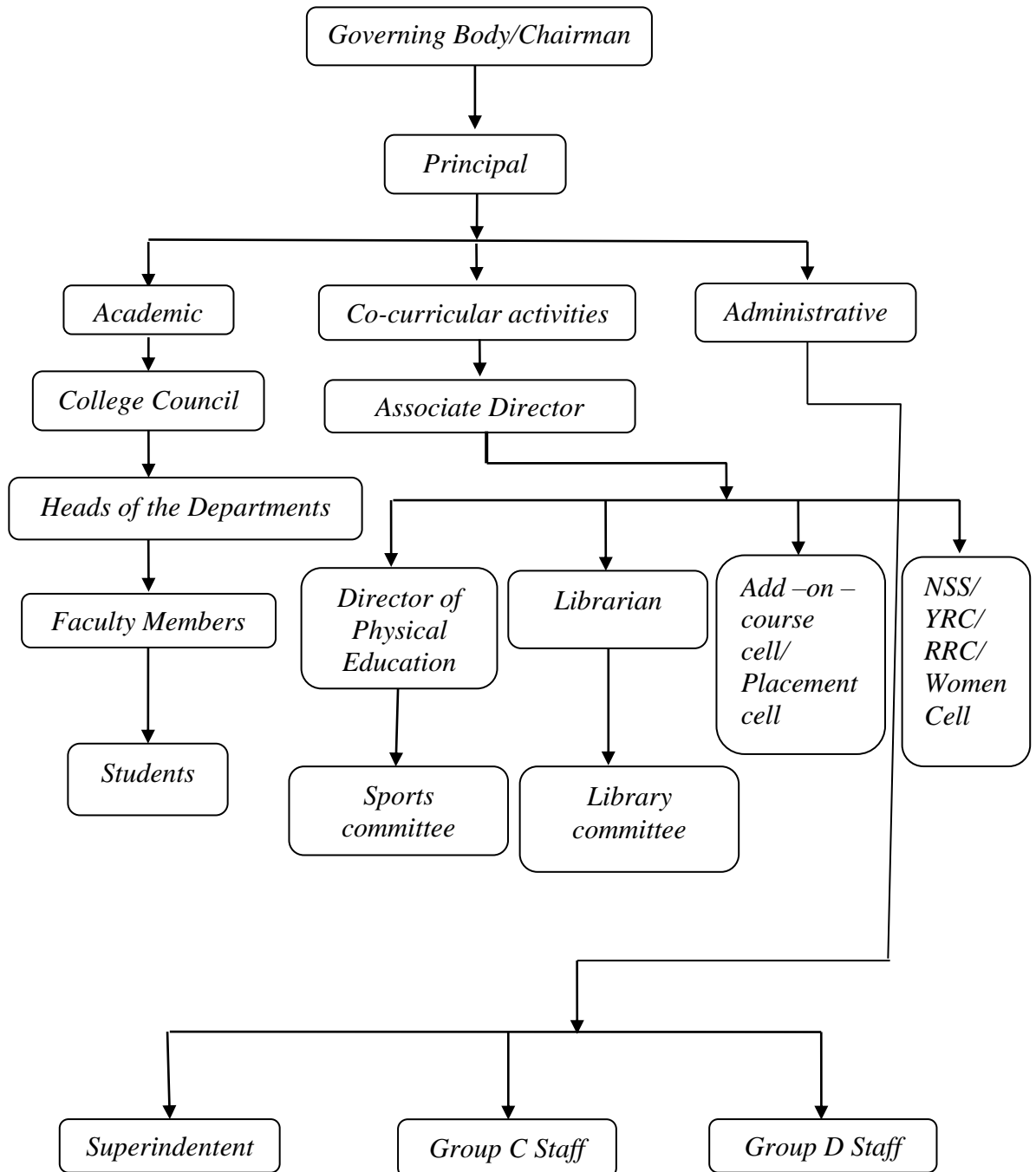
6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

Yes, the institute has a perspective plan for development. Following aspects are considered in the plan:

- To Up-grade the institute by augmenting PG courses
- To establish networking with University, research institutes and industries for placement services
- To encourage faculties to register for Ph.D programme.
- Teachers are highly encouraged to work on minor research projects, participate in conferences, seminars, workshops and training programmes.

6.2.3 Describe the internal organizational structure and decision making processes.

The functional authorities of the college work in the following hierarchy.





1.	Chairman	He is the apex authority in the College. He is directly responsible for all policy matter for this institution. He determines the general direction and goal for various activities.
2.	Vice-Chairman	The Vice Chairman rank is below the Chairman. He/She assists the Chairman in all the policy decisions. He is the link between the authorities and administration.
3.	Principal	He is In-charge of day to day administrations and academic matters of the college.
4.	Associate Director	He works in an advisory capacity to the Principal. He also coordinates the academic activities of the college.
5.	HODs	The HODs are in charge of the departmental activities and manages the faculty and maintain the performance of the respective departments.

The organizational structure of the College involves leadership at several levels. In such a system, decentralization has been highly effective in taking decisions and implementing them.

- Both the top down and the bottom up approach are used to initiate new plans and suggestions. This makes the participatory approach in our institution.
- The institution has the culture of respecting the suggestion/ feedback given by any member of the college community. The plans proposed are discussed at the respective committees, fine tuned and then Implemented.
- Before finalising any plan, the need for execution, the resources involved and the possible hurdles are carefully taken care of.



6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following

- **Teaching & Learning**
- **Research & Development**
- **Community engagement**
- **Human resource management**
- **Industry interaction**

Teaching & Learning

The institution has framed for itself various strategies which enhance the quality improvement. These strategies are framed by the college keeping in view the quality changes required for the development of the college. For good teaching and learning process following strategies are made.

- Recruitment of highly qualified teachers who are also involved in research activities.
- Fully computerized central library with ample number of foreign and Indian author books, separate reference section having lots of journals, magazines and newspaper.
- Inflibnet facility is provided to the students from which they obtain a list of books, e-journals, magazines etc.
- Equipments like, LCD projectors and laptops, digital camera have been acquired to enable teachers to use multimedia learning resources and create a rich learning environment.
- Budgetary provisions have been made for study tours and field Trips, industrial visit etc.
- Funding support is provided for departmental seminars, project work and guest lectures.

Others are:-

- Academic Planning.
- Continuous evaluation system.
- Conducting extra lectures.
- Conducting Guest lecturers of senior faculty from other institute.
- Conducting Lab cum demonstration classes.
- Doubt classes/special classes.
- Permitting the teachers to participate in seminars and workshops.
- Conducting unit test and Model test examinations other than annual examinations for student.



Research & Development

Encouragement is given to faculty members to take-up research activities like M.Phil, and Ph.D, and to organize workshops and seminars. The College promotes faculty participation in research by granting them leave, helping them in participation of faculty improvement programmes and arranging for books required by them. The Management of the institution has a policy to give increment to the faculty members acquiring Ph.D. degree.

Community engagement

The college organizes various activities for community engagement such as free health check-up camps, blood donation camps, awareness programmes etc. NSS volunteers, Red Cross and Rotaract Club member of the college are actively involved in various community oriented activities. Awareness programme arranged about issues like AIDS, Malaria, Hepatitis, Saving the Girl Child etc. The Women Cell organizes a workshop “Women Empowerment and also organizes guest lecture on women health from time to time.

The college has adopted a home in a nearby village, Kombakkam, consisting of students belonging to gypsy community (socially backward community) and imparts them communication skill, computer skill and quantitative aptitude through our students.

Human resource management

It is of primary concern among educational institutions to assess the performance of teachers. Assessing teaching performance enable one to gauge the quality of instruction represented by an institution and facilitate better learning among students.

The institute evaluates the teachers on the basis of their teaching performance and student’s feedback. The performance appraisal process for teachers has been designed as a growth focused appraisal process. The goal of such an approach is to enhance student learning through high quality teaching.

The teaching and non-teaching staff is encouraged to pursue higher studies and to attend advance administrative/academic training programme. This helps in upgrading their skills, teaching methodologies, involving ICT enabled methods.



Industry interaction

Experts are invited from various fields to deliver guest lectures and industrial visits are also arranged. The department organizes industrial visit from time to time. It gives an idea for career orientation on student. In career orientation programme industry experts are invited to deliver lectures and interact with the teaching staff and students.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

The overall responsibilities are well-defined and communicated to the staff in the first meeting of the academic year and honest execution of the same by the staff is verified by the head of the institution. The staff is asked to prepare:

- Result analysis.
- Departmental file.
- Teaching plan.
- Attendance registers.
- Lesson notes.
- Co-curricular activities to be conducted through the year.

The Head of the institution ensures in the following way that adequate information is available for the top management and the stakeholders:

- Feedback from students and suggestions from parents and alumni are forwarded to management for perusal and needy implementation.
- The management reviews and suggests accordingly the improvements.
- These improvements are incorporated by the institute.
- Information related to academic, administrative, research activities, examination, result and career opportunities are displayed on college notice boards and website.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

The Management encourages and supports total involvement of its staff the campus life and activities. There is a constant interaction between the management and staff in ways to achieve effectiveness and efficiency of all institutional processes.

- The staff representatives express their ideas and suggestions at the governing body meetings conducted periodically.
- The principal conducts the departmental meetings and college council meetings to discuss the measures and strategies adopted for effective implementation of academic programs.
- Senior and experienced faculties are made conveners of important committees such as Admission, Examination, IQAC, Research, college council, etc.
- Principal and faculties interact with students, parents and alumni for suggestions and improvement.
- Governing Body involves two teacher representatives, to suggest and approve major policy decisions.
- Management holds direct interactions with faculty members for suggestions related to the academic/administrative and other institutional improvements.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

- Appointment of teaching and non-teaching staff
- Infrastructure improvement
- Bifurcation of department
- Formation of various committees
- Additional books to library
- Starting of Add-On courses.
- Increase a fees structure

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If “yes”, what are the efforts made by the institution in obtaining autonomy?

No, the college has yet to apply.

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyse the nature of grievances for promoting better stakeholder relationship?

A congenial atmosphere is prevailing in the institute for good academic atmosphere and also there exist cordial relationship among student and staff. As a matter of fact, any grievance or complaint that is properly communicated to the authority without any hesitation. If the quantum of grievance or complaint is more, then it will have to be redressed by the concerned committee for an amicable solution.



6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

No such instance occurred

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If “yes”, what was the outcome and response of the institution to such an effort?

Yes. Suggestion boxes have been provided to facilitate the students to express their feedbacks. The institution respond immediately by attending the problems and queries raised by the stakeholders and solve them case by case. If it is about a general problem then a meeting is conducted with students to know the actual feelings and existing problems and a decision is taken by the management.

6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

- The teachers are encouraged to attend different seminars, conferences, symposium as participants and / or as resource persons to gather knowledge.
- Non-teaching staff also undergo training to acquainted with the latest developments.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

The faculties are encouraged to attend the seminars and conferences; they are also encouraged to attend orientation programme and refresher courses conducted by the UGC for their academic up-gradation.

- Programme Officers of NSS are encouraged to attend the orientation programme conducted by the affiliated universities.
- Motivational classes are also arranged.
- Seminars are organized by the departments for the interaction among teachers of various institutions and this will pave the way for knowledge gaining.



6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

- Performance appraisal system of the faculty members is in vogue.
- Few faculties also try to get feedback from their student in the classroom.
- The evaluation is properly assessed and measures are taken, if need be, to improve teaching -learning process, in order to build up ideal academic atmosphere.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

The grass root level information is periodically received. Different committees discuss and make some recommendations for the vertical improvement of academic atmosphere.

6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

Various forms of welfare schemes are available both for the teaching and non-teaching staff.

- General provident fund for the permanent staff.
- ESI scheme is introduced
- Group insurance scheme is provided to all the members of the staff.

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

The college has been trying its level best to maintain and develop its academic atmosphere. There are a number of factors for which the college is attracted by the eminent faculties.

- Good relationships between teachers and the taught.
- Good academic atmosphere.
- Democratic leadership
- Departmental autonomy
- Availability of all sorts of modern facilities.
- Both teaching and non-teaching staff work together as a cohesive group just to attain academic supremacy.

6.4. Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

The college adopts different mechanism to monitor the effective and efficient use of financial resources. The utilization of financial resources is being monitored by the Accountant and above all prior authentication and authorization of the Vice chairman. Each purchase is allowed after inviting proper quotation. In some cases, departmental autonomy is given for purchase of items of meager amount.

6.4.2. What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

The college accounts are audited regularly. Internal audit is also undertaken by the management. This system of maintaining accounts paves the way for error free accounts and it will be easier for the external auditor to conduct college audit very smoothly.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

The detailed audited financial statement is furnished here under:

Income and Expenditure statement for the year 2013-14 and 2014-15 (Rs. In 'Lakhs')

Particulars	Year	
	2013-14	2014-15
Tuition fee from students	293.04	355.26
Other receipts	4.10	5.89
Total Income (A)	297.14	361.15
Staff Cost	145.70	177.15
Operating Expenses	62.19	85.09
Depreciation	36.33	44.51
Interest on Financial Charges	0.77	0.74
Total Expenditure (B)	244.99	307.49
Excess on Income over Expenses => A- B=C	52.15	53.66

**Sources and Applications of Funds (Rs.In ‘Lakhs’)**

Particulars	Year	
	2013-14	2014-15
Sources of Funds		
Capital	458.84	512.50
Loan Funds	6.88	10.14
Liabilities and Purchases	42.81	33.44
Total Sources of Funds (A)	508.53	556.08
Application of Funds		
Fixed Assets	480.21	530.29
Current Assets:		
Cash and Bank Balance	5.58	2.41
Other Current Assets	21.32	22.13
Loans and Advances	1.42	1.25
Total Application of Funds (B)	508.53	556.08

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

The college has been trying its level best to secure additional funds, in case of necessity through the bankers of the college.

6.5 Internal Quality Assurance System (IQAS)**6.5.1 Internal Quality Assurance Cell (IQAC)**

a. Has the institution established an Internal Quality Assurance Cell (IQAC)? If ‘yes’, what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

Yes, The IQAC was established in the academic year 2014-15. It works towards enhancing and administering better approaches for guiding, creating suitable foundation and offering proposals for development.

b. How many decisions of the IQAC have been approved by the management/ authorities for implementation and how many of them were actually implemented?

The IQAC is conducting meetings with the staff members at various levels and the meetings ensure that all staff are engaged in quality policy making and implementation of same in the institution. The management is taking up all the suggestion of IQAC for implementation.



c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

Yes, the IQAC has external members in the committee. Their suggestions are valuable for enhancing the academic and administrative infrastructure of the college.

d. How do students and alumni contribute to the effective functioning of the IQAC?

The feedbacks of the students' alumni are helping the IQAC to develop measures for improvement of the functioning of the college.

e. How does the IQAC communicate and engage staff from different constituents of the institution?

The basic aim of IQAC is to develop realistic and attainable quality benchmarks for teaching and infrastructure development. The College Council discuss plans for the college development which are communicated to IQAC for taking appropriate decisions.

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.

The College Council helps in quality assurance of various activities. The Principal is the president of this Council. All HODs of the College are the members of this Council. There are different committees and subcommittees for specific academic and administrative activities.

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

Nil

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

Yes. The institution undertakes academic audit through the hierarchy of management system. The audit takes place in the following manner.

- a) Student feedback
- b) Staff Appraisal
- c) Peer group interaction
- d) Parent teachers meeting

6.5.5 How is the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

The internal quality assurance mechanisms of the College are aligned with the external agencies like affiliating University. The College is also striving to align with the requirements and guidelines provided by the UGC.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

- College Council monitors the teaching learning activities
- HODs monitor the concerned departments through the interaction with students and teachers, results of unit tests and University examination
- Examination Committee assists all activities of the College related to unit tests and University scheduled final examination
- Class representatives brings the teaching learning problem directly to the notice of the Principal

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

The College communicates its quality assurance policies, mechanisms and outcomes as follows:

To	Through
Internal Stakeholders <ul style="list-style-type: none"> ➤ Students ➤ Teaching Staff ➤ Non-teaching Staff 	Circulars, notice board, College website. Teachers' Council meeting, Principal and HODs meeting,
External Stakeholders <ul style="list-style-type: none"> ➤ Parents, alumni, local people 	College website, College programme

Any other relevant information regarding Governance Leadership and Management which the college would like to include.

Nil

Criterion VII
INNOVATION AND
BEST PRACTICES





CRITERIA VII: INNOVATIONS AND BEST PRACTICES

7.1 Environment Consciousness

7.1.1. Does the Institute conduct a Green Audit of its campus and facilities?

The College has taken initiative to concentrate on the green environment in the institution. A small plant nursery and an herbal garden have been formed in the institution with the supportive hands of NSS and Rotaract students.

7.1.2. What are the initiatives taken by the college to make the campus eco- friendly?

The college campus is totally eco-friendly. The institution has taken several steps to make the campus eco-friendly especially for green environment and waste management.

Energy conservation: The college campus is pleasant. The college classrooms are airy and well ventilated that they hardly need any artificial lighting. CFLs are fitted in the college which will help on conservation of electricity. The staff and students are cultivated with the habit of proper utilization of fans and lights.

Rain Water harvesting: Rain water harvesting system helps in collecting rain water in the rainy season.

Check dam construction: A deep drainage channel is running around the campus. Mainly no stagnation of water is reported even during heavy rains.

Efforts for Carbon neutrality: Our college campus is plastic free zone, which makes the campus eco friendly. The college has taken up certain steps to prevent the emission of carbon dioxide. Waste papers are not burnt rather they are disposed off.

Plantation: Ever active Efforts are taken to keep the college campus green by planting more plants and free saplings in and around the surrounding.

Vermi Compost Unit: Our College has launched a vermi compost unit which is monitored and maintained by the students. All gathered food wastages are directed for vermi compost and the manure gathered from this unit is used as manure for trees and plants, grown inside the college campus.



Hazardous Waste Management: In our college minimum amount of hazardous waste is generated. All are collected together regularly and disposed off manually.

E-waste management: Computers and peripherals are sorted and exchanged with new ones. UPS batteries are recycled periodically with care.

7.2. Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

The College has taken many innovative steps for smooth functioning of the College. Some of them are presented below:

1. Innovations in Admission Procedure:

Manual admission procedure is replaced by computerized system.

2. Innovative Infrastructure Facilities:

- Establishment of departmental libraries.
- Establishment of three computer laboratories
- Well equipped science labs.
- Internet connectivity in different segments of the College.
- Automation in Library.
- Smart classes with computer and LCD projectors.
- E-communication by SMS
- A digital notice board is installed in our institution.

3. Innovative Strategies in Research, Consultancy and Extension

Organizing/participating in-campus and off-campus extension and outreach programmes through the NSS unit, YRC,RRC and Science Forum of the college.

4. Innovative Strategies in Governance and Leadership:

Alumni Association has been formed to maintain the good relationship between the college and old students. Students are trained to organize seminars. A commercial show was recently organised.

7.3 Best Practices

7.3.1 Elaborate on any two best practices which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

Two best practices which have contributed to the achievement of the institutional objectives and/or contributed to the quality improvement of the core activities of the college are given:

BEST PRACTICE – I

1. Title of the Practice: Participatory Decision-Making Process.

2. Goal:

- To achieve the vision and mission of the institution.
- To build a healthy institutional culture.
- To involve the staff and the students in decision-making process
- To ensure transparency both in the academic and administrative activities.

3. The Context:

It is the extent to which the College management allows and encourages the stakeholders to share and participate in the institutional decision-making.

4. The Practice:

This has been in practice from the year 2005 onwards. The practice of this process is summarized in the following flow chart.

Participatory Decision-Making Process

College Council Meeting	<ul style="list-style-type: none"> ➤ All HODs are members ➤ Decisions relevant to academic matters and students affairs are taken for implementation
Teachers Council Meeting	<ul style="list-style-type: none"> ➤ All Teaching staff are members ➤ Review of academic progress, student's affairs are discussed and appropriate decisions are taken for implementation
Sub-Committee Meeting	<ul style="list-style-type: none"> ➤ Various sub-committees pertinent to academic, co-curricular and extracurricular activities are constituted with staff and students as members.



	➤ Action plans are framed for each activities of the committee and the progress of implementation are reviewed
Administrative Committee	Principal with Office Superintendent and other administrative staff members meet very often to plan and implement financial matters, students tuition fee collections, infrastructure development, etc.
Students evaluation of Teachers	Getting feedback from students to Evaluate the teachers' performance.
Parents Teachers' Association	Parents Teachers meeting is organised regularly. They are informed about academic performance, conduct and discipline of the students.
Academic Audit and Advisory Committee	Teachers performance is evaluated and necessary follow up action is taken by the Principal.

5. Evidence of Success:

This practice helps to enrich the decisions. Cooperation among stake holders has improved.

6. Problems Encountered and Resources Required:

All teachers attend the College Council meeting. The practice does not need any additional financial resources.

BEST PRACTICE-II

1. Title of the Practice: PERSONIFICATION OF SOCIAL SERVICE

Philanthropic spirit is inculcated amongst the faculty members and students to help under privileged and downtrodden of the society.

2. Goal

- Provision of welfare facilities and amenities to children, differently abled persons, destitute, old age people, orphans, etc.
- Educate the students of economically weaker sections to eradicate their ignorance and poverty.
- Promote the feeling of togetherness and team spirit amongst the members.
- To involve in relief and remedial measures at times of flood, famine, epidemic out breaks, or natural calamities either independently or in collaboration with other organizations.



3. Context

Since inception, the college has a niche for itself in the academic, extra-curricular, social service and sports fields. These achievements are surely enough in itself to boast the name and the fame the college.

4. The Practice

Under the social service scheme, the institution organizes many programmes very often. Some of the programmes are highlighted below:

- Various Awareness Programmes are organized to explain the ill-effects of drugs, alcohol and tobacco in slum areas and also among class three and four Employees
- Visits to Orphanages and Old Age Homes. Spending time with them distributing medicines, toys, stationery, sweets and snacks, etc. and other requirements besides financial assistance for specific purposes.
- Adopted a Gypsy orphanage and students involve in teaching communication and computer skills to the inmates
- AIDS awareness camp, Eye Donation Camp, Blood Donation Camp and so on. Our college proves its best every year in donating blood. We feel proud to be the receiver of prestigious Blood donation award from the Govt. of Pondicherry.
- Various NGO's like Rotary, NSS, etc., join hands with us to execute our social work in villages and for the needy persons. The Aurobindo Society is associated with our college to conduct many social activities.
- Awareness programmes are conducted on Oral Cancer, Hepatitis-B, Literacy drive, Polio, Malaria and Dengue fever, Traffic rules, Self defense for girls' student and anti-ragging for college student.
- Disaster Management awareness programme has been conducted.
- Coastal cleaning programme has been arranged on the Pondicherry Beach in the eve of International Coastal Cleanup Day.
- Tree plantation programme has been organized in the Aurovile Botanical Garden and also in our campus.
- To create awareness for the first time voters, a programme was organized in association with the Election Department of Pondicherry under the banner "Your voice campaign programme for first time voters".
- NSS special camps are organized at village level every year.
- Eye awareness rally
- First aid awareness training programme.
- Reading awareness rally.
- One day leadership training programme by RYLA.
- Polio awareness programme.
- Consumer awareness programme is also organized.



- Students' book club called "Thenikkal Vasagar Vattam" is established by Rotaract Club to inculcate the reading habit among students.
- Every First and Third Friday volunteers celebrate their birthday and share their joy with the inmates of orphanages.
- Adopted a Gypsy Orphanage by our students and teach them communication and computer skills during the weekends.

5. Evidence of Success

- ❖ Rotaract Club has collected voluntarily an amount of Rs.1,00,000 for Pulse Polio Scheme
- ❖ A sum of Rs.27,000 was collected for Pulse Polio Scheme during the academic year 2015-16
- ❖ Our college has been given award consecutively for the last four years by the government of Puducherry for its magnanimous donation of blood by our students to the blood bank of general hospital.

6. Problems Encountered and Resources Required

Most of the programmes are conducted with the aid of sponsors and the college management does its best to finance social projects. Major resources required to implement the practice is the willing and dedicated faculty members who undertake new challenging tasks and enables generation of financial resources.

7. Contact Details

Name of the Principal	:	Dr.L. Nadarajan
Name of the Institution	:	Saradha Gangadharan College
City	:	Pondicherry
Pin Code	:	605004
Accredited Status	:	Submitted for Cycle -1
Work Phone	:	0413-2280156
Fax	:	0413-2280156
Website	:	www.sgc.edu.in
E-mail	:	sgc_principal@yahoo.co.in
Mobile	:	9361678999

**EVALUATION REPORT OF THE DEPARTMENT OF COMMERCE****1. NAME OF THE DEPARTMENT : COMMERCE****2. Year of Establishment:**

Courses	Year
B.Com	2001
M.Com	2007

3. Names of Programmes/Courses offered (UG & PG)

B.Com.,	-	Commerce
M.Com.,	-	Commerce

4. Names of Interdisciplinary courses and the departments/units involved:

Department	Subjects Handled	Courses
Tamil	Tamil	B.Com
Hindi	Hindi	B.Com
French	French	B.Com
Information Technology	Computer Applications in Business	B.Com
Computer Science	E-Commerce	M.Com
Mathematics	Business Statistics	B.Com
	Business Mathematics	B.Com
	Statistical Methods	M.Com
English	English	B.Com
Economics	Business Economics	B.Com
	Managerial Economics	M.Com

5. Annual/semester/choice based credit system (programme wise):

UG & PG Semester

Programme	Courses	Annual/semester/choice based credit system
UG	B.Com.,	Semester
PG	M.Com.,	Semester

6. Participation of the Department in the courses offered by other Departments

Courses	Paper Name	Department
B.Sc. IT	Principles of Management	Information Technology
	Financial Accounting	Computer Applications

**7. Courses in collaboration with other universities/ industries/ foreign institutions etc.**

No

8. Details of courses/programmes discontinued (if any) with reasons

No

9. Number of teaching posts (2016 – 17)

Designation	Sanctioned	Filled
Professor	NA	NA
Associate Professors	02	02
Assistant Professors	05	05

10. Faculty profile with Name, Qualification, Designation, Specialization. (2016 – 17)

Name of the Faculty	Qualification	Designation	Specialization	No. of Yrs of Experience
S. Kumar	M.Com., M.Ed., NET	Assistant Professor/ PG Head	Costing and Taxation	25
S. Natarajan	M.Com, M.Phil., M.B.A., SET	Assistant Professor/ UG Head	Accounting. Income Tax	15
Dr. S. Pandurangan	M.Com., M.Phil., M.F.M. B.Ed., Ph.D.,	Associate Professor	Cost & Management Accounting, Business Management	10
S. Sankar	M.Com. M.Phil., M.B.A., M.S.W	Assistant Professor	Banking Financial System & EDP	16
J. Muralidharan	M.Com, M.Phil., B.Ed.,	Assistant Professor	Financial Accounting & Finance	6
Dr. K. Anuradha	M.Com., M.Phil., Ph.D., NET	Associate Professor	Company Law & Marketing	6
S. Prakash	M.A., MBA., M.Phil., NET,	Assistant Professor	Micro & Macro Economics	4



11. List of senior visiting faculty:

Nil

12. Percentage of lectures delivered and practical classes handled (Programme Wise) by temporary faculty.

Nil

13. Student-Teacher Ratio (Programme Wise)

B.Com. – 16.5:1

M.Com. – 3.3:1

14. Number of academic supporting staff (technical) and administrative staff; sanctioned and filled

Attender` - 1

Sweeper - 1

15. Qualifications of teaching faculty with/Ph.D/M.Phil/PG.

Name of Faculty	Qualification
S. Kumar	M.Com., M.Ed., NET
S. Natarajan	M.Com., M.Phil., M.B.A., SET
Dr. S. Pandurangan	M.Com., M.Phil., M.F.M., B.Ed., Ph.D.,
S. Sankar	M.Com., M.Phil., M.B.A, M.S.W
J. Muralidharan	M.Com., M.Phil., B.Ed.,
Dr. K. Anuradha	M.Com., M.Phil., Ph.D.NET
S. Prakash	M.A., M.Phil., M.B.A., NET

16. Number of faculty with ongoing projects from National & International Funding Agencies:

Nil

17. Departmental projects funded by DST, FIST; UGC, DBT, CSSR, etc. and total grants received:

Nil

18. Research Centre/facility recognized by the University

No

19. Publications:

RESEARCH AND PUBLICATION DETAILS

Sl. No.	Name of the staff	Research Publications		Seminars/Workshop/Conference Participation	
		National	Inter National	National	Inter National
1	S. Kumar	1	2	6	5
2	S. Natarajan	5	2	11	1
3	Dr. S. Pandurangan	1	8	8	3
4	S. Sankar	4	7	10	7
5	J. Muralidharan	-	2	4	3
6	K. Anuradha	2	5	5	1
7	S. Prakash	-	2	5	-
Total		13	28	49	20

Details of Publications/Seminars/Workshops/Conferences of faculty members after 2010 onwards:

Mr. S. Kumar

Publication:

1. An article titled “**Flourishing Cosmetic Industry**” is published in EPRA International Journal of Climate and Resource Economic Review in Vol.1, December, 2013-14. (ISSN 2347 – 7431)
2. An article titled “**Changes in Banking Business**” is published in THAVAN International Journal of Research in Economics and Banking in Vol.4, Issue 09, December 2013 – February 2014. (ISSN 2277 1476)
3. An article titled “**The Ecological Regeneration for Consumption**” is published in JAMAL ACADEMIC RESEARCH JOURNAL: AN INTERDISCIPLINARY in Vol.1, August 2014. (ISSN 0973 – 0303)

Paper Presentation:

1. Presented a Paper titled “**Causes for Financial Innovations**” in the 3rd **International Conference** on Competency Building Strategies in Business and Technology for Sustainable Development on 25th February, 2014 at Sri Ganesh School of Business Management, Salem.
2. Presented a Paper titled “**The Ecological Regeneration for Consumption**” in a Two Day **National Seminar** on Global Economic Revival: A Changing Scenario on 16-17 August, 2014 organized by the Department of Business Administration and PG Department of Commerce, Jamal Mohamed College (Autonomous) Tiruchirappalli.



3. Presented a Paper titled “**Insurance Business in India – Necessity for Expansion**” in the UGC Sponsored One Day **National Conference** on Recent Trends in Insurance – In the Present Millennium on 27th December, 2014 organized by PG and Research Department of Commerce, Bharathiyar arts and Science College for Women, Deviyakarichi, Attur and LIC of India.
4. Presented a Paper titled “**Problems for the Financial Innovation**” in the UGC Sponsored Tenth **International Seminar** on financial Markets: Issues and Challenges – (FIMIC – 2015) on 10-11 January, 2015 Bharathidasan University, Department of Commerce and Financial Studies.
5. Presented a Paper titled “**Window into the Minds of Waste free Zero Market**” in the **International Conference** on Competency Building Strategies in Business and Technology for Sustainable Development on 20th February, 2015 at Sri Ganesh School of Business Management, Salem.
6. Presented a Paper titled “**Innovative Entrepreneurial Thought**” in the UGC Sponsored **National Seminar** on Social Entrepreneurship – A Drive of Sustainability on 27th February, 2015 at PG & Research Department of Commerce, Periyar EVR College (Autonomous) Tiruchirappalli.

Workshop Participation:

1. Participated in the One Day UGC Sponsored National Workshop on Role of Universities and Colleges in Human Resource Development – Beyond Curriculum held at School of Management, Pondicherry University on 6th September, 2013.
2. Participated in the One Day Workshop on Entrepreneurship of Young India organized by Entrepreneurship Development Cell of Sri Aravindar Engineering College, Vanur on 26th October, 2013.
3. Participated in the Two Days Workshop on Personality Development conducted by Saradha Gangadharan College in association with Optima Human Capital Services held on 19 & 20.07.2014
4. Participated in the One Day National Workshop on Role Innovative Approaches in Entrepreneurial Development held at Saradha Gangadharan College, Puducherry on 27th September, 2014.
5. Organized One Day National Workshop on Financial Instruments held at Saradha Gangadharan College, Puducherry on 31st October, 2015

Mr. S. Natarajan:

Papers Presented and Published

1. Mr. S. Natarajan has presented a paper in UGC Sponsored National Conference on NATIONAL PARADIGM FOR CORPORATE SUSTENANCE- 3P's (Planet, People and Profit) Management held on 25 & 26 July, 2014 organised by Bharathidasan Government College for Women, Puducherry.
2. Mr. Natarajan, Dr. S. Pandurangan and J. Muralidharan have participated in Two day International seminar on Global Economic Revival: A changing Scenario conducted by Jamal Mohammed College, Thiruchirapalli. On 16 &17 August 2014.
3. Mr. Natarajan participated in 3 days Faculty Development Programme on E-Literacy conducted by ICT Academy of Puducherry on 25 - 27 August 2014.
4. Mr. S. Natarajan and Mr. S. Sankar has presented a paper entitled **"Paradigm shift of consumerism in textile industry"** in UGC Sponsored National Conference on "Consumerism in India" held on 9th & 10th October, 2014 organised by KMC for PG Studies, Puducherry.
5. Mr. S. Natarajan has presented a paper entitled **"Bricks & Mortar in online shopping"** in International conference on competency building strategies in business and technology for sustainable development held on 20th Feb 2015 organised by Sri Ganesh School of Business Management.
6. Mr. S. Natarajan HOD OF COMMERCE has presented a paper entitled **"Innovative Entrepreneurial thoughts"** in UGC Sponsored National Seminar on social entrepreneurship- A drive for sustainability held on 27-2-15 organised by PG & Research department of commerce in periyar E.V.R College(Autonomous) Tiruchirappalli.
7. Presented a paper entitled **"Rural Entrepreneurs in the Real world"** in the *one day National Level Seminar on Role of Agribusiness in sustainable Rural Entrepreneurship Development* organized by PG and Research Department of Commerce with Information Technology Dr. N.G.P. Arts and Science College, Coimbatore on 20th August 2015.

Conference / Workshops & Seminars Participated

1. One day national workshop on **E-commerce and cyber crime** : security and challenges at kanchimamunivar centre for post graudate studies on 3rd September 2013
2. one day national workshop on **role of universities and colleges in human resource development** – beyond curriculum on 6th September 2013



3. One day national conference on research in higher education institution for **sustainable development and management teaching technique** held on 30 and 31 on January 2014
4. One day national workshop on **personality development** at Saradha Gangadharan College held on 19th and 20th July 2014
5. Two day international seminar on **global economic revival** : a changing scenario at Jamalmohammad College on 16th and 17th August 2014
6. Three days training programme on **e-literacy** at in training academy from 25th August to 27th August 2014
7. National workshop on **innovative approaches in entrepreneur development** at Saradha Gangadharan College held on 27th Sep 2014
8. Two day national seminar on **consumerism in India- the changing paradigm of consumer protection** at Kanchimamuniva Centre for Post Graduate Studies held on 9th and 10th Oct 2014
9. National workshop on **financial instrument** at Saradha Gangadharan College held on 31st Oct 2015
10. Seminar on **business strategies in India** scenario at Loyola College on 24th Feb 2016
11. Three day paper presentation on **international conference on micro finance: a tool to eradicate poverty** at Pondicherry University held on 23rd to 25th Jan 2008
12. National workshop on **excellence in management research** held at AVCCollege of Engineering on 24th-27th March

Dr. S. Pandurangan

Paper Published in National & International Journals

1. **“CRM in Banking Sector”**, by Dr. K. Uthayasuriyan & S. Pandurangan, SRMRMP Journal of Advance Research in Management, (Print) Jan – June 2013, vol.2, issue 2, p 39 – 43. **ISSN: 2278-7976**
2. **“Facets of CRM implementation in Banking Industry: customers’ and Employees’ Perspective”** by S. Pandurangan and Dr. K. Uthayasuriyan, EPRA International Journal of Climate and Resource Economic Review, (Print) Dec 2013 – 14, vol. 1, p 141 – 148. **ISSN: 2347-7431**
3. **“CRM Practices in banking Sector and the Customer’s Perspective”** by Dr. S. Pandurangan and S. Jayakumar, EPRA International Journal of Environmental Economics, Commerce and Educational Management, (Print) April 2014 – 15, vol. – 1, p 189 – 194. **ISSN: 2348-814X**

4. Paper entitled **“Impact of CRM Practices on Customers Satisfaction in Banking Sector”** by Dr. S. Pandurangan, published in EPRA International Journal of Economic and Business Review(Print & Online), Sep – 2014, Vol.2, Issue.9, p 42 – 49. **ISSN: 2349-0187 & 2347-9671, Impact factor (International): 0.998.**
5. Paper entitled **“Anxiety among Higher Secondary Students during the Examination Periods”** by Dr. S. Pandurangan and S. Sankar, MAHA Journal of Education (Quarterly International Journal), (Print) Nov. 2014, Vol.1, Issue.1, p 31-38, **ISSN: 2348-8840.**
6. Paper entitled **“Successful Enterprise”**, by S. Sankar and Dr. S. Pandurangan, published in International Journal of Research and Business Innovation,(Print), Feb 2015, Vol.3 No.5, p 127 – 129, **ISSN: 2321-5615, Impact Factor: 1.53.**
7. Paper entitled **“CRM Practices on in Retail Trade in Puducherry – A Customers perspective”** by S. Jayakumar and Dr. S. Pandurangan, published in EPRA International Journal of Economic and Business Review, (Online), March 2015, Vol.3 Issue.3, p 148 – 155. **ISSN: 2347-9671, Impact Factor: 0.998**
8. Paper entitled **“Market Economy’s Position in the Ideal Place for the International Marketers”** by S. Sankar and Dr. S. Pandurangan, published in International Conference on Innovative Marketing Strategies for Sustainable Growth Issues and Challenges,(Sankara College of Science and Commerce, Coimbatore) (Print), 16th September 2015, Vol.1, p 51 – 52. **ISSN: 978-93-85477-14-0.**
9. Paper entitled **“CRM Perception towards the Bank Customers in India”** by Dr. S. Pandurangan and S. Sankar, published in EPRA International Journal of Environmental Economic, Commerce and Educational Management, (Print), April - March 2016 - 2017, Vol.3, p 34 – 39. **ISSN: 2348-814X, SJIF Impact Factor (2015): 4.138.**

Paper Presented

1. Presented a paper entitled **“Perfect role model to build a successful Enterprise”** in the *International Conference on Entrepreneurial Perspective & Emergence [ICEPE’14]* organized by Entrepreneurship & Skill Development Center and Alagappa Institute of Management, Alagappa University, Karaikudi ON 7th & 8th August 2014.

Conference / Workshops & Seminars Participated

1. Participated in one day UGC sponsored National Workshop on **“Role of Universities and Colleges in Human Resource Development – Beyond Curriculum”** conducted by Kanchi Mamunivar Centre for PG studies and Department of Commerce Pondicherry University on 06th September 2013.
2. Participated in the workshop on **“Personality Development”** conducted by Saradha Gangadharan College in association with



- Optima Human Capital Services at Puducherry on 19th & 20th July 2014.
3. Participated in the “**UGC Sponsored Two-Day National Conference on National Paradigm for Corporate Sustenance – Planet, People and Profit Management**” organized by Post graduate & Research Department of Corporate Secretaryship, Bharathidasan government College for Women (Autonomous), Puducherry in collaboration with SIRC of ICSI, Chennai on 25th & 26th July, 2014.
 4. Participated in a two day International Seminar on “**Global Economic Revival: A Changing Scenario**” organized by the Department Of Business Administration & PG Department of Commerce (SF), Jamal Mohamed College (Autonomous), Tiruchirappalli on 16th & 17th August 2014.
 5. Participated in two days National Workshop on “**Innovative Approaches in Entrepreneurial Development**” Organized by Department of Commerce, Management Studies and Corporate Secretaryship of Saradha Gangadharan College, Pondicherry on 27th September, 2014.
 6. Participated in two days National Seminar on “**Consumerism in India – The Changing Paradigm of consumer Protection**” Organized by PG & Research Department of Commerce, Kanchi Mamunivar Centre for PG Studies, Pondicherry on 9th – 10th October, 2014.
 7. Participated in one day International Conference on “**Competency Building Strategies on Business and Technology for Sustainable Development**”, organized by Sri Ganesh School of Business Management on 20th Feb 2015.
 8. Participated in the “**UGC Sponsored National Seminar on Social Entrepreneurship – A Drive for Sustainability**” organized by Post Graduate & Research Department of Commerce, Periyar E.V.R College (Autonomous) Tiruchirappalli, Tamil Nadu on 27th Feb, 2015.
 9. Participated in the “**Indian Council of Social Science Research Sponsored One day National Seminar on Role of Agribusiness in Sustainable Rural Entrepreneurship development**” organized by Post Graduate & Research Department of Commerce with Information Technology, Dr. N.G.P. Arts and Science College, Coimbatore on 20th August, 2015.

Mr. S. Sankar

Publication

1. International Journal of Functional Management-vol-II-April 2014-**ISSN: 2319-1406**-The FDI Transverse the National Boundaries-pp-93.
2. Environmental Economics, Commerce and Educational Management-vol-I-April 2014-**ISSN: 2348-814X**- THE SKILLFULL SHARE BROKERS-PP-153.

3. INDO GLOBAL JOURNAL OF APPLIED MANAGEMENT SCIENCE; Volume; 2 Issue; 2 June; 2014. **ISSN NO.2320-7892** pp; 40-43- NEW TECHNOLOGY RESISTS THE BANK'S PERFECT FUTURE.
4. Corporate Sustainance Through people, profit and planet Management-First Edition- **ISBN:978-93-81992-45-6** pp :314-316.- P.G & Research Department Bharathidasan Govt. College for Women Puducherry- Social Discomforts in Business
5. Economics Business and Management Studies-VOL-II-August 2014 – **ISSN: 2347-4378-Impact Factor:0.544** EARLIER FEEDING HELPS TO REACH PERFECT DESTINATION
6. JAMAL ACADEMIC RESEARCH JOURNAL: AN INTERDISCIPLINARY-VOL-I-August 2014-**ISSN: 0973-0303-** The Ecological Regeneration for consumption.
7. ECONOMIC AND BUSINESS REVIEW INDEXED INTERNATIONAL JOURNAL-VOL-II-Issue-12 –December2014 Print **ISSN: 2349-0187** ONLINE: 2347-9671-untapped Retail Market Opportunities.
8. Paper entitled "SUCCESSFUL ENTERPRISE", by S.Sankar and Dr. S. Pandurangan, published in International Journal of Research and Business Innovation,(Print), Feb 2015, Vol.3 No.5, p 127 – 129, **ISSN: 2321-5615, Impact Factor: 1.53.**
9. Paper entitled "Anxiety among Higher Secondary Students during the Examination Periods" by Dr. S. Pandurangan and S. Sankar, MAHA Journal of Education (Quarterly International Journal), (Print) Nov. 2014, Vol.1, Issue.1, p 31-38, **ISSN: 2348-8840.**
10. Paper entitled "Market Economy's Position in the Ideal Place for the International Marketers" by S. Sankar and Dr. S. Pandurangan, published in International Conference on Innovative Marketing Strategies for Sustainable Growth Issues and Challenges,(Sankara College of Science and Commerce, Coimbatore) (Print), 16th September 2015, Vol.1, p 51 – 52. **ISSN: 978-93-85477-14-0.**
11. Paper entitled "CRM Perception towards the Bank Customers in India" by Dr. S. Pandurangan and S. Sankar, published in EPRA International Journal of Environmental Economic, Commerce and Educational Management, (Print), April - March 2016 - 2017, Vol.3, p 34 – 39. **ISSN: 2348-814X, SJIF Impact Factor (2015): 4.138.**

National Workshop/Conferences

1. 27-9-14 NATIONAL WORKSHOP ON INNOVATIVE APPROACHES IN ENTREPRENEURIAL DEVELOPMENT - Saradha Gangadharan College-Pondicherry.
2. 15-12-14 CENSUS DATA DISSEMINATION WORK SHOP 2014-Madras institute of Development Studies – Chennai.



3. 16 march 2015 to 20 march 2015 NATIONAL LEVEL YOUTH ENTREPRENEURSHIP DEVELOPMENT PROGRAM conducted by Rajiv Gandhi National Institute of Youth Development.
4. 12-04-2014 NATIONAL CONFERENCE On Inculcation of Values among College Students - PAPER TITLE: THE GLOBAL LEADERS FOR TOMMOROW CONDUCT ED BY Krishnasamy College Pondicherry.
5. 25-07-2014 UGC-NATIONAL CONFERENCE on National Paradigm for Corporate Sustenance - PAPER TITLE: Social Discomforts in Business CONDUCTED BY P.G & Research Department Bharathidasan Govt. College for Women Pondicherry with ICSI Chennai.
6. 9th and 10th October 2014 two day national seminar on consumerism in India- the changing paradigm of consumer protection organised by PG and research department of commerce, kanchi mamunivar center for PG studies.
7. 27-12-2014 UGC-NATIONAL CONFERENCE on Recent Trends in Insurance in the Present Millennium- PAPER TITLE: Insurance Business in India Necessity for Expansion. CONDUCTED BY Bharathiyar Arts Science College for Women Salem.
8. 27-02-2015 UGC-National Seminar on social Entrepreneurship-A Drive for sustainability- PAPER TITLE: Social Enterprise Conducted by Periyar EVR College Trichirappalli
9. 20-08-2015 RURAL ENTREPRENEURS IN THE REAL WORD Conducted by Dr. N.G.P. Arts & Science Coimbatore
10. 25-09-2015 Cognizant in Corporate Governance conducted by GOBI Arts Science Erode.

International Conferences

1. 20-02-2015 INTERNATIONAL CONFERENCE on Competency Building Strategies in Business and Technology for Sustainable development- PAPER TITLE: Window into the Minds of waste free zero market- CONDUCTED By Sri Ganesh College of B-Mgt Salem.
2. 08-07-2014 INTERNATIONAL CONFERENCE on Entrepreneurial Prospective & Emergence-PAPER TITLE: Perfect role model to build a Successful Enterprise CONDUCTED BY Alagappa University Karaikudi
3. 17-08-2014 INTERNATIONAL CONFERENCE on Global Economic Revival: A Changing Scenario-PAPER TITLE: The Ecological Regeneration for consumption –Conducted By JAMAL MOHAMED COLLEGE Tiruchirappalli.
4. 11-01-2015 UGC- INTERNATIONAL CONFERENCE on Financial Markets: Issue and Challenges (FIMIC-2015) - PAPER TITLE: Problems for financial innovation - CONDUCTED BY SMART JOURNAL OF Business- Bharathidasan University, Trichy.



5. 06-02-2015 NATIONAL CONFERENCE on Emerging Trend in Global and Indian Financial Markets - PAPER TITLE: The Obstacle for Financial Intermediaries- CONDUCTED By Hindustan College of Arts and Science Coimbatore.
6. 20-02-2015 INTERNATIONAL CONFERENCE on Competency Building Strategies in Business and Technology for Sustainable development- PAPER TITLE: Window into the Minds of waste free zero market- CONDUCTED By Sri Ganesh College of B-Mgt Salem.
7. 16-09-2015 Market economy's Position in the ideal Place for International Marketers, Sankara College of Commerce, Coimbatore

Mr. J. Muralidharan

Publication

1. "INDO GLOBAL JOURNAL OF COMMERCE AND ECONOMICS" in International journal, ISSN - 2393-9796, vol-2, issue-4 May 2015, Page 59-61.
2. "INNOVATION MARKET STRATEGIES FOR SUSTAINABLE GROWTH ISSUES AND CHALLENGES" in International journal, ISBN - 978-93-85477, vol-1, 16th September 2015, page 171-173.

Conference, Workshop Participated

1. "COMMODITY MARKET DERIVATIVES TRADING" participated in two days seminar conducted by department of commerce (UGC-SAP-DRS-1) School of Management Pondicherry University, Puducherry on 5th & 6th Sept 2013.
2. "INTERNATIONAL SEMINAR ON GLOBAL ECONOMIC REVIVAL" A Changing Scenario. Two days organized by the department of business administration & PG department of commerce (SF), Jamal Mohamed College (Autonomus) Tiruchirapalli on 16th & 17th Aug 2014.
3. "NATIONAL SEMINAR ON CONSUMERISM IN INDIA" - "The changing paradigm of consumer protection" organized by commerce, Kanchi Mamunivar center for Post Graduate Studies, presented a paper titled, legal enactments in India regarding consumer protection on Oct. 2014.
4. "INTERNATIONAL CONFERENCE ON COMPETENCY BUILDING STRATEGIES IN BUSINESS AND TECHNOLOGY FOR SUSTAINABLE DEVELOPMENT" organized by Sri Ganesh School of Business Management, presented a paper titled Bricks & Mortar in online shopping.
5. "INTERNATIONAL CONFERENCE ON INNOVATIVE MARKETING STRATEGIES FOR SUSTAINABLE GROWTH ISSUE AND CHALLENGES" organized by Sankara College of

- Science and Commerce, presented a paper titled intermediaries snap and grip in agriculture procedure on 16th Sept. 2015.
6. NATIONAL WORKSHOP on “ E-commerce and cyber crime; Security and challenges organized by **Kanchi Mamunivar centre for Post – Graduation Studies** – Lawspet, Puducherry on 3rd September 2013.
 7. NATIONAL WORKSHOP on “Role of universities and colleges in Human Resource Development – beyond curriculum” organized by **Kanchi Mamunivar Centre for PG studies** (Autonomous) – Puducherry on 6th September 2013.

Mrs. K. Anuradha

Paper Published in National & International Journal

1. “PMS-A Study of certain underlying characteristics” by Dr. K. Uthayasuriyan & K. Anuradha, Annamalai international journal of business studies & research AIJBSR, **ISSN – 0975-749X**, April 2015.
2. “The General Benefits of Performance Management System – An Outline” by Dr. K. Uthayasuriyan & K. Anuradha, EPRA International journal of Environmental Economics, Commerce & Educational Management , **ISSN-2348-814X**, Volume I, April 2014.
3. “Effectiveness of PMS – A Study with reference to selected Manufacturing Companies”, by Dr. K. Uthayasuriyan & K. Anuradha, EPRA International Journal of socio-Economic & Environmental Outlook, **ISSN – 2348-4101**, Volume I, February 2014.
4. “Environmental Protection Law – An act to improve the quality of environment” by K. Anuradha & M. Vijayalakshmi, International Journal of Advanced scientific research & development, **ISSN – 2394-8906**, March 2015.
5. “Green consumerism- A tool for ecological sustenance “by K. Anuradha & M. Vijayalakshmi, Consumerism in India – The changing paradigm of consumer protection, **ISBN – 978-81-931177-2-9**, May 2015.
6. “Digital Marketing – A dazzling Measure to capture consumers” by K. Anuradha International conference on Innovative Marketing strategies Growth Issues and challenges, **ISBN -978-93-85477-14-0**, September 2015.
7. “Role of entrepreneurship education in economic development”, Dynamics in Entrepreneurship, **ISBN - 978-93-81992-43-2**, March 2016.

Conference / Workshops & Seminars Participated

1. Participated in one day International Conference on 720 Degree Appraisal – A Changing Paradigm in Employee Appraisal in “Competency Building Strategies on Business and Technology for



- Sustainable Development”, organized by Sri Ganesh School of Business Management on 20th Feb 2015.
2. Participated in two day National Seminar on “Green Buildings – A Concept of making India green” organized by P.G & Research Department of economics Poompohar College (Autonomous), Melaiyur.
 3. Participated in two day National Seminar on “Rural Industrialization – Challenges & Preposition” organized by Department of commerce, Government College, Razole, 23 rd 24th Feb 2015.
 4. Participated in one day National Seminar on “Service Sector in India Emergence in Counters “Organized by P.G & Research Department of commerce with Information technology and Department of commerce with professional accounting, N.G.P Arts & Science College, Coimbatore. 18th Dec 2014.
 5. Participated in “National Workshop on Innovative Approaches in Entrepreneurial Development” Organized by Department of commerce, Corporate Secretaryship & Management Studies, Saradha Gangadharan College, Pondicherry on 27th September 2014.
 6. Participated in “National workshop on financial instruments” by the post graduate department of commerce, Saradha Gangadharan College on 31st October 2015.

S. Prakash

Presentation and Participation

International

1. 20-02-2015 **INTERNATIONAL CONFERENCE** on Competency Building Strategies in Business and Technology for Sustainable development- **PAPER TITLE: Bricks and Mortar in Online Shopping-** CONDUCTED By Sri Ganesh College of B-Mgt Salem.
2. 16-09-2015 **INTERNATIONAL CONFERENCE** on Innovative marketing strategies for sustainable growth issues and challenges organized by Sankara College of Science and commerce presented a **PAPER TITLE: INTERMEDIARIES SNAP AND GRIP IN AGRICULTURAL PRODUCE.**

National

1. UGC sponsored national seminar on social infrastructure and women empowerment. Organized by Department of Economics, held at Kanchi Mamunivar centre for post graduate studies, on 18th June 2015
2. 9th and 10th October 2014 two day **National Seminar on Consumerism in India- The Changing Paradigm of Consumer Protection** –Participated



3. One national seminar on Indian economy: the Post- Liberalisation scenario. Organized by department of economics, school of Management, Pondicherry University held on 2006.

Workshop

1. National Workshop on Statistical Analysis and its interpretation using SPSS AND AMOS, organized by Indira Gandhi College of Arts and Science held on 7th and 8th December 2012.
2. National workshop on Innovative Approaches In Enterpreneurail Development, organized by department of Commerce, Saradha Gangadharan college held on 27th Sep. 2014

- **Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities, International Complete, Dare Database- International Social Sciences Directory, EBSCO host, etc.)** -- Nil
- **Monographs** -- Nil
- **Chapter in Books** -- Nil
- **Books Edited** -- Nil
- **Book with ISBN/ISSN numbers with details of publishers** -- Nil
- **Citation Index** -- Nil
- **SNIP** -- Nil
- **SJR** -- Nil
- **Impact factor** -- Nil
- **h-index** — Nil

20. Areas of consultancy and income generated

Nil

21. Faculty as members in

- a) National committees : Nil
- b) International Committees : Nil
- c) Editorial Board : Nil

22. Student projects

- a) **Percentage of students who have done in-house projects including inter Departmental /Programme:**

Nil

- b) **Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies:**

Nil

**23. Awards/Recognitions received by faculty and students**

Nil

24. List of eminent academicians and scientists/visitors to the Department Guest Lectures Delivered by the Experts of Other educational institutions and other streams

S. No.	Name	Designation	Institution
1.	Mrs. M. Rosalind Prabha	Asst Prof of Psychology	Tagore Arts College, Puducherry
2.	G. Jayaraman	Technical Officer	District Industries Centre Pondicherry
3.	Dr. Kumarasesan Vadivelu	Asst Prof of Botany	BGCW, Puducherry
4.	H. John Cyril	Chairman SALT Academy	Salt Academy, Puducherry
5.	S. Mugunthan	CEO-SALT	SALT Academy Puducherry
6.	K. A. Senbakarajan	President	Chamber de Commerce Puducherry
7.	Dr. A. Rajamohan	Associate Professor of Commerce	Annamalai University

25. Seminars/Conferences/Workshops organized & the source of funding)

- National Workshop on Innovative Approaches in Entrepreneurial Development (27.09.2014).
- National Workshop on Financial Instruments (30.10.2015)

26. Student profile programme/course wise:

Name of the Course/Programme (refer question No.4)	Applications received	Selected	Enrolled		Pass Percentage
			M	F	
B.Com. (2013 – 14)	328	59	31	28	68.40
M.Com. (2013 – 14)	33	29	16	13	77.00
B.Com. (2014 – 15)	257	60	26	34	91.70
M.Com. (2014 – 15)	26	19	8	11	72.40
B.Com. (2015 – 16)	217	60	25	35	80.70
M.Com. (2015 – 16)	15	15	6	9	100.00

* M=Male *F=Female

**27. Diversity of Students (2015 – 16)**

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
UG & PG	99%	1%	-

28. How many students have cleared national and state competitive:

Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	35 to 40% (Avg.)
Employed	
• Campus selection	15%
• Other than campus recruitment	20%
Entrepreneurship /Self-Employment	10%

30. Details of Infrastructural facilitiesa) **Library**

No of Books in Central Library	:	2559 (Titles 1000)
No of Books in Department Library	:	170
E-Books	:	10

b) **Internet facilities for Staff & Student** :

Yes - Campus is Wi-Fi Activated

c) **Modern teaching methods practiced and use of ICT in teaching – learning**

- i. Use of ICT
- ii. LCD Projector

31. Number of students receiving financial assistance from college, university, government or other agencies.

Number of Students received Government Scholarship for past three years			
Particulars	2013-14	2014-15	2015-16
Total no of Students	8	7	10
Total Amount (Rs)	As amount is directly distributed to the beneficiaries by the government		
Number of students received Management Scholarship for past three years			
Particulars	2013-14	2014-15	2015-16
Total no of Students	1	5	6
Total Amount (Rs)	7,350	30,500	66,000/-



32. Details on student enrichment programmes (special lectures /workshops / seminar) with external experts

Special Lectures	-	7
Workshop	-	2
Seminars	-	Nil

33. Teaching methods adopted to improve student learning

1. Surprise Test
2. Group Discussion
3. Seminar
4. Remedial Coaching
5. Debate
6. Case studies and
7. Discussion on Newspaper Articles and current events

34. Participation in Institutional Social Responsibility (ISR) and Extensional activities:

Students collect books and clothes through Smile Foundation and distribute them to poor students who are really in need of the same. Students participate in NSS, Rotaract, Red Ribbon Club, Blood Donation Camps and various awareness programmes.

35. SWOC analysis of the department and Future plans Strength

- Dynamic management provides a congenial atmosphere for all round development of teachers and students.
- Qualified teaching faculties are capable of teaching beyond syllabus.
- All teachers pursuing research in various areas of Commerce can give better perspectives to students.
- Personal tutoring is done for students from vernacular medium.
- Advanced learners are given encouragement to participate in various inter- collegiate competitions.

Weakness

- Constraints and limitations of the syllabus hinder elaborate teaching.
- Industrial linkages and consultancy is to be strengthened.
- Good number of students are from Tamil medium

Opportunities

- To start add-on courses related to supply chain management, e-commerce.



- To collaborate with the industrialists and professional bodies to bridge the gap between industry expectations and student aptitude.
- To conduct workshops for students in areas like Banking, Advertising to give practical insights.
- To start research programmes in the college.

Challenges

- Providing practical knowledge within the confines of the syllabus during lecture hours prescribed by the University.
- Collaborations and exchange programmes with state and national institutions to promote knowledge enrichment and skill enhancement of faculty and students.

Future Plans of the Department

- To initiate research centre in Commerce.
- To Launch of Commerce Department Journal or Bulletin.
- To offer enrichment courses for students and faculties related to E-Commerce, Retail Management in association with industries and professional bodies.
- To get projects done by faculty from industries, Government, UGC, etc.
- To tie up with banks and financial institutions to render consultancy services
- To motivate students to simultaneously appearing for CA, ICAI, CS, NET exams.



EVALUATION REPORT OF THE DEPARTMENT OF CORPORATE SECRETARYSHIP

1. **Name of the Department** : Corporate Secretaryship
2. **Year of establishment** : 2002
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):**

B.Com. (Corporate Secretary ship)

4. **Name of Interdisciplinary courses and departments involved:**

Courses	Department
Tamil & English (I- B.Com)	Tamil, English
Business Statistics (II- B.Com)	Mathematics
Computer Application in Business (III – B.Com)	Computer Applications

5. **Annual / semester / choice based credit system:**

Semester system is followed

6. **Participation of the department in the courses offered by other departments**

Courses	Department
Elements of Accounting (BCA)	Computer Application
Financial management (BCA)	Computer Application
Business Management (BCA)	Computer Application
Marketing research (II – M.Com)	PG Dept. of Commerce

7. **Courses in collaboration with other universities, industries, foreign institutions, etc.:**

Nil

8. **Details of courses/programmes discontinued (if any) with reasons:**

Nil

9. **Number of teaching posts sanctioned and Professors/Associate Professors/Asst. Professors):**

Designation	Sanctioned	Filled
Professor	--	--
Associate Professors	--	--
Asst. Professors	6	6

**10. Faculty profile with name, qualification, designation, specialization (D.Sc./D.Litt./ Ph.D./M.Phil., etc.):**

Name	Qualification	Designation	Specialization	No. of Years of Experience
K. Madane	M.com, M.Phil, MBA, SET, NET, (Ph.D)	Asst. Prof/HOD	Marketing HRM	15 yrs
S. Jayakumar	M.Com, M.Phil, SET, (Ph.D)	Asst. Prof.	Marketing Finance	16 yrs
S. Rajaselvi	M.Com, M.Phil, (Ph.D)	Asst. Prof.	HRM	12 yrs
M. Vijayalakshmi	M.Com, M.Phil, NET, (Ph.D)	Asst. Prof.	HRM	10 yrs
B. Lakshuminarayanan	M.Com, M.Phil, B.Ed, SET, NET, (Ph.D)	Asst. Prof.	HRM, Finance, Accounting	9 yrs
N. M. Sivarajan	M.S., M.Phil., NET	Asst. Prof. (Economics)	Micro & Macro Economics	13yrs & 6 months

11. List of senior visiting faculty:

NIL

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty:

Nil

13. Student -Teacher Ratio (programme wise):

B.Com. (C.S.) - 17:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled :

Sl. No.	Designation	Nos
1.	Attender	1
2.	Sweeper	1

**15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.:**

Name	Qualification
K. Madane	M.com, M.Phil, MBA, SET, NET, (Ph.D)
S. Jayakumar	M.Com, M.Phil, SET, (Ph.D)
S. Rajaselvi	M.Com, M.Phil, (Ph.D)
M. Vijayalakshmi	M.Com, M.Phil, NET, (Ph.D. – Synopsis submitted)
B. Lakshumi narayanan	M.Com, M.Phil, B.Ed, SET, NET, (Ph.D)
N. M. Sivarajan	M.S., M.Phil., NET

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:

Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:

Nil

18. Research Centre /facility recognized by the University:

Yes

19. Publications:**a. Publication per faculty:****Publications / Presentation / Participation in conference seminar / Symposium/workshop:**

Sl. No	Name	National	International
1.	K. Madane	5	3
2.	S. Jayakumar	3	1
3.	S. Rajaselvi	6	2
4.	M. Vijayalakshmi	3	2
5.	B. Lakshumi narayanan	1	1
6.	N. M. Sivarajan	1	1



Name of the Staff	Research Publications		Seminars/Workshop/Conference Attended			
	Book/Chapters		As Resource Person		As Participant	
	Name of the Book	(Mention Page No. from and to)	National	Inter national	National	Inter national
K. Madane	-	-	2	-	15	7
S. Jayakumar	-	-	-	-	1	1
S. Rajaselvi	-	-	-	-	19	6
M. Vijayalakshmi	-	-	-	-	12	5
B. Lakshumi narayanan	-	-	-	-	12	2
N. M. Sivarajan	-	-	-	-	8	4

Mr. K. MADANE, Head, Dept. of Corporate Secretaryship

1. Presented the paper on “Impact of operating efficiency on the overall productivity of the organization” in the journal Bonfring international journal of industrial Engineering and Management science, vol. 6 special issue, pg. 189-193 Feb 2016.
2. Organized and participated in the National Workshop on Financial Instruments in our Saradha Gangadharan College, Pondicherry on 31th October 2015
3. Participated, presented and published the paper on “Marketing strategies of Bajaj Pulsar Motor cycle in the Puducherry region ” at the International conference on Innovative marketing strategies for sustainable growth organized by Sankara College of Science and Commerce, coimbatore ISBN Bonfring Pg 76- 80 on 16th September 2015.
4. Participated and presented the paper on “Benefits and Problems of rural Entrepreneurship” in the one day seminar on “Role of Agribusiness is sustainable rural Entrepreneurship Development” conducted by Dr.N.G.P. Arts and Science college, Coimbatore on 20th August 2015.
5. Participated and presented the paper on “Entrepreneur with composed coverage” in the International conference on “Social Entrepreneurship – A drive for sustainability” conducted by Periyar EVR College, Trichy on 22th February 2015.



6. Participated and presented the paper on “Marketing strategies for consumer goods in rural India” in the International conference on “Competence building strategies in business and technology for sustainable development” conducted by Sri Ganesh school of Bussiness Management on 20th Febuary 2015.
7. Participated and presented in Two day national seminar Consumerism in India- the changing paradigm of consumer protection” and presented the paper entitled” paradigm shift of consumerism in textile industry” conducted by KMCPGS., Puducherry . on 9 and 10 October 2014.
8. Organized and participated in the one day national workshop on Innovative approaches in Entrepreneurial Development in our Saradha Gangadharan College, Pondicherry on 27th September 2014
9. Participated in the two days International seminar on “ Global Economic revival: A changing scenario” organized by Jamal Mohamed College (Autonomous), Tiruchirapalli on 16th and 17th august 2014.
10. Participated and presented the paper on “ An ethical and unethical business practices in India” in U.G.C.sponsored two day National Conference on “ National paradigm for corporate sustenance – Planet, People, and Profit Mangement ” in Bharthidasan Government college for Women(autonomous) , Puducherry on 25th and 26th july 2014.
11. Participated and presented the paper on “ Encouragement of Grameen concept” in Indian Council of Social Science Research sponsored two day National Conference on “ Millennium Development Goals(MDG)- Challenges and Future” in VELS University, Chennai on 13th and 14th March 2014.
12. Participated in U.G.C. National Workshop on “ E- Commerce and Cyber Crime: Security and Challenges” in Kanchi mamunivar centre for P.G . studies, Pondicherry on 3 September 2013
13. Participated in U.G.C. National Workshop on “ Role of Universities and colleges in human resource development- Beyond curriculum” in Kanchi mamunivar centre for P.G . studies, Pondicherry on 6 September 2013.
14. Participated and presented the paper in state level seminar on “ emerging trends in tourism marketing” conducted by A.D.M. college for women, Nagpattinam.on 28th march 2012.
15. Participated and presented the paper in national conference on “ psychographic aspects of rural advertising” conducted by K.S. Rangasamy college of arts and science. Tiruchengode 18th march 2010.



16. Participated and presented the paper in international conference on “ Entrepreneurial skill and social empowerment of women through micro finance” conducted by Pondicherry University during 22 – 24th jan 2010
17. Participated and presented the paper in international conference on “ survival and growth strategies in changing business scenario” conducted by Annamalai University on 28 and 29th Dec 2009.
18. Participated in National workshop on “ Excellence in Management Research” held at A.V.C. college, mayiladuthurai on 24-27 march 2010.
19. Participated in U.G.C. National seminar on “national knowledge commission report’s and its implications on higher education in Kanchi mamunivar centre for P.G . studies, Pondicherry from 26th to 27th july 2008.
20. Participated in seminar on “Intellectual property and innovation management in Knowledge Era” organized by Pondicherry University on 20th oct 2011.
21. Participated in the one day seminar on “VAT- its impact on Economy ” conducted by the Department of commerce, Manonmaniam sundaranar Univeristy, Tirunelveli and All India Chamber of Commerce & Industries, Tuticorin on 15th nov 2006.

Research publications

1. Published the paper on “Impact of operating efficiency on the overall productivity of the organization” in the journal Bonfring international journal of industrial Engineering and Management science, vol 6 special issue, pg. 189-193, ISBN – 2250-1096, feb 2016.
2. Published the paper on “Marketing strategies of Bajaj Pulsar Motor cycle in the Puducherry region ” at the International conference on Innovative marketing strategies for sustainable growth organized by Sankara College of Science and Commerce, coimbatore ISBN – 9789385477-140-477140, Bonfring Pg 76- 80, vol.1. on 16th September 2015.
3. Article published in ISSN “ Selp journal of social science” entitled “ marketing mix strategies towards rural India “ published on October – December 2011, volumeII, issue – 8, ISSN – 0975-9999.
4. Article published in ISSN international journal of physical and social sciences entitled “ opportunities and problems prevailing in the rural markets for durable in Puducherry region” published on vol 4 Issue 1 pg 1-4, jan 2014



5. Article published in ISSN “ BUSINESS ANALYST” a journal of Shri Ram College of Commerce, New Delhi entitled “leather products retailing – An empirical survey “ in the published on jan – june 2012.volume 23
6. “Retail marketing: problems and challenges in India “article published ISBN edited book published by Annamalai University 2009, pg- 656-659, ISBN – 978-81-8371-2620, Scitech publications, 2011.
7. “Psychographic dimensions of rural advertising: A study of rural consumers attitude in Pondicherry region “article published ISBN edited book published by K.S. Rangasamy college of arts and science, tiruchengode, page – 35-38, ISBN – 978-81-2446-836-9, 2011.
8. “Benefits and problems of rural entrepreneurship” published in edited book by Dr. N.G.P Arts and Science College, Coimbatore on 20th August 2015, ISBN no-9788192080871, page no. 137-142.

Refresher course

1. Participated in the refresher course in Business economics organized by department of economics, Annamalai university during 1.12.2004 to 21.12.2004.
2. Participated in Faculty development programme in the area of banking and financial services conducted by ICICI Bank from 13 October 2008 to 16 october 2008.
3. Participated in Faculty development programme in ICFAI National college on 27 jan 2007
4. Participated in 3 days Faculty Development Programme on E-Literacy conducted by ICT Academy of Puducherry on 25 - 27 August 2014.

Resource Person:

1. Resource person in Annamalai University distance education classes.
2. Resource person – guest lecture programme in Achariya college and Saradha Gangadharan College (Other Departments).
3. Resource person in UG and PG Madras University.
4. External Guide & Supervisor for M.Phil students in Prist Univeristy.
5. Acted as a Additional Chief Superintendent for M.B.B.S examinations in Pondicherry Univeristy.
6. Attended Board of Studies Meeting for Implementation of CBCS in Pondicherry University.



Mr. S. JAYAKUMAR, Asst. Prof., Dept of Corporate secretaryship

Publications

- Published a paper on “ CRM practices and Customers’ perception towards retail outlets in Puducherry” in Indian Journal of Applied Research (IJAR), vol – 6, issue -7, July 2016, Pg.- 34-37, ISSN – 2249-555X.
- Published a paper on “CRM practices in Retail trade in Puducherry – A Customers perspective” in FPRA International Journal of Economic and Business Review, Vol – 3, Issue – 3, Pg. 148-155, March 2015, p-ISSN – 2349-0187, e-ISSN – 2347 – 9671.
- Published paper on “Growing Prospects of CRM practices of Retail trade in India” in International Journal of Advanced Research in Management and Social Sciences, vol.3, No. 12, Dec – 2014, Pg- 25-34, ISSN – 2278-6236.
- Published a paper on “Untapped Retail market opportunities” in EPRA International Journal of economic and Business Review, Vol – 2, Issue – 12, pg – 109-113, Dec – 2014, ISSN – 2347-9671.

Paper presentation

- Presented a paper entitled “ Seamless Experiences of Indian Retailers to woo Customers” in UGC sponsored Two day national seminar on finance for Micro Small Medium enterprises : Requirements and Availability organised by Kanchimamunivar Centre for PG studies, Puducherry on 29 – 30th January 2015.

Participation in Seminar / Conference / Workshop

- Participated in the International Conference on Entrepreneurial perspective & emergence (ICEPE’ 14) organised by Entrepreneurship and skill development centre and Alagappa Institute of Management, Alagappa University, Karaikudi on 7th and 8th August 2014.
- Participated in two day UGC – sponsored National Seminar on Consumerism in India - the changing paradigm of Consumer protection on 9th and 10th October 2014.

Extracurricular Achievements

- Voluntary blood donor at blood bank, Indira Gandhi Govt. General Hospital & PG institute, Puducherry – 1.



S. RAJASELVI, Asst. Prof., Department of corporate Secretaryship

1. Participated in State Level Workshop: “Re-Engineering higher education towards excellence”-Bharathidasan Govt. College for women, Puducherry.
2. Participated in International Conference on Micro Finance ICOMFI-2010: “Enterpreneurial Skill and Social empowerment of women through Microfinance”, Ponducherry University, Puducherry.
3. Participated in National conference on think global – go rural: “Psychographic Aspects of Rural Advertising”, K.S. Rangasamy college of Arts and Science, Tiruchengode, Tamilnadu.
4. Participated in National conference on revitalising global business: Issues, Approaches and Strategies: “Marketing innovations and ethics in this age of globalisation”, Annamalaiuniverisity, tamilnadu.
5. Participated in a seminar on “E-Tailing: The impact of web in the retail market”, Annamalai University, Tamilnadu.
6. Participated in National level seminar on governance systems in mutual’s cooperatives and SHGs: “Women Empowerment through SHG’s Role of Distance Education”, T.B.M.L. college poryar.
7. Participated in a Workshop on “Introduction to Data Analysis”, University of Madras, Chennai.
8. Participated in UGC-National Workshop: “Role of Universities and Colleges in Human Resource Development-Beyond Curriculum”, Pondicherry University, Puducherry.
9. Participated in International conference on conference on competency building strategies in business and technology for sustainable development: “HRD climate survey in Manatech Electronics Ltd., Puducherry: General Climate, OCTAPACE Culture, HRD Mechanism”, Sri Ganesh School of Business Management, Salem, Tamilnadu.
10. Participated in International conference on conference on competency building strategies in business and technology for sustainable development: “Impact of Occupational Stress among Employees in Whirlpool Home Appliances, Pondicherry – An Overview”, Sri Ganesh School of Business Management, Salem, Tamilnadu.
11. Participated in International conference on conference on competency building strategies in business and technology for sustainable development: “Study the Consumer Awareness about Pondicherry Co-Operative Milk Producer’s Union (Ponlait) And Impact of Promotional Activities on Creating Awareness, Pondicherry”, Sri Ganesh School of Business Management, Salem, Tamilnadu.

12. Participated in International conference on conference on competency building strategies in business and technology for sustainable development: "Changing Scenario of Medical Tourism in India", Sri Ganesh School of Business Management, Salem, Tamilnadu.
13. Participated in International conference on conference on competency building strategies in business and technology for sustainable development: "Faces of Human Resource Practices in Banking Industry", Sri Ganesh School of Business Management, Salem, Tamilnadu.
14. Participated in UGC Sponsored National Conference on Retailing in India: Recent Trends and Upcoming Challenges: "Evolution and Trends of Indian Retailing Sector Challenges and Opportunity", Erode Arts and Science College, Erode, Tamilnadu.
15. Participated in UGC Sponsored National Seminar: Indian Capital Market- Role Of SEBI In Investors Protection: " Role Of SEBI In Indian Capital Market: Reforms And Development In Indian Capital Market", Govt Degree College, Kadapa Distict, Andhra Pradesh,
16. Published a paper ``consumer awareness about Pondicherry co-op milk producers union and impact of promotional activities on creating awareness `` in International Journal of Economic Growth and environmental Issues.
17. Presented a paper in UGC Sponsored National Conference "Role of SEBI in Indian Capital Market: Reforms and Development in Indian Capital Market".
18. Presented a paper in UGC Sponsored National Conference "Financial Innovation an Economic Growth".
19. Presented a paper in UGC Sponsored National Conference "Evolution and Trends of Indian Retailing Sector Challenges and Opportunity".
20. Presented a paper in UGC Sponsored National Conference "Advertising Ethics, Social Responsibility and Self Regulations".
21. Presented a paper in UGC Sponsored National Conference "Green Marketing in India: An Overview".
22. Presented a paper in UGC Sponsored National Conference "Indian Economy: An Overview". Poompuhar college(Autonomous) melaiyur, tamilnadu. Date: 18th and 19thdecember 2014.
23. Participated in "National workshop on innovative approaches in entrepreneurial development ". Saradha Gangadharan College, puducherry. Date: 27th september 2014.
24. Participated in "national workshop on financial instruments ". Saradha gangadharan College, puducherry. Date: 31st october 2015.



25. Presented a paper in national seminar on business strategies in indian scenario "women entrepreneurs-emerging issues and challenges". Loyola College, veetavalam, tamilnadu. Date: 24th feb2016.

Publications

Edited Books:

1. Revitalising Global Business: Issues, Approaches and Strategies: "Marketing Innovations and Ethics in this Age of Globalisation", Annamalai Univerisity, Tamilnadu.ISBN-819222211-X.
2. "E-Tailing: The impact of web in the retail market", Annamalai University, Tamilnadu. ISBN-819222211-X.
3. Think Global – Go Rural: "Psychographic Aspects of Rural Advertising", K.S. Rangasamy college of Arts and Science, Tiruchengode, Tamilnadu. ISBN-978-81-7446-836-9.
4. National level seminar on governance systems in mutual's cooperatives and SHGs: "Women Empowerment through SHG's Role of Distance Education", T.B.M.L. college poryar.
5. Issues In Indian Economy: National And Global Perspectives ISBN:97893-83241-83-5 January 2015
6. Consumerism in india: the changing paradigm of consumer protection "advertising ethics,social responsibility and self regulations" ISBN:978-81-931177-2-9

International Journals:

1. International Journal of Functional Management: "HRD climate survey in Manatech Electronics Ltd., Puducherry: General Climate, OCTAPACE Culture, HRD Mechanism", ISSN No.2319-1406, Volume No.2. April 2014.
2. International journal of economic growth and environmental issues: "study the consumer awareness about Pondicherry co-operative milk Producer's union and impact on promotional activities on creating awareness", ISSN No.2321-6247, Volume No.2.June-May2014-2015.

MRS. M. VIJAYALAKSHMI, Asst. Prof., Dept. of Corporate Secretaryship.

Articles in Journals:

1. Microfinance – Trends and Strategies to Deepen and Broaden Outreach in Abhigyan ISSN 0970-2385, Vol.XXIX, No.1, 2011 Pgs40-48.



2. Strategic Human Resource Management for Competitive Advantage in Indian Journal Of Applied Research, ISSN – 2249-555X, Volume 2 Issue:1. Oct 2012, Pg24-27
3. Financial Engineering – A measure of Generating Economic Development in SELP Journal of Social Science ISSN: 0975-9999 Vol-VI, Oct-Dec 2015, Issue 26, Pgs 40-44.
4. Employee Perception about Balanced Scorecard in Cognizant Technology Solutions India Private Limited, Chennai in EPRA International Journal of Environmental Economics, Commerce and Educational Management, ISSN: 2348-814 X Volume 3, March-April 2016-17.Pgs 89-93.
5. Employees' Awareness about Balanced Scorecard in Tata Consultancy Services Limited Chennai, CLEAR International Journal of Research in Management, Science & Technology, ISSN 2249-3506, Issue 06, Vol II, pp 35-39, Jan-June 2016.

Articles in Edited Books:

1. Trading Systems in Indian Derivative Markets, in the edited book Financial Derivatives , Market and Application, Dept. of Commerce Pondicherry University, ISBN 978-81-8387-482-3, 2011pg 1-17
2. Human Resource Accounting: A New Paradigm in the Era of Globalisation in Revitalising Global Business: Issues, Approaches and Strategies by Directorate of Distance Education Annamalai University, ISBN819222211-X 2012, Pg. 899-902
3. Balanced Scorecard – An Emerging Performance Measurement Metric in Global Issues & Challenges in Business Scenario by Dept. of Commerce Quaid-E-Milleth Government College for Women(Autonomous), ISBN 978 93 81195 17 8 March 2012, Pg 117-118
4. Unethical Advertising – Preventives and Palliatives in Consumerism in India by the PG and Research Department of Commerce Kanchi Mamunivar Centre of Postgraduate Studies ISBN: 978-81-931177-2-9, April 2015, Pgs -117-123.
5. Environment Protection Law – An Act to Improve the Quality of Environment, in the International Journal of Advanced Research & Development, ISSN: 2394 – 8906, March 2015, Pg
6. Role of Entrepreneurship Education in Economic Development, in Dynamics of Entrepreneurship bu the PG & Research Department Corporate Secretaryship Bharathidasan Government College for Women, Puducherry , ISBN: 978-93-81992-43-2, March 2016, Pgs100-103



Paper Presentations in Conference:

1. Trading Systems in Indian Derivative Markets, in International Conference on Financial Derivatives, Market and Application, Dept. of Commerce Pondicherry University during December 2010.
2. Human Resource Accounting: A New Paradigm in the Era of Globalisation in National Conference on .Revitalising Global Business: Issues, Approaches and Strategies by Directorate of Distance Education Annamalai University December 2011.
3. Balanced Scorecard – An Emerging Performance Measurement Metric in International Conference on Global Issues & Challenges in Business Scenario by Dept. of Commerce Quaid-E-Milleth Government College for Women(Autonomous) during March 2012.
4. A Study on Factors Causing Stress Among Workers in Pondicherry Agro Service & Industries Corporation(PASIC), in #rd International Conference on Competency Building Strategies in Business and Technology for Sustainable Development by Sri Ganesh School of Business Management Salem during Feb.2014.
5. Ethics in Advertisement and the Government's Role in Regulating Unethical Advertisements in two day National Seminar Organised by the PG& Research Department of Commerce, Kanchi Mamunivar Centre for Postgraduate Studies, Pondicherry during Oct. 2014
6. Service Sectors in India Emergence in Counters in one day National Seminar organized by PG & Research Dept. of Commerce with Information Technology and Dept. of Commerce with Professional Accounting, N.G.P. Arts & Science College, Coimbatore during dec. 2014.
7. Green Buildings – A concept of making India green organized by P.G. & Research Dept. of Economics on two day seminar Poompuhar College (Autonomous) Melaiyur during Dec.2014.
8. Rural Industrialization – Challenges & Preposition organized by the Dept. of Commerce, Government Degree College, Razole A.P.on two day national seminar Feb. 2015.
9. 720 Degree appraisal – A Changing Paradigm in Employee Appraisal in an International Conference organized by Sri Ganesh School of Business Management Salem, during Feb. 2015.
10. Environmental Protection Law – An Act to Improve the Quality of Environment in two day National Seminar Make in India: How Get Manufacturing Going organized by R.V.S College of Arts & Science, Karaikal, Puducherry during March 2015.



11. Digital Marketing – A Dazzling Measure to Capture Consumers, in an International Conference on Innovative Marketing Strategies for Sustainable Growth Issues and Challenges organized by the Department of Commerce CA & PA, Sankara College of Science and Commerce on September 2015.

List of Workshops Attended:

1. National Workshop for Research Methodology & Green Technology by Academic Staff College, Pondicherry University on 29 & 30th Nov. 2012
2. Role of Universities and Colleges in Human Resource Development – Beyond Curriculum by Department of Commerce, Kanchi Mamunivar Centre for Postgraduate Studies, Pondicherry on 6th sept. 2013
3. National Conference on Research in Higher Education Institutions for Sustainable Development & Management Teaching Techniques by Academic Staff College, Pondicherry University on 30th & 31st of Jan. 2014.
4. Workshop on Personality Development from Optima Human Capital Services conducted by Saradha Gangadharan College Puducerry on 19th and 20th July 2014.
5. National Workshop on Innovative Approaches in Entrepreneurial Development by Dept of Commerce, Management Studies and Corporate Secretaryship, Saradha Gangadharan College Pondicherry.
6. National Workshop on Financial Instruments conducted by the Post Graduate Department of Commerce, Saradha Gangadharan College, on 31st Oct. 2015.

Mr. B. LAKSHUMINARAYANAN, Asst. Prof., Dept. of Corporate Secretaryship

Published in Edited books:

1. Published Paper in the Bonfring International journal of Industrial Engineering and Management Science, special issue on “Emerging Trends in Management Science”, on the Paper entitled “Impact of Operating Efficiency on the overall productivity of the Organization”, Volume -6, February 2016, p 189-193, ISSN – 2250-1096.



2. Published Paper in the proceedings of National level Conference on “Consumer Protection on unfair trade practices”, on the Paper entitled “Institutional Framework and impact of unfair trade practices in India” organized by PG and Research Dept. of Commerce, Dr. R.K. Shanmugam College of Arts & Science, Kallakuruchi, Villupuram Dist., held on 18-02-2016, p 109-113, ISBN – 978-93-80509-808.

Paper Presented:

1. Presented Paper in State level Seminar on “Recent Trends in Commerce”, on the Paper Entitled “Forecasting Techniques – As a tool for an effective management” organized by Dept. of Commerce, Idhaya College of Arts & Science for Women, Puducherry held on 18-10-2006.
2. Presented Paper in International Conference on “Emerging Trends in Management Science”, on the Paper entitled “Impact of Operating Efficiency on the overall productivity of the Organization” organized by Dept. of Business Administration, Loyola College, Vettavalam, Thiruvannamalai Dist., held on 17-02-2016.
3. Presented Paper in National level Conference on “Consumer Protection on unfair trade practices”, on the Paper entitled “Institutional Framework and impact of unfair trade practices in India” organized by PG and Research Dept. of Commerce, Dr. R.K. Shanmugam College of Arts & Science, Kallakuruchi, Villupuram Dist., held on 18-02-2016.

Seminar/Workshop/Conference Participated:

1. Participated in Three Day Conference and Exhibition on “Information Technology” organized by Dept. of Commerce, St. Josephs’ College of Arts & Science, Cuddalore held during 12th – 14th February, 2001.
2. Participated in Three Day National Seminar on “Conflict Resolution and Social Harmony” Jointly organized by Manonmaniam Sundaranar University, Tirunelveli and Indian Red Cross Society, Tamil Nadu Branch held at Kanyakumari between 9th and 11th March, 2007.
3. Participated in One Day Seminar on “VAT and its impact on Economy”, jointly organized by Dept. of Commerce, Manonmaniam Sundaranar University, Tirunelveli and All India Chamber of Commerce & Industries, Tuticorin held on 15-11.2006.



4. Participated in One day National Workshop on “National Knowledge Commission’s Report on Higher Education in India” organized by Dept. of Commerce, Kanchi Mamunivar Centre For Postgraduate Studies,(Autonomous), Puducherry held on 28-07-2007.
5. Participated in UGC Sponsored Seminar on “Women Empowerment in India”, organized by Dept. of Economics, Kanchi Mamunivar Centre for Postgraduate Studies, (Autonomous), Puducherry held on 02-09-2013.
6. Participated in UGC Sponsored National Workshop on “E-Commerce and Cyber Crime: Security and Challenges”, organized by Dept. of Commerce, Kanchi Mamunivar Centre for Postgraduate Studies, (Autonomous), Puducherry held on 03-09-2013.
7. Participated in UGC Sponsored National Workshop on “Role of Universities and Colleges in Human Resource Development – Beyond Curriculum”, Jointly organized by Dept. of Commerce, Pondicherry University, Puducherry and Dept. of Commerce, Kanchi Mamunivar Centre For Postgraduate Studies,(Autonomous), Puducherry held on 06-09-2013.
8. Participated in the National Workshop on “Statistical Analysis and Structural Equation Modeling” organized by Department of Management Studies, Saveetha Engineering College, Chennai on 26th and 27th February 2014
9. Participated in Faculty Development Programme (FDP) on “Team Building” organized by Raak Arts & Science College, perambai which is held on 20-12-2014.
10. Participated in 10 days CISSR Sponsored Research Methodology Course organized by Dept. of Commerce, Kanchi Mamunivar Centre For Postgraduate Studies,(Autonomous), Puducherry held between 11-07-2014 and 20.07.2014.
11. Participated in One day National Workshop on “Financial Instruments” organized by Post Graduate Dept. of Commerce, Saradha Gangadharan College, Puducherry held on 31-10-2015.



12. Participated in Two day workshop on “Parametric tests Univariate, Bivariate and Multivariate data analysis (ANOVA Family)”, organized by Dept. of Commerce, School of Management, Pondicherry University on 5th and 6th March 2016.

MRS. N. M. SIVARAJAN, Asst. Prof., Dept. of Corporate Secretaryship.

1. Published paper in the Journal of Dynamics of Entrepreneurship titled, “A Study on the Critical Issues Faced by Women Entrepreneurship in Rural Areas of Puducherry” in March 2016 Edition (page no:42-52, ISBN:978-93-81992-43-2)
2. Presented paper in International Conference on Innovative Marketing Strategies for Sustainable Growth-Issues and Challenges titled, ”Marketers Try To Square Up the Transactions on 16th September 2015, organized by Sankara College Of Science and Commerce.
3. Attended one day UGC-Sponsored National Workshop on ‘Role of Universities and Colleges in Human Resource Development-Beyond Curriculum’ organized by Kanchi Mamunivar Centre For PG Studies, Puducherry on 6th September 2013.
4. Presented paper in International Conference On Globalisation, ICGICO-2008, title “Impact of Globalisation on Indian Agriculture” by Department of Commerce, St. Joseph’s College of Arts and Science, Cuddalore on 14 and 15th March 2008.
5. Presented paper in International Conference on Micro Finance, titled: “The Micro Finance Experience in Union Territory of Puducherry India-Accomplishments of Challenges on 23rd -25th January, 2008 by Department of Commerce and School of Management of Pondicherry University.
6. Attended the National Seminar on “Prospects of Cyber Banking and Electronic Currency in India” on 5th,6th August, 2005 by Sacred Heart College, Vellore.
7. Presented Paper in International Management Convention On The Theme “India Calls World- A Road Map to Success” titled “India’s Growth In Agriculture- A critical Analysis” on 27 and 28th September, 2004 by Adaikalamatha Institute Of Management, Thanjavur.
8. Presented paper in National Seminar on Economic Reforms titled ‘MNC’s Boon or Bane’ on 19th and 20th March, 2004 by Periyar Arts College, Cuddalore.



9. Participated One Day Workshop on Census Data Dissemination on 13/09/2013 organised by Directorate of Census Operations, Puducherry and Department of Economics, Tagore Arts College, Puducherry.
10. Participated Nature Education Camp on 24th and 25th March 2012 by Government of Kerala, Forest and Wildlife Department.
11. Participated State Level Workshop on State Youth Policy 2010 on 7th August 2010 organised by Directorate of School Education, Puducherry.
12. Participated one day workshop on Child Rights organized by State NSS Cell and HOPE on 14th March 2010 at Directorate of School Education, Puducherry.
13. Participated NSS Mega Summer Camp 2009 organised by Rajiv Gandhi National Institute of Youth Development, and Ministry of Youth Affairs and Sports, Government of India from 22nd June to 3rd July 2009.
14. Participated in the VI State Level NSS Workshop on Programme Development for NSS and CSS Functionaries organized by the State NSS Cell, Puducherry on October 10th and 11th 2009 at Jawahar Navodaya Vidhyala, Mahe.
15. Participated in the National Integration Camp Sponsored by the Ministry of Youth Affairs and Sports, Government of India, Conducted by NSS Cell of Bharathidasan University from 7/07/2008 to 13/07/2008 at Dhanalakshmi Srinivasan College of Arts and Science for Women, Perambalur.
16. Participated in the Sensitization Programme on Youth Leadership and Personality Development organized by Rajiv Gandhi National Institute of Youth Development at the Directorate of Education on 23rd and 24th August, 2008.
17. Participated in the Workshop on 'Programme Development' organized by State NSS and CSS Cell in Jawahar Navodaya Vidyalaya, Yanam on 18th and 19th 2008.

Refresher course

1. Undergone the General Orientation Course conducted by the Training Orientation and Research Centre, Madras School of Social Work from 16/08/2007 to 25/08/2007.
2. Participated in one day workshop on Bio Diversity: Forms and Functions, organized by Department of Plant Science, KMCPG, Puducherry on 8-9 December, 2007.



3. Undergone the Refresher Course conducted by the Training Orientation and Research Centre, Madras School of Social Work from 17/08/2009 to 21/08/2009.
4. Undergone the Refresher Course conducted by the Training Orientation and Research Centre, Madras School of Social Work from 2/08/2010 to 13/08/2010.

Extra Curricular Achievements

1. NSS Programme Officer from August 2007 to February 2013.
2. State NSS Cell, Puducherry awarded State Level NSS Award for the period 2009-2010.

Appreciation

1. Appreciated for rendering volunteers for book fair, 2012 organised by Directorate of Art and Culture, Government of Puducherry from 24/12/2012 to 02/01/2013.
2. Appreciated for rendering volunteers for book fair, 2013 organised by Directorate of Art and Culture, Government of Puducherry from 27/09/2013 to 08/10/2013.

• Monographs	:	Nil
• Chapter in Books	:	Nil
• Books Edited	:	Nil
• Books with ISBN/ISSN numbers with details of publishers	:	Nil
• Citation Index	:	Nil
• SNIP	:	Nil
• SJR	:	Nil
• Impact factor	:	Nil
• h-index	:	Nil

20. **Areas of consultancy and income generated:**

Nil

21. **Faculty as members in**

a. National committees	:	Nil
b. International Committees	:	Nil
c. Editorial Boards	:	Nil

22. **Student projects**

- a) **Percentage of students who have done in-house projects including inter departmental / programme:**

Nil



- b) **Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies:**

100%

23.Awards / Recognitions received by faculty and students:

- Mr. N.M. Sivarajan has received State Level NSS Award for the period 2009-2010.

24. List of eminent academicians and scientists / visitors to the department:

- Mr. K. Tamilarasan, Advocate & Notary delivered a speech on the occasion of Consumers Day in the topic “Revisioning of Consumer Awareness”.
- Prof. Kasilingam, Assistant Prof., Dept. of Management studies, Pondicherry University has delivered a speech on “Awareness programme on Share Trading”.
- K. A. Senbakarajan, President, Chamber de Commerce Puducherry

25. Seminars/ Conferences/Workshops organized & the source of funding:

- National Workshop on Innovative Approaches in Entrepreneurial Development (27.09.2014).
- National Workshop on Financial Instruments (30.10.2015)

26. Student profile programme/course wise: B.COM (Corporate Secretaryship)

Name of the Course/programme (refer question no.4)	Applications received	Selected	Enrolled		Pass Percentage
			M	F	
B.Com.(CS) (13-14)	236	60	41	19	62.71
B.Com.(CS) (14-15)	257	60	43	17	73.33
B.Com.(CS) (15-16)	82	60	35	25	60.37

*M = Male *F = Female

27. Diversity of Students: B.Com (Corporate Secretaryship) (2015-16)

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Com.(Corporate Secretaryship)	90	10	NIL



28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

- P. Raman of III- B.Com (CS)(2014-17 batch) cleared CPT examination 2016

29. Student progression

Student progression	Against % enrolled
UG to PG	50%
Ph.D. to Post-Doctoral	--
Employed	
Campus selection	50%
Other than campus recruitment	
Entrepreneurship/Self-employment	--

30. Details of Infrastructural facilities:

- | | |
|---|----------------------------|
| a. Library | : 2559 books (1000 titles) |
| b. Internet facilities for Staff & Students | : Yes |
| c. Class rooms with ICT facility | : Yes |
| d. Laboratories | : Yes |

31. Number of students receiving financial assistance from college, university, Government or other agencies:

Number of Students received Government Scholarship for past three years			
Particulars	2013-14	2014-15	2015-16
Total no of Students	4	10	11
Total Amount (Rs)	As amount is directly distributed to the beneficiaries by the government.		
Number of students received Management Scholarship for past three years			
Particulars	2013-14	2014-15	2015-16
Total no of Students	2	7	9
Total Amount (Rs)	Rs.10,000/-	Rs.67,500/-	Rs.97,000 /-

32. Details on student enrichment programmes (special lectures/ workshops/ Seminar) with external experts:

- | | | |
|------------------|---|-------|
| Special Lectures | : | 4 Nos |
| Workshop | : | 3 Nos |
| Seminar | : | -- |

33. Teaching methods adopted to improve student learning

- Lecture Method
- Seminars
- Guest lecture
- Use of ICT

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

The students actively participate through NSS, Blood donation camps, pulse polio awareness programmes- Plantations, lectures on environment awareness are organized. Rallies on AIDS Prevention, women Empowerment etc. are arranged. Health check-up camps are organized often.

35. SWOC analysis of the department and Future plans:

Strengths

- Availability of Text books, Reference books, Research Journals in library.
- Well dedicated and experienced staff. Academic environment on the campus.
- Student and Staff interaction, teaching approaches. Curriculum design and contents of syllabi.
- All the above, facilitate to provide need based education, impart knowledge and values to students.
- Students participation/prize winners in various cultural and sports events conducted outside/inside the campus.

Weaknesses

- Students (input) are from rural and economically poor background.
- Tamil medium up to +2 Level.
- Most of the students are first generation degree holders
- Lack of communication skill and inferiority complex which hinders the academic improvement.

Opportunities

- Industrial visit to validate their theoretical knowledge.
- Special training to appear for interviews and competitive exams.
- Special lectures by experts from industrial background to know the latest trends in business and economy.
- Banking, financial institutions, Insurance companies prefer Commerce students.
- Higher Studies like CA, ICWA and ACS can give more exposure and opportunities in the market.



Challenges

- Mould the rural students to face the outside challenges.
- Communication Development, Institution – Industry Interaction.
- Students aim only for a degree.
- They are reluctant to leverage their knowledge to gain solid footing for getting employment in banks, industrial organizations, Govt. departments or create own enterprise (self employment) or doing professional course.

Future plans of the department

- To expose students for mock trading in the stock exchange. To introduce certificate courses
- To conduct coaching classes for Professional courses like CA, ACS and CMA by signing MoUs with institutions.
- To Introduce Certificate course in Accounting Packages – Tally for improving the employable skills of Under-Graduate Students.
- To arrange classes to appear for Competitive examinations like TNPSC, Banking and Insurance Companies for getting employment.
- To develop a model question bank for all subjects.
- To add books to department library from which poor students may be allowed to use the text books like book bank system.
- To provide financial assistance for remittance of exam fee, etc. to the needy through alumni of the department.
- Train the students according to the requirements of Job market
- Produce more university rank holders.
- Conduct National/International seminar/conference.
- To Establish a Business LAB.
- To install smart class for world class education.

EVALUATIVE REPORT OF THE DEPARTMENTS





**EVALUATION REPORT OF THE DEPARTMENT OF
MANAGEMENT STUDIES**

1. Name of the Department : MANAGEMENT STUDIES

2. Year of Establishment:

S. No.	Courses Offered	Year of Establishment
1.	B.B.A.	2001

3. Names of Programmes / Courses Offered:

Bachelor of Business Administration (BBA)

4. Names of Interdisciplinary Courses and the Departments/Units Involved:

SI. No.	Departments Involved	Subjects
1	Mathematics	Operations Research (III Sem)
2	Economics	Managerial Economics (V Sem)
3	Computer Science	Computer Skills (I Sem)
4	Computer Science	Management Information System(IV Sem)
5	Languages	Tamil(I &II Sem)
6	English	English(I & II Sem)
7	Mathematics	Business Statistics (II Sem)

5. Annual/ Semester/Choice Based Credit System (Programme wise):

Semester system is followed

6. Participation of the Department in the Courses Offered By Other Departments:

S. No.	Courses Offered	Name of the Department
1	M.Com	Commerce
2	BCA	Computer Applications

7. Courses in Collaboration with Other Universities, Industries, Foreign Institutions, Etc.

NIL

8. Details of Courses/Programmes Discontinued (If any) with reasons :

NIL

**9. Number of Teaching Posts:**

Designation	Sanctioned	Filled
Professors	NA	NA
Associate Professors	01	01
Assistant Professors	04	04

10. Faculty Profile With Name, Qualification, Designation, Specialization, (D.Sc./D.Litt./Ph.D./ M.Phil. Etc.)

Name	Qualification	Designation	Specialization	Years of Experience
Dr. T.Muthukumaran	M.Com, M.Phil, M.B.A., Ph.D, NET, SET	Associate Professor/ Head	Finance	12
Mr. G. Arun	M. Com, M.Phil, SET	Assistant Professor	Marketing	16
Mrs. S. Sharmila Devi	M.Com, M.Phil, NET, SET	Assistant Professor	Finance	14
Mrs. N. Yogalakshmi	M.Com, MFM, MBA., M.Phil, NET, SET	Assistant Professor	Finance	5.5
Ms. K. Saranya	M.Com, M.Phil, NET	Assistant Professor	Finance	2

11. List of Senior Visiting Faculty

NIL

12. Percentage of Lectures delivered and practical Classes handled (Programme wise) by Temporary Faculty

NIL

13. Student -Teacher Ratio (Programme Wise):

15:1

**14. Number of Academic Support Staff (Technical) and Administrative Staff, Sanctioned and Filled**

Attendar-01
Sweeper-01

15. Qualifications of Teaching Faculty with DSC/ D.Litt/ Ph.D/ M.Phil/PG:

Name	Qualifications
Dr. T. Muthukumar	M.Com, M.Phil, M.B.A., Ph.D, NET, SET
Mr. G. Arun	M.Com, M.Phil, SET
Mrs. S. Sharmila Devi	M.Com, M.Phil, NET, SET
Mrs. N. Yogalakshmi	M.Com, MFM, MBA, M.Phil, NET, SET
Ms. K. Saranya	M.Com, M.Phil, NET

16. Number of Faculty with Ongoing Projects from A) National B) International Funding Agencies and Grants Received

Nil

17. Departmental Projects Funded by DST-FIST; UGC, DBT, ICSSR, etc., and total Grants received

One

18. Research Centre /Facility Recognized By the University

Nil

19. Publications:**RESEARCH PUBLICATIONS AND PRESENTATIONS**

NAME OF THE FACULTY	PUBLICATIONS		PRESENTATIONS	
	N	IN	N	IN
DR.T.MUTHUKUMARAN	13	3	14	2
MR.G.ARUN	3	-	6	-
MS.S.SHARMILA DEVI	4	-	19	5
MS.N.YOGALAKSHMI	4	-	8	1
MS.K.SARANYA	1	-	17	-

*N-NATIONAL *IN-INTERNATIONAL

**1.Dr.T.Muthukumaran M.Com., M.Phil., Ph.D.,SET,NET²,**

Topic	Journal	Volume	Issue No.
1. Micro Finance & Technology- Issues & Impact	Al-Barkaat Jurnal Of Finance & Management	No.1, 2 July 2009, Pg No.133-138	Issue 0974-7281
2. Commodity As An Investment Class-Edited Book By Department Of Commerce	Pondicherry University & Serials Publications, New Delhi	1,2010, G.No.635-649	ISBN:978-81-8387-383-3
3. Commodity Derivatives Market In Indian- Regulation Policy & Development	Ai-Barkaat Journal Of Finance & Management	No.2,2 July 2010, Pg.No.87-92	Issue 0974-7281
4. Efficiency Of Working Capital Management Of Textile Industry In India	LIBA's Journal Of Management	Issue 14, March 2010- August 2010, Pg.No.32-	Reg.No. Neng/2003/12892
5. Financial Derivatives Market: An Analysis For The Decade-Facts For You	---	March 2011, Pg.No.14-19	ISBN 0970-2652
6. Microfinance-Trends & Strategies To Deepen & Broaden Outreach- Abhiyang	---	Xxix, No.1, Apr-June 2011, Pg.No.40-48	ISBN 0970-2385
7. A Case Study Of The India Financial Derivative Market-Edited Book By Department Of Commerce,	Pondicherry University & Serials Publications, New Delhi.	Vol II, 2011 Pg.No.42-54	ISBN:978-81-8387-383-3
8. Impact Of Global Financial Crisis On Indian Stock Market	Asia-Pacific Business Review	Vol.Vii, No.2, April-1. June 2011, Pg.No.5-12	ISBN:0973-2470
9. Equity Returns & Macroeconomic Variables	An Analytical Study- Asia- Pacific Usiness Review	Vol.Vii, No.4, Oct-Dec 2011, Pg.No.50-60	ISSN:0973-2470
10. An Analytical Study Of Risk & Return On Indian Stock Market	Indian Streams Research Journal	Vol 3, Issue-6, July-2013	Issn:2230-7850



11.Risk & Return Analysis Of Pre & Post Crisis Of Indian Stock Market- Tactful Management	Tactful Management Research	Mar 2014	Issn:No.2319-7935
12an analytical study of interest rate and stock returns in india.	Acme intellects international journal of research in management, social sciences and technology	Vol-8no.8,oct,2014	2320-2939
an analytical study of growth rate and stock returns in india	Management and social sciences	Vol-1,dec,2014	2348-6317
An analytical study of exchange rate and stock returns in india	Huss-research in humanities ansd social sciences	Vol(2)-111-116,dec,2014	2349-8900
An analytical study of inflation rate and stock returns in india	New horizons in corporate magement-SLEP publications	Feb 2015	978-93-80509-65-5
Human resource accounting disclosures and profitability of selected Indian companies-a comparative analysis	Edited book –bharat university	Vol II,oct,2015 pg no.25-30	978-81-92-92-92

2.Mr.G.Arun. M.Com., M.Phil., SET

Topic	Journal/book name	Year Of Publication	Issue No
1. Purchase Behaviour Of Rural Customer: An Attitudinal Analysis In Management Insight	The Journal Indian Management	May 2003.	
2. Rural Retailers'	Indian Economic Panorama	April 2003.	
3. Buying Behaviour In The Hinterland	The Journal Indian Management	October 2002.	



3.Mrs.S.Sharmila Devi. M.Com.,M.Phil SET,NET

Topic	Journal./ Book name	Volume/year	Issue No
1.Marketing innovations and ethics in this age of globalisation	Revitalising Global Business-Issues, Approaches And Strategies	Pg no614, 2013	819222211-X
2.Empowering women through self help group-role of distance education	Governance Systems In Mutuals	2013	978-81-8387-600-1
3.Indian economy: An overview	Issues In Indian Economy.:”national and global perspectives” IIE:NGP	2015.	
4.Advertising ethics: ,social responsibility and self regulations	Consumerism in India	2015	978-81-931177-2-9

4.Ms.N.Yogalakshmi.M.Com.,M.F.M.,M.Phil.MBA,NET²

Topic	Journal/Book name	Volume	Issue No
1. Impact Of Select Independent Variables On Debt- An Analysis With Reference To Indian Cement Industry	Gitam Journal Of Management	Vol.11 No.4 Pg.192-208	
2. Behaviour of value stock versus Growth stocks: An evidence for Indian stock market	Journal of contemporary research in management	Oct-Dec 2013	
3.A study on perception of consumers in consumerism- “consumerism in India- the changing paradigm of consumer protection”.	pg and research department of commerce-kanchi Mamunivar centre for post graduate studies.	Vol. 10 ofno. 4 Pg.9-15 Oct-Dec, 2015	ISBN-978-81-931177-2-9



4.A study on student perspective about micro, small and medium enterprises(isbn-978-81-929292)-.	International Conference On Innovative Trends In Business Management Proceedings Organized By Bharath University		ISBN-978-81-929292
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5.Ms.K.Saranya.M.Com., M.Phil., NET

Topic	Journal	Volume	Issue No
Human resource accounting in Indian companies	Bharathidasan college	Vol-I	978-81-383

• **Number of Papers Published in Peer Reviewed Journals (National International) by Faculty and Students:**

• **Number of Publications Listed in International Database (For Eg:Web of Science, Scopus, Humanities International Complete, Dare Database International Social Sciences Directory, Ebsco Host, Etc.) : NIL**

- **Monographs : Nil**
- **Chapter In Books : Nil**
- **Books Edited : Nil**
- **Books With ISBN/ISSN Numbers With Details Of Publishers : Nil**
- **Citation Index : Nil**
- **SNIP : Nil**
- **SJR : Nil**
- **Impact Factor : Nil**
- **H-Index : Nil**

20. Areas of Consultancy and Income Generated : Nil

21. Faculty as Members in

- A) National Committees : Nil
- B) International Committees : Nil
- C) Editorial Boards : Nil

22. Student Projects:

All Students are undertaking the Project Work as per the curriculum.

**23. Awards/ Recognitions Received By Faculty and Students:
Students Achievements**

Nil

**24. List of Eminent Academicians and Scientists/Visitors to the
Department**

Nil

**25. Seminars/ Conferences/Workshops Organized and the Source of
Funding**

National : Nil

International : Nil

26. Student Profile Programme/Course wise:

Name of the Course BBA	Application Received	Selected	Enrolled		Pass Percentage
			M	F	
2013-14	123	59	44	15	77.7
2014-15	106	48	24	24	58
2015-16	60	54	40	15	46

*M = Male *F = Female

27. Diversity of Students : 2015-16

Name of the Course	% of Students from the same State	% of Students from other States	% of Students from Abroad
BBA	95	5	Nil

**28. How many students have cleared National and State Competitive
Examinations such as NET, SLET, GATE, Civil Services, Defense
Services, etc?**

3 of our students were selected in Defense Services, 2 of our students cleared Pre-PSC while 156 students cleared Mat, C-Mat and other examinations and were selected for higher progression in various reputed colleges in India.

**29. Student Progression**

Student Progression	Against % Enrolled
U G To PG	40
Employed <ul style="list-style-type: none">• Campus Selection• Other than Campus Recruitment	4
Entrepreneurship/Self-Employment	2

30. Details of Infrastructural Facilities:**A. Library**

2559 Books (Titles-1000). Central Library is connected with Inlibnet N-List which Provide E- Journals and E-Books to students and staff.

B. Internet Facilities for Staff & Student

Computer with Internet facility is provided to the department.

C. Modern Teaching Methods Practiced and Use of ICT in Teaching – Learning

- E Notes
- Power Point Presentation
- Assignment

D. Laboratories

Computer Lab: The College has three Computer Labs which can be utilized whenever required.

31. Number of Students Receiving Financial Assistance from College, University, Government or Other Agencies, UGC Scholarship for ST, SC and OBC Students

Number of Students received Government Scholarship for past three years			
Particulars	2013-14	2014-15	2015-16
Total no of Students	13	8	8
Total Amount (Rs)	As amount is directly distributed to the beneficiaries by the government.		
Number of students received Management Scholarship for past three years			
Particulars	2013-14	2014-15	2015-16
Total no of Students	1	4	9
Total Amount (Rs)	4,000	Rs.37,000	Rs.1, 28,500

32. Details on Student Enrichment Programmes (Special Lectures / Workshops/ Seminars) With External Experts

Sl. No.	Name of Visiting Faculty	Designation	Name Of Institution
1.	Dr. S. Senthil Srinivasan	Assistant Professor in Corporate Secretaryship	Bharathidasan Govt. College for Women
2.	Dr. V.R. Somasundaram	Controller of Examinations	Bharathidasan Govt. College for Women
3.	Mr. P. Ranganathan	Sr. Lecturer/OSD-Cum-Coordinator	Pondicherry Institute of Cooperative Management
4.	Dr. R. Velu Raj	Assistant Professor of Cooperative	Tagore Arts College
5.	Mr. Enoch Sundaram	Research Associate in Medical Sciences	Kodaikanal
6.	Dr. Sridharan	HOD - Department of International Business	Pondicherry University
7.	Mr. Murali	Education Officer	Cambridge University

33. Teaching Methods Adopted To Improve Student Learning

- Use of ICT
- Interactive Teaching
- Classroom Presentation
- Creative Writing
- Mentoring
- Management Games
- Brain-Storming Sessions
- ICE-Breaking Sessions
- Case Studies
- Seminars
- Business Quiz Competition
- Debate and Other Competitions Organized By External Agencies.

34. Participation in Institutional Social Responsibility (ISR) and Extension Activities:

The Students Actively involved in Blood Donation Camps, Pulse Polio Awareness Programmes- Plantations, Lectures on Environment Awareness, Rallies on AIDS Prevention, Nasha Mukti and Women Empowerment.



35. SWOC Analysis of the Department and Future Plan

STRENGTHS

- Qualified, Competent and Committed Teaching Staff.
- Application based learning through various co-curricular activities. An Inter-Collegiate Management Fest is organized consecutively for two Years which helped the students to showcase their talent in Academics, Sports and Cultural activities. It also helps them to enhance their leadership qualities and other Skills.
- Neat, Clean And Ethical Academic Working
- Comfortable, Convenient and Motivating Infrastructure

WEAKNESS

- Most Students are from Tamil Medium Background

OPPORTUNITIES

- Strengthening Industry – Academia Interface

CHALLENGES

- Unhealthy Competitions with increased number of institutions.
- Too many Colleges offering BBA Programme
- New Emerging Technology
- Changing Student Population

Future Plans of the Department

- Have A Strong Industry-Department Interface which will give students more practical exposure.



EVALUATION REPORT OF THE DEPARTMENT OF COMPUTER SCIENCE

1. Name of the department: **COMPUTER SCIENCE**
2. Year of establishment : **2001**

S.No	Programme	Year of Establishment
1	B.Sc. (Computer Science)	2001
2	M.Sc. (Computer Science)	2008

3. Names of Programmes/Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):

S.No	Course Offered	Year of Establishment
1	B.Sc. (Computer Science)	2001
2	M.Sc. (Computer Science)	2008

4. Names of Interdisciplinary courses and the departments/units involved

S.No	Course	Semester	Departments/ Units Involved	Subject
1	I year B.Sc (Computer Science)	Semester I	Language	Tamil-I / Hindi-I/ French-I
			English	English – I
			Mathematics	Mathematics for Computer Science
		Semester II	Language	Tamil-II / Hindi-II/ French-II
			English	English – II
			Mathematics	Numerical Methods
2	II year B.Sc (Computer Science)	Semester III	English	Communication Skill – I
			Mathematics	Probability & Statistics
		Semester IV	English	Communication Skill II

5. Annual/ Semester/choice based credit system (programme wise):

- B.Sc (computer Science) - Semester System is followed.
- M.Sc (Computer Science) - Semester System is followed.

**6. Participation of the department in the courses offered by other departments:**

S.No	Courses Offered	Title of the Course	Name of the Department
1	M.Com.	E – Commerce	Commerce
2	M.Sc. (Maths)	Algorithms using C++	Mathematics
3	B.Sc(Maths)	C Programming	Mathematics
4	B.B.A	Computer Skills for Business	Management Studies

7. Courses in collaboration with other Universities, Industries, Foreign Institutions: NIL**8. Details of courses/programmes discontinued (if any) with reason:** NO**9. Number of teaching posts:**

S.No	Name of the Post	Sanctioned	Filled
1	Professors	Nil	Nil
2	Associate Professor	Nil	Nil
3	Assistant Professor	06	06

10. Faculty profile with Name, Qualification, Designation, Specialization (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

S.No	Name	Qualification	Designation	Specialization	Total No. of Years of Experience	
					UG	PG
1	J. Madhupriya	M.Sc., M.Phil., M.Tech.,	Asst. Prof & Head(PG)	Software Engineering, OOSD	17.6	8
2	F. Jenio Sandana Brina Rouvier	M.C.A., M.Phil., SET	Asst. Prof & Head(UG)	Networks, Operating System	8.8	8
3	S. Roshnara Banu	M.Sc, M.Phil., SET	Asst. Prof	Data Mining	6	4
4	S. Nithiya	M.Tech., NET	Asst. Prof	Network Security, Algorithms	6.6	5
5	D. Sarvani	M.C.A.,	Asst. Prof	Data Structures	1.8	-
6	S. Savitha	M.C.A., M.Phil., P.hd.(Pursuing)	Asst. Prof	Software Engineering, Digital Image Processing, Operating Systems	14	5



11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled (program wise) by temporary faculty: Nil
13. Student -Teacher Ratio (program wise):
- B.Sc. (Computer Science) - 14.1:1
- M.Sc. (Computer Science) - 3.5:1
14. Number of academic support staff (technical) and administrative staff sanctioned and filled:
- Lab Assistant - 1
- Attender - 1
- Sweeper - 1
15. Qualifications of teaching faculty with DSc/D.Litt./Ph.D./M.Phil./PG

S.No	Name of the Faculty	Qualification
1.	Mrs. J. Madhupriya	M.Sc., M.Phil., M.Tech
2.	Ms. F. Jenö Sandana Brina Rouvier	M.C.A, M.Phil., SET
3.	Mrs. S. Roshnara Banu	M.Sc., M.Phil., SET
4.	Mrs. S. Nithiya	B.Tech., M.Tech., NET (Ph.D)
5.	Mrs. D. Sarvani	M.C.A
6.	Mrs. S. Savitha	M.C.A, M.Phil., (Ph.D)

16. Number of faculty with ongoing projects from
- a) National : Nil
- b) International funding agencies and grants received : Nil
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:
- Nil
18. Research Centre /facility recognized by the University:
- NA



19. Publications:

a) Publication per faculty:

S.No	Name of the Staff	Publication	Seminar	Workshop	Conference	
					National	International
1	J. Madhupriya	02	3	8	2	3
2	F. Jen Sandana Brina Rouvier	01	1	5	2	-
3	S. Roshnara Banu	01	-	3	4	2
4	S. Nithiya	01	-	5	1	1
5	D. Sarvani	01	-	3	1	1
6	S. Savitha	02	-	1	1	-
Total		8	4	25	11	7

S.No.	Name of the Faculty	Title	Name of the Journal	ISSN No	Year
1	J. Madhupriya	1. Virtual machine migration based on greedy Knapsack algorithm for optimization in cloud computing.	IJAER	0973-4562	2015
		2. Big data analytics framework for peer-to-peer botnet detection using genetic algorithms.	IJERT	2278-0181	2016
2	F. Jen Sandana Brina Rouvier	Big Data: An Analysis and survey of past Decade	IJAER	0973-4562	2015
3	S. Roshnara Banu	Big Data : An Analysis and survey of past Decade	IJAER	0973-4562	2015
4	S. Nithiya	An investigation on Semantic Web	IJCCN	2319-2720	2013
5	D. Sarvani	Component Based Software Engineering	IJERT	2278-0181	May 2015
6	S. Savitha	1. Face Recognition Techniques using PCA and LDA	AENSI	1991-8178	March 2015
			IEEE	15703565	



		2. Human face recognition using facial feature detection		Pages (940 – 947)	October 2015
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- Number of publications listed in International Database: NIL
- Monographs: NIL
- Citation Index: NIL
- SNIP: NIL
- SJR: NIL
- Impact factor: NIL
- h-index: NIL

20. Areas of consultancy and income generated: NIL

21. Faculty as members in

- a) National Committees : No
- b) International Committees : No
- c) Editorial Boards : No

The faculty members of our department involved in various committees of the college. The details are given below:

S. No	Cell	Name of Faculty
1	IQAC	J. Madhupriya
2	Discipline Committee	F. Jeny Sandana Brina Rouvier D. Sarvani
3	Women Cell	S. Nithiya
4	Academic Audit & Advisory(AAA) Committee	D. Sarvani
5	Parents Teachers Association	S. Roshnara Banu
6	Alumni Association	S. Nithiya
7	Web Publishing Committee	S. Savitha

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme:

Nil

- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies :



- All the students of B.Sc CS III year Class undertake project as per University Curriculum.
- All the students of M.Sc CS II year Class undertake project as per University Curriculum.

The details are given below:

S.No	Year	Course	No. of Students
1	2013-14	B.Sc(CS)	48
		M.Sc(CS)	12
2	2014-15	B.Sc(CS)	48
		M.Sc(CS)	16
3	2015-16	B.Sc(CS)	41
		M.Sc(CS)	17

23. Awards / Recognitions received by faculty and students:

Nil

24. List of eminent academicians and scientists/visitors to the department

S.No	Year/ Date	Name of the Academician & Designation	Invited Talk	Nature of the Function
1	27.2.16	Dr. D. I. George, Amalarethnam Director, MCA Dept., Jamal Mohamed College.	Research in Computer Science: An Overview	National Conference on Emerging Technologies in Computer Science.
2	27.2.16	Dr. V. Prasanna Venkatesan, H.O.D, Dept of Banking Technology, Pondicherry University.	Internet of Things: A big Picture	National Conference on Emerging Technologies in Computer Science.
3	27.2.16	V. Gopi Swaminathan, Technical Director, NIC, Puducherry.	Emerging Technologies in Computer Science.	National Conference on Emerging Technologies in Computer Science.

**25. Seminars/ Conferences/Workshops organized & the source of funding**

S.No.	Topics	Date	Guest
1	Awareness Seminar on Latest Trends in IT.	8.8.13	APOLLO Computer Education
2	Seminar on “Carrier Opportunities in Multimedia and animation”.	23.8.13	TCIL-IT
3	Project Awareness Programme.	19.8.14	APOLLO Computer Education
4	Workshop on “Network Technologies”.	05.09.14 & 06.09.14	Sarvajeeth Technologies
5	Seminar on “Multimedia Technologies”.	15.09.14	Arena Multimedia
6	Project Orientation for PG Students.	17.12.14	APOLLO Computer Education
7	Seminar on “Android Technologies”.	20.01.15	Lemeniz Technologies
8	Awareness Programme for Microsoft Certification.	29.1.15	Kalvi Academy
9	Awareness Programme for Microsoft Certification.	10.2.15	Kalvi Academy
10	Workshop on “Android Technologies”.	14.02.15	Lemeniz Technologies
11	Seminar on Creating Web Designing.	22.1.16	Image Creative Foundation

a) **Department Events:** Explorer is being conducted by the departments of Computer science, Computer Applications and Information Technology every year.

Explorer date for **last three Years:**

- 2013-14 - 27.09.13.
- 2014-15 - 10.10.14.
- 2015-16 - 16.10.15.

The Following **Events** are organized.

- Paper Presentation
- Debugging
- Quiz
- Web Designing
- AdZap
- IT Exhibition



b) **National** : A one day National Conference on Emerging Technologies in Computer Science on Feb 27th 2016 organized by the departments of Computer science, Computer Applications and information Technology funded by College Management.

c) **International:** Nil

26. Student profile programme/course wise:

Name of the Course/programme	Year	Applications received	Admitted	Enrolled		Pass %
				*M	*F	
B. Sc (Computer Science)	2013-2014	174	41	24	17	83.7
	2014-2015	194	50	14	36	76
	2015-2016	122	47	17	32	78
M. Sc (Computer Science)	2013-2014	22	16	-	16	93.75
	2014-2015	25	18	3	15	76
	2015-2016	16	16	6	10	94

*M = Male *F = Female

27. Diversity of Students : 2015-16

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Sc. (Computer Science)	91	09	Nil
M.Sc. (Computer Science)	75	25	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	25%
Ph.D. to Post-Doctoral	NIL
Employed	
• Campus selection	50%
• Other than campus recruitment	
Entrepreneurship/Self-employment	NIL

**30. Details of infrastructural facilities****a) Library**

Total No. of books in Computer Science	: 1452
No. of Titles	: 1000
Total no. of books in Department Library	: 57
Details of Journals	: 2 journals are subscribed

b) Internet facilities for Staff & Students

Broad Band Connection	Leased Line Connection 2.0 MBPS (BSNL). 10 MBPS NMEICT – BSNL
Wi-Fi	Broad band Connection 20.0MBPS. (BSNL).

c) Class rooms with ICT facility

- E-classroom with all ICT equipment is available for conducting Seminars/Workshops/Guest lectures.

d) Laboratories

All Laboratories in the department are fully well equipped facilities. The department also has seminar hall with audio and video facility.

Our department has 3 computer labs and two servers.

Lab 1	:	50 systems
Lab 2	:	51 systems
PG Lab	:	21 systems
Server	:	Linux and Xeon
Systems Laptops	:	1 No.
Desktop System	:	1 No.
Projectors	:	2 Nos.

31. Number of students receiving financial assistance from college, university, government or other agencies

Number of Students received Government Scholarship for past three years			
Particulars	2013-14	2014-15	2015-16
Total no of Students	4	6	5
Total Amount (Rs)	As amount is directly distributed to the beneficiaries by the government.		
Number of students received Management Scholarship for past three years			
Particulars	2013-14	2014-15	2015-16
Total no of Students	3	4	3
Total Amount (Rs)	36,500/-	50,500/-	32,000

32. Details on student enrichment programmes (special lectures / workshops/seminar) with external experts:

S.No	Course	Date	Programme	Guest
1	III B.Sc(CS)	22.02.15 to 27.03.15	ICT Workshop for Carrier Guidance and Placement	ICT Academy, Puducherry.
2	II B.Sc(CS) & I M.Sc(CS)	12.03.15 to 20.05.15	CCNA	Sarvojeeth Infotech
3	I B.Sc(CS)	17.08.15 to 18.09.15	Bridge Course	LSC Groups
4	III B.Sc(CS)	05.03.16 to 10.04.16	Field Technician on Networking and Storage.	Bypro Technologies
5	II B.Sc(CS), III B.Sc(CS) & II M.Sc(CS)	From 2 nd August,2016 onwards	Hindi Language Learning Programme.	Hindi Staff, SGC

33. Teaching methods adopted to improve student learning

- Use of ICT
- Interactive teaching
- Classroom presentation
- Creative writing
- Mentoring
- Brain-storming sessions
- Seminars
- Debate and Quiz.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Our students have actively participated in various activities through NSS, Rotaract, Red Ribbon and YRC. The following are sample list of activities.

- Blood Donation Camp.
- First Aid Awareness.
- Youth Day Celebration.
- Polio Awareness Rally.
- Medical Camp.
- World Rotary Week.
- RYLA.
- Human Chain Program for HIV Awareness.



- Eco Conservation & Nature.
- Development Camp at the Anglade Institute of Nature History.
- Initiation of Clean Campus.
- Tree Plantation at Auroville.

35. SWOC analysis of the department and Future plans

STRENGTHS

- The Department has qualified and experienced faculty members.
- Good infrastructure.
- Supportive Management.
- Well-equipped laboratory facilities
- Wi-Fi facility is available.
- Regular games and sports activities.
- Regular career guidance programs.
- Technical communication and personality development programs are conducted.
- Conducting seminars, workshops

WEAKNESS

- There is no research center or consultancy projects in our department
- Need to get consultancy projects.

OPPORTUNITIES

- Special Skill development programs, diploma courses provide better opportunities for jobs to students.
- The department also seeks the cooperation of the alumni for better placement of Students.

CHALLENGES

- To make students of another stream opting computer science comfortable subject knowledge.
- To motivate students for higher progression at P.G level leading them to pursue career in research and teaching field.

FUTURE PLANS OF THE DEPARTMENT

- To make all the class rooms in the department as e-class rooms.
- To improve Industry-Institution relationship
- To conduct Faculty Development program to train the faculty in the emerging technologies and teaching methodologies.



**EVALUATION REPORT OF THE DEPARTMENT OF
COMPUTER APPLICATIONS**

1. **Name of the Department** : **COMPUTER APPLICATIONS**
2. **Year of Establishment** : 2001
3. **Names of Programmes / Courses offered (UG)**

Bachelor of Computer Applications

4. **Names of Interdisciplinary courses and the departments / units involved-**

S. No	Course	Departments / Units Involved	Subject
1	BCA I	English	English I
		Mathematics	Mathematics for Computer Science
		English	English II
		Mathematics	Statistics and Probability
		Commerce	Fundamentals of Accountancy
2	BCA II	Mathematics	Operation Research
		Corporate Secretary ship	Financial Management
		Management	Principles of Management

5. **Annual/ semester/choice based credit system (program wise)**

Semester System is followed.

6. **Participation of the department in the courses offered by Other Departments**

BBA – Management Information Systems
B.Com. (C.S)- Computer Applications in Business
B.Sc. Maths- Numerical Analysis Using C

7. **Courses in collaboration with other universities, industries, foreign institutions, etc :**

NIL



8. Details of courses/programmes discontinued (if any) with reasons: NIL

9. Number of teaching posts:

Designation	Sanctioned	Filled
Professors	NIL	NIL
Associate Professors	NIL	NIL
Asst. Professors	06	06

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience
B.Venba	M.Sc., M.Phil.,M.Tech.Ph.D., (Pursuing)	Asst. Prof & Head	Digital Image Processing and Networking	14- UG 8-PG
R.Priya	MCA., M.Phil.,	Asst Prof	Multimedia	5.7-UG 3-PG
Prasad Koti	M.Tech. Ph.D., (Pursuing)	Asst Prof	Information Security	5.2-UG 5-PG
K.Karthika	M.Sc., M.Phil.,	Asst Prof	Multimedia	4-UG
R.Durga Devi	M.Sc., M.Phil.,	Asst Prof	Networks	5-UG
S.Sathya	D.C.Tech.M.Sc.,M.Phil., Ph.D., (Pursuing)	Asst Prof	Data Mining	3-UG 7-PG

11. List of senior visiting faculty : NIL

12. Percentage of lectures delivered and practical classes handled (programme Wise) by temporary faculty : NIL

13. Student -Teacher Ratio (program wise) –
14:1

14. Number of academic support staff (technical) and administrative staff;
Sanctioned and Filled:

Number of academic support staff (technical) – 1		
Attender	-	1
Sweeper	-	1

**15. Qualifications of teaching faculty**

S.No	Name of the faculty	Qualification
1	B.VENBA	M.SC., M.Phil.,M.Tech, Ph.D (pursuing)
2	R.PRIYA	MCA.,M.Phil.,
3	PRASAD KOTI	M.Tech.,Ph.D(pursuing)
4	K.KARTHIKA	M.Sc(IT),M.Phil.,
5	R.DURGA DEVI	M.Sc(CS),M.Phil.,
6	S.SATHYA	D.C.Tech., M.Sc (CS), M.Phil., Ph.D (pursuing)

16. Number of faculty with ongoing projects from

- a) National : NIL
b) International funding agencies and grants received : NIL

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : NIL

18. Research Centre /facility recognized by the University : NA

19. Publications:**a) Publication per faculty**

S. No	Name of the Faculty	No. of International Publications
1	B.Venba	1
2	R.Priya	2
3	Prasad koti	4
4	K.Karthika	1
5	S.Sathya	4

S. No.	Name of the Faculty	Title	Name of the Journal	ISSN No	Year
1	B.Venba	People detection and tracking techniques.	IJAER Vol.21	ISSN:0973-4562	2015
2	R.Priya	1.The combining approach of SVMS with ant colony network:an application of network intrusion detection 2. Big Data: An Analysis and Survey of past decade	IJMER Vol. 5, Issue 8 (version 3) IJAER Vol. 10 No.82	ISSN:58012 0973-4562	Sep-2015 2015

3	Prasad Koti	1. Web Surfing Context Retrieval Engine	IJCIR Vol.6 NO 1	ISSN:0973-1873	2010
		2. Botnet Detection Methodology Using Honey pots in P2P Networks	IJCIS VOL.2	ISBN No:978-1-4799-3914-5	2011
		3. Weight Based Precision Oriented Metrics for Multilingual Information Retrieval System	ICACCCT	ISSN:22295208	2014
		4. Big Data Analytical Framework For Peer to Peer Botnet Detection Using Genetic Algorithm	NCETCS ISSUE-5	ISSN-2278-0181	2016
4	K.Karthika	The combining approach of SVMs with ant colony network: an application of network intrusion detection	IJMER Vol. 5, Issue 8 (version 3)	ISSN:58012	Sep-2015
5	S.Sathya	1. Parallel Techniques for Linear programming problems using Multiprogramming and RSM.	IJETT	ISSN:2231-5381, Vol 13, No.5.	Jul 2014
		2. Survey on Spatial Indexing of Trajectories using ANR tree of Moving objects in Road Networks	IJIRD Vol. 3, Issue 5	ISSN:2278-0211	May 2014
		3. Survey of Indexing techniques on moving objects in spatial temporal networks for PPF.	IJCNES Vol 5 , Issue 1	ISSN 2278 2427	June 2016
		4. PMR* tree for moving object trajectories in spatial temporal networks	IJAER (scopus)		

- **Number of publications listed in International Database - Nil**
- **Monographs - Nil**
- **Citation Index - Nil**
- **SNIP - Nil**



- **SJR** - Nil
- **Impact factor** - Nil
- **h-index** - Nil

20. Areas of consultancy and income generated

NIL

21. Faculty as members in

- a) National Committees : No
- b) International Committees : No
- c) Editorial Boards : No

Every year our college design various cell such as Discipline Cell, Women Cell etc. for smooth functioning and the faculty member of our department also involved in these cell. The following details are given below:

S. No	Cell	Name of Faculty
1	Disciplinary Committee	B.Venba
2	Women Cell	R.Priya, K.Karthika
3	Anti-Ragging Committee	B. Venba
4	Student Coordinator	R. Priya
5	Academic Audit and Advisory Committee	R. Priya
6	Alumni Association Committee	K. Karthika

22. Student projects

- a) **Percentage of students who have done in-house projects including inter departmental/program me:** No

- b) **Percentage of students placed for projects in organizations outside the Institution i.e.in Research laboratories/Industry/ other agencies:**

Year	Class	Number of Students
2014-15	III BCA	47
2015-16	III BCA	40

23. Awards / Recognitions received by faculty and students

No



24. List of eminent academicians and scientists / visitors to the department:

S.No	Year/Date	Name of the Academician & Designation	Invited Talk	Nature of the Function
1	27.2.16	Dr. D. I. George, Amalarethinam Director Dept. of MCA, Jamal Mohamed College.	Research in Computer Science: An Overview	National Conference on Emerging Technologies in Computer Science.
2	2016, 27.2.16	Dr. V. Prasanna Venkatesan, H.O.D, Dept of Banking Technology, Pondicherry University.	Internet of Things: A big Picture	National Conference on Emerging Technologies in Computer Science.
3	2016, 27.2.16	V. Gopi Swaminathan, Technical Director, NIC, Puducherry.	Emerging Technologies in Computer Science.	National Conference on Emerging Technologies in Computer Science.

25.Seminars/ Conferences/Workshops organized & the source of funding

S. No.	Topics	Date	Guest
1	Project Awareness Programme.	19.8.14	APOLLO Computer Education
2	Workshop on “Network Technologies”.	05.09.14 & 06.09.14	Sarvajeeth Technologies
3	Seminar on “ Multimedia Technologies”	15.09.2014	Arena Multimedia
4	Project Orientation for PG Students	17.12.14	APOLLO Computer Education
7	Seminar on “Android Technologies”	20.01.15	Lemeniz Technologies
8	Awareness Programme for Microsoft Certification	29.1.15	Kalvi Academy
9	Awareness Programme for Microsoft Certification	10.2.15	Kalvi Academy
10	Workshop on “Android Technologies”	14.02.15	Lemeniz Technologies



11	ICT Workshop for Carrier Guidance and Placement	22.02.15 to 27.03.15	ICT Academy, Puducherry.
12	Seminar on Creating Web Designing	22.1.16	Image Creative Foundation
13	“Field Technician on Networking and Storage”	05.03.16 to 09.04.16	Bypro Technologies

a) **Department Events** : Explorer is being conducted by the departments of Computer science (UG &PG), Computer Applications and Information Technology every year.

Explorer date for last three Years :

- 2013-14 : 27.09.13
- 2014-15 : 10.10.14
- 2015-16 : 16.10.15

The Following Events are organized.

- Paper Presentation
- Debugging
- QuizWeb Designing
- Ad Zap
- IT Exhibition

a) **National** : A one day National Conference on Emerging Technologies in Computer Science on Feb 27th 2016 organized by the departments of Computer science (UG &PG), Computer Applications and Information Technology funded by College Management.

b) **International** : Nil

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Year	Applications received	Selected	Enrolled		Pass percentage
				*M	*F	
BCA	2013-2014	96	41	20	21	78.2
	2014-2015	105	50	19	31	82
	2015-2016	89	50	36	14	75

*M = Male *F = Female

**27. Diversity of Students**

Name of the Course	Year	% of students from the same state	% of students from other States	% of students from Abroad
BCA	2015-2016	91.6%	8.3%	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.

Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	60%
Ph.D. to Post-Doctoral	NIL
Employed • Campus selection • Other than campus recruitment	30%
Entrepreneurship/Self-employment	10%

30. Details of Infrastructural facilities**a) Library**

Total No. of Books in Computer Science – 1452
No. of Titles – 1000
Total No. of Books in Department Library – 39
Details of Journals - 2 journals are prescribed:

b) Internet facilities for Staff & Students

1. Broadband Connection	Lease Line Connection 10 MBPS BSNL(NMICET)
2. Wi-Fi	Broadband Connection 2 MBPS (BSNL)

c) Class rooms with ICT facility

E-classroom with all ICT equipment is available for conducting Seminars/Workshops/Guest lectures.

**d) Laboratories**

- All Laboratories in the department are fully well equipped facilities.
- The department also has seminar hall with audio and video facility.
- The department is provided with internet facility, computers and various advanced laboratories.
- Our department has 2 computer lab
Lab1 : 50 Systems.
Lab2 : 51 Systems
- Server : Linux and Xeon Systems
- Laptops : 1 No.
- Projectors : 2 Nos.

31. Number of students receiving financial assistance from college, university, Government or other agencies:

Number of Students received Government Scholarship for past three years			
Particulars	2013-14	2014-15	2015-16
Total no of Students	3	2	1
Total Amount (Rs)	As amount is directly distributed to the beneficiaries by the government.		
Number of students received Management Scholarship for past three years			
Particulars	2013-14	2014-15	2015-16
Total no of Students	-	2	2
Total Amount (Rs)	-	35,000/-	27,000/-

32. Details on student enrichment programmes(special lectures / workshops / Seminar) with external experts

S.No	PROGRAM	DATE	YEAR
1	Entrepreneur development programme-40 students by ICTACT	20.2.15 to 27.3.15	III (2013-16)
2	CISCO certificate course-sarvajith infotech-25 students	12.03.15 to 20.05.15	III (2013-16)
3	Personality Development Programme-100 students	17.08.15 to 18.09.15	I (2015-18)
4	Placement Training	12.10.15 to 26.10.15	III (2013-16)
5	“Field Technician on Networking and Storage” - Bypro Technologies – 20 students	05.03.16 to 09.04.16	III (2013-16)

33. Teaching methods adopted to improve student learning

- Use of ICT
- Interactive teaching
- Classroom presentation
- Creative writing
- Mentoring
- Brain-storming sessions
- Case studies
- Seminars
- Debate and other competitions organized by external agencies

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

Our students have actively participated in various activities through NSS. The followings are sample list of activities.

- NSS, National Integration Camp(tree plantation, yoga, waste management, cleaning, cultural, rally)
- Traffic Awareness Programme organized by Traffic Department of Police
- Tree plantation Programme organized by auroville botanical garden
- Polio Vaccination campaign programme organized by health department
- Cleaning the college campus

35. SWOC analysis of the department and Future plans

STRENGTHS

- The Department has qualified and experienced faculty members and Good infrastructure
- Well-equipped laboratory facilities
- Conducting seminars, workshops and conference.

WEAKNESS

- To make both slow learners and fast learners can be engaged, motivated and perform better.
- There is no research center and consultancy projects in our department.



OPPORTUNITIES

- Special Skill development programs, diploma courses provide better
- Opportunities for jobs to students

CHALLENGES

- To motivate students for higher progression at P.G level leading them to pursue

FUTURE PLANS OF THE DEPARTMENT

- To provide full-fledged departmental library with adequate computing facilities.
- To improve industry-institution relationship
- To conduct Faculty Development program to train the faculty in the emerging
- Technologies and teaching methodologies.



**EVALUATIVE REPORT OF THE DEPARTMENTS OF
INFORMATION TECHNOLOGY**

1. Name of the department : **INFORMATION TECHNOLOGY**
2. Year of Establishment of Department: 2007
3. Names of Programmes/Courses offered: B.Sc.(Information Technology)
4. **Names of Interdisciplinary courses and the departments/units involved**

S. No	Course	Department involved	Subject
1	I B.Sc(IT)	Languages	Languages – I & II
2		English	English – I & II
3		Mathematics	Mathematics for Computer Science
4			Numerical Methods
5	II B.Sc(IT)	English	Communication Skills – I & II
6		Management Studies	Principles of Management

5. **Annual/ semester/choice based credit system (programme wise)**

BSc [IT] Semester System

6. **Participation of the department in the courses offered by other Departments**

S. No	Course	Department	Title of the Subject
1	B.Com	Commerce	Computer Applications in Business
2	B.Sc	Computer Science(2015-16)	Multimedia Systems
3	B.Sc	Physics(2014-2015)	Numerical Methods & Computer Applications
4	M.Sc	Mathematics	Algorithm using C ++

7. **Courses in collaboration with other universities, industries, foreign Institutions, etc.:**

Nil

**8. Details of courses/programmes discontinued (if any) with reasons:**

No

9. Number of teaching posts

Post	Sanctioned	Filled
Professors	NIL	NIL
Associate Professors	NIL	NIL
Assistant Professors	06	06

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. Of Years of Experience	
				UG	PG
S. Kavitha	B.Sc (Maths), PGDCA, M.C.A, M.Phil,	Assistant Professor & Head	Advanced Computing (Cloud Computing)	11 Years 5 Months	7 Years
D. Saraswathi	M.Sc (CS), M.Phil	Assistant Professor	Data Mining, Networks	10 Years	8 Years
P. Amudha	BBA., M.C.A., M.Phil.,	Assistant Professor	DBMS, Java, Networks	5 Years	4 Years
R. Saradha	B.Com., M.C.A., M.Phil.,	Assistant Professor	DBMS, Visual Programming, Software Engineering	7 Years 3 Months	5 Years
L. Jerlin Rubini	B.Sc (Maths) M.C.A. M.Phil.	Assistant Professor	DBMS, Java, Data Mining and warehousing	5 Years	Nil
M. John Jacob	B.Tech., M.C.A., NET	Assistant Professor	Software Engineering	3 Years	3 Years

11. List of senior visiting faculty :

Nil



12. **Percentage of lectures delivered and practical classes handled (program wise) by temporary faculty :**

Nil

13. **Student -Teacher Ratio**

9:1

14. **Number of academic support staff (technical) and administrative staff; sanctioned and filled:**

- Lab Assistant :1
- Attender :1
- Sweeper :1

15. **Qualifications of teaching faculty with DSc/D.Litt/Ph.D/MPhil/PG.**

S.No	Name of the Faculty	Qualification
1	S. Kavitha	B.Sc (Maths),PGDCA, M.C.A, M.Phil, Ph.D (Pursuing)
2.	D. Saraswathi	M.Sc (CS), M.Phil
3.	P. Amudha	BBA, M.C.A, M.Phil
4.	R. Saradha	B.Com, M.C.A, M.Phil, Ph.D (Pursuing)
5	L. Jerlin Rubini	B.Sc (Maths), M.C.A, M.Phil, Ph.D (Pursuing)
6.	M. John Jacob	B.Tech, M.C.A, NET

16. **Number of faculty with ongoing projects from a) National b)International funding agencies and grants received :**

Nil

17. **Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received :**

Nil

18. **Research Centre /facility recognized by the University :**

NA

19. **Publications:**
a) **Publication per faculty**



S.No	Name of the Faculty	No. of International Publications
1	S. Kavitha	03
2	R.Saradha	05
3	L. Jerlin Rubini	03

S. No.	Name of the Faculty	Title	Name of the Journal	ISSN No	Year
1.	S. Kavitha	i) Computational Theory of perceptions	International Journal of Computer Application	0975 - 8887 pages -11-16	Feb 2014
		ii) Survey of Meta-task scheduling in cloud environment	International Journal of Engineering Research	ISSN 0973 - 4562 Vol: 10 No.82 pages -262-266	December 2015
		iii) Enhanced Min-Min Algorithm for meta-task Scheduling in Cloud Computing	International Journal of Control Theory and Applications- Indexed by Scopus (Accepted and to be published)	ISSN 097-35-572	July 2016
2.	R.Saradha	i) Component Based Software Engineering	IJERT(International Journal of Engineering Research &Technology)	2278-0181(Vol 3, Issue 15) pages -64-67	May 2015
		ii) Multi-Dimensional Quality	IJAER(International Journal of Applied Engineering Research)	0973-4562(Vol 10, Spl	Dec 2015



		Attributes Approaches for Adapting Component Based Systems	IJRSET(International Journal for Science, Engineering & Technology)	Issue-82)pages - 338-342 2394-739X(Vol	Jan 2016
		iii) A Survey of Feature Selection Models for Component Based Systems.	IJERT(International Journal of Engineering Research & Technology)	3, Issue 1)pages -13-18	Feb 2016
		iv) A Study on Adapting and using SCRUM in financial sector.	IJCSET (International Journal of computer science Engineering Technology)	2278-0181(Vol 4,Issue 5)pages- 53-58	July 2016
		v) A Comprehensive study of an Agent Modeling in Artificial Intelligence		2455-9091(Vol 2, issue 2)	
3.	L. Jerlin Rubini	i)A Self Healing approach for Service Unavailability in Dynamic Web Service Composition	IJCSIT(International Journal of Computer Science and Information Technologies)	ISSN:0975-9646 Vol5,Issue:3) Page No:4381-4383	2014
		ii)Generating Compartive Analysis of	IJMER-International Journal of Modern Engineering Research	ISSN:2249-6645, Vol. 5, Issue 7 (version	July 2015



		Early stage Prediction of Chronic Kidney Disease	IJAER-International Journal of Applied Engineering Research	Page No: 49-55 ISSN:0973-4562 Vol:10No:82	Dec 2015
		iii)Comparative Analysis of Decision Tree Classifiers for Machine Learning of Chronic Kidney Disease			

- **Number of publications listed in International Database - Nil**
- **Monographs - Nil**
- **Citation Index - Nil**
- **SNIP - Nil**
- **SJR - Nil**
- **Impact factor - Nil**
- **H-index - Nil**

20. **Areas of consultancy and income generated** : Nil

21. **Faculty as members in**

- a) **National Committees** : No
- b) **International Committee** : No
- c) **Editorial Boards** : No

22. **Student projects**

Percentage of students who have done in-house projects including inter departmental/programme : No

Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies:

All the students of III year B.Sc IT undertake project work as per University Curriculum.



Year	Class	No.of Students
2013-14	III BSc IT	39
2014-15	III BSc IT	41
2015-16	III BSc IT	19

23. Awards / Recognitions received by faculty and students : No

24. List of eminent academicians and scientists / visitors to the Department :

Year	Name of the Academician	Nature of function	Topic
2016-Feb	Dr.D.I.George Amalarethinam, Director(MCA),JMC,Trichy	NCETCS-16	Research on Computer Science
2016-Feb	Dr.V. Prasanna Venkatesan, Head-Department of Banking Technology, Pondicherry University	NCETCS-16	Internet of Things
2016-Feb	V. Gopi Swaminathan, Technical Director, NIC, Puducherry	NCETCS-16	Emerging Technologies in Computer Science

25. Seminars/ Conferences/Workshops organized & the source of funding:

Seminars & Workshops

S.No.	Topics	Date	Guest
1.	Project Awareness Programme.	19.8.14	APOLLO Computer Education
2.	Workshop on "Network Technologies".	05.09.14 & 06.09.14	Sarvajeeth Technologies
3.	Seminar on "Multimedia Technologies"	15.09.2014	Arena Multimedia
4.	Project Orientation for PG Students	17.12.14	APOLLO Computer Education
5.	Seminar on "Android Technologies"	20.01.15	Lemeniz Technologies
6.	Awareness Programme for Microsoft Certification	29.01.15	Kalvi Academy



7.	Awareness Programme for Microsoft Certification	10.02.15	Kalvi Academy
8.	Workshop on “Android Technologies”	14.02.15	Lemeniz Technologies
9.	Seminar on Creating Web Designing	22.01.16	Image Creative Foundation

Source of Fund : College Management

Department Events : ‘Explorer’ conducted by the departments of Computer Science, Computer Applications and Information Technology every year.

Explorer Dates: 2014-15: 10th Oct 2014.
2015-16: 16th Oct 2015

The Following Events are organized in the Explorer Programme.

- Paper Presentation
- Debugging
- Quiz
- Web Designing
- AdZap
- IT Exhibition

National Conference : 1
National Conference on Emerging Technologies in Computer Science (NCETCS’16)

Date : 27th Feb. 2016
Funded by College Management

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Year (Batch)	Applications received	Selected	Enrolled		Pass percentage
				*M	*F	
B.Sc IT	2013-14	45	21	14	7	62
B.Sc IT	2014-15	96	39	20	19	73
B.Sc IT	2015-16	40	38	27	11	78.9

*M = Male *F = Female

**27. Diversity of Students**

Name of the Course	% of students from the same State	% of students from other States	% of students from abroad
BSc [IT] (2015-2016)	100%	Nil	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : NIL

29. Student progression

Student progression	Against % enrolled
UG to PG	25%
Employed	50%

30. Details of Infrastructural facilities**a) Library**

Total No. of Books in Computer Science - 1452
No. of Titles - 1000
Total No. of Books in Department Library - 45

Details of Journals

1. Journal of Network and Information Security
2. International Journal of Distributed and Cloud Computing

b) Internet facilities for Staff & Students

Broad Band Connection	Lease Line Connection 10 MBPS BSNL (NMICET)
Wi-Fi	Broadband Connection 2 MBPS (BSNL)

Class rooms with ICT facility

- E-classroom with all ICT equipment is available for conducting Seminars/Workshops/Guest lecture

Laboratories

- All Laboratories in the department are well equipped.

31. Number of students receiving financial assistance from college,

**University, government or other agencies**

Number of Students received Government Scholarship for past three years			
Particulars	2013-14	2014-15	2015-16
Total no of Students	6	6	9
Total Amount (Rs)	As amount is directly distributed to the beneficiaries by the government.		
Number of students received Management Scholarship for past three years			
Particulars	2013-14	2014-15	2015-16
Total no of Students(B.Sc & M.Sc)	-	1	1
Total Amount (Rs)	-	8,875	8,750

32. Details on student enrichment programmes (special lectures / Workshops / Seminar) with external experts

S.No.	Date	Class	Events
1	20-2-15 to 27-3-15	III-year	Soft skill and IT skill conducted by ICT finishing school
2	12-3-15 to 20-5-15	II & III years	CISCO certificate course conducted by Sarvajit Infotech
3	17-8-15 to 18-9-15	I-Year	Personality Development Programme
4	12-10-15 to 26-10-15	III-year	Placement Training
5	05.03.16 to 09.04.16	III-year	'Field Technician on Networking and Storage' conducted by Bypro Technology

33. Teaching methods adopted to improve student learning

- Use of ICT
- Interactive teaching
- Classroom presentation
- Mentoring
- Brain-storming sessions
- Seminars
- Debate and other competitions organized by external agencies

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

Our Students participated through NSS and Rotaract in various blood donation camps, pulse polio awareness programme, environment awareness rallies on AIDS prevention, women empowerment etc.



35. SWOC analysis of the department and Future plans

STRENGTHS

- The Department has qualified and experienced faculty members.
- Good infrastructure.
- Supportive Management
- Well-equipped laboratory facilities
- Wi-Fi facility is available.
- Technical communication and personality development programs are conducted.
- Conducting seminars, workshops
- Conducting awareness programs on industry expectations by inviting eminent Personalities from various corporate companies.

WEAKNESSES

- Periodic revision of syllabus could not be achieved.
- Most of students are from rural background with very poor socio-economic status.

OPPORTUNITIES

- Ample possibilities are available for running Certificate / Diploma courses of diversified interest.
- Seeking the support and cooperation of the alumni for better placement of Students.
- The Central Library of the college has availability of books and e-resources for students.

CHALLENGES

- Attraction towards professional courses.
- Admission of average and below average students.
- Availability of employment and research opportunities in the union territory of Puducherry.

FUTURE PLANS OF THE DEPARTMENT

- To improve industry-institution relationship
- To increase the number of research publications in the reputed journals.
- To conduct Faculty Development program to train the faculty in the emerging technologies and teaching methodologies.
- To conduct more national and International Level Workshops and Seminars.



**EVALUATION REPORT OF THE DEPARTMENTS OF
MATHEMATICS**

1. Name of the department: MATHEMATICS

2. Year of establishment : 2002

S.No	Programme	Year of Establishment
1	B.Sc. (Mathematics)	2002
2	M.Sc. (Mathematics)	2007

3. Names of Programmes/Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):

S.No	Course Offered	Examination Pattern
1	B.Sc. (Mathematics)	Semester
2	M.Sc. (Mathematics)	Semester

4. Names of Interdisciplinary courses and the departments/units involved

S.No	Course	Semester	Departments/ Units Involved	Subject
1	I year B.Sc (Mathematics)	Semester I	Language	Tamil-I / Hindi-I/ French-I
			English	English – I
		Semester II	Language	Tamil-II / Hindi-II/ French-II
			English	English – II
2	II year B.Sc (Mathematics)	Semester III	Language	Tamil-III/ Hindi-III/ French-III
			English	English-III
		Semester IV	Language	Tamil-IV/ Hindi-IV/ French-IV
			English	English – IV
3	III year B.Sc (Mathematics)	Semester V	Computer Science	Programming in C
		Semester VI	Computer Science	Numerical Analysis using C
4	I year M.Sc (Mathematics)	Semester II	Computer Science	Algorithms using C++

**5. Annual/ Semester/choice based credit system (programme wise):**

- B.Sc (Mathematics) - Semester
- M.Sc (Mathematics) - Semester

6. Participation of the department in the courses offered by other departments:

S.No	Courses Offered	Title of the Course	Name of the Department
1	BCA	I Sem – Allied I-Mathematics for computer science II Sem – Probability and statistics III Sem - Operations Research	Computer Science
2	B.Sc (CS)	I Sem – Allied I-Mathematics for computer science II Sem –Allied II- Numerical Methods III Sem – Probability and Statistics	Computer Science
3	B.Sc (IT)	I Sem – Allied I-Mathematics for computer science II Sem – Allied II-Numerical Methods	Computer Science
4	B.Com	III Sem – Business Statistics IV Sem – Business Mathematics	Commerce
5	B.Com (CS)	III Sem – Business Statistics	Corporate Secretaryship
6	BBA	II Sem –Business Statistics III Sem – Operations Research	Business Administration
7	M.Com	I Sem –Statistical Methods	Commerce
8	B.Sc Physics	I Sem – Allied Mathematics – I II Sem – Allied Mathematics II VI Sem – Numerical Methods and computer Applications	Physics

7. Courses in collaboration with other Universities, Industries, Foreign Institutions:

NA

8. Details of courses/programmes discontinued (if any) with reason:

NA

**9. Number of teaching posts:**

S.No	Name of the Post	Sanctioned	Filled
1	Professors	-	-
2	Associate Professor	02	02
3	Assistant Professor	08	08

10. Faculty profile with Name, Qualification, Designation, Specialization (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

S.No	Name	Qualification	Designation	Specialization	Total No. of Years of Experience	
					UG	PG
1.	Dr.M.Geetha	M.Sc.,M.Phil., Ph.D.	Associate Professor/PG Head	Stochastic Processes	16.4	14.4
2.	R.Saravanan	M.Sc.,M.Phil., (SET)	Asst. Professor/UG Head	Fluid Mechanics	9	8
3.	S.Sankeetha	M.Sc.,M.Phil.,	Asst. Professor	Algebraic Graph Theory	9	9
4.	M.Malathi	M.Sc.,M.Phil.,	Asst. Professor	Algebraic Graph Theory	9	7
5.	A.Anna Sheela	M.Sc.,M.Phil.,	Asst. Professor	Operations Research	7	6
6 .	R.Muthamizh Selvi	M.Sc.,M.Phil.,	Asst. Professor	Operations Research	6.8	-
7 .	R.Kalpana	M.Sc.,M.Phil., (SET)	Asst. Professor	Operations Research	11	-
8.	R.Anitha	M.Sc.,M.Phil.,	Asst. Professor	Number Theory	3	-
9 .	P.M.Vijayala kshmi	M.Sc.,M.Phil.,	Asst. Professor	Number Theory	3.4	-
10 .	Dr.S.Neeraja	M.Sc.,M.Phil., Ph.D.,	Associate Professor	Stochastic Processes	9	8

**11. List of senior visiting faculty:**

S.No	Name	Designation	Address
1.	Prof.P.Balakrishnan	M.Sc.,M.Phil.,	Saradha Gangadharan college

12. Percentage of lectures delivered and practical classes handled (program wise) by temporary faculty:

5 %

13. Student -Teacher Ratio (program wise): For 2015-16

B.Sc (Mathematics) – 12.5 :1

M.Sc (Mathematics) – 9 : 1

14. Number of academic support staff (technical) and administrative staff sanctioned and filled:

Attender - 1

Sweeper - 1

15. Qualifications of teaching faculty with DSc/D.Litt./Ph.D./M.Phil./PG

S.No	Name of the Faculty	Qualification
1.	Dr. M.Geetha	M.Sc., M.Phil., Ph.D.,
2.	R.Saravanan	M.Sc., M.Phil., SET.
3.	S.Sankeetha	M.Sc., M.Phil.,
4.	M.Malathi	M.Sc., M.Phil.,
5.	A.Anna Sheela	M.Sc., M.Phil.,
6.	R.Muthamizh selvi	M.Sc., M.Phil.,
7.	R.Kalpana	M.Sc., M.Phil., SET
8.	R.Anitha	M.Sc., M.Phil.,
9.	P.M.Vijayalakshmi	M.Sc., M.Phil.,
10.	Dr.S.Neeraja	M.Sc., M.Phil., Ph.D.,

16. Number of faculty with ongoing projects from

a) National : Nil

b) International funding agencies and grants received : Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:

Nil

18. Research Centre /facility recognized by the University:

NA

**19. Publications:****a) Publication per faculty:**

S. No	Name	Paper Presented and Participation		Paper Published	
		National	Inter-National	National	Inter-National
1.	Dr. M. GEETHA	12	2	-	2
2.	R. SARAVANAN	10	-	-	-
3.	S. SANKEETHA	6	2	-	3
4.	M. MALATHI	8	1	1	1
5.	A. ANNA SHEELA	6	1	-	4
6.	R. MUTHAMIZH SELVI	3	-	-	-
7.	R. KALPANA	7	2	-	1
8.	P. M. VIJAYALAKSHMI	5	1	-	-
9.	R. ANITHA	6	-	-	-
10.	Dr. S. NEERAJA	5	3	-	4
TOTAL		68	12	1	15

Dr.M.GEETHA**RESEARCH PUBLICATIONS**

- ❖ Dr.T.Vasanthi and Mrs.M.Geetha (2013) “**Representation of Stochastic Process by means of Stochastic Integrals**” International Journal of Mathematics Research (IJMR), Vol(5) Number 4 PP:385-397.
- ❖ Dr.T.Vasanthi and Mrs.M.Geetha (2013) “**Characterization of Wiener Process by Symmetry and Constant Regression**” International Journal of Mathematics Research (IJMR), Vol(5) Number 5 PP:461-473.

LIST GIVING DETAILS OF SEMINARS / WORKSHOPS / CONFERENCES

- ❖ Participated in “**National symposium on mathematical methods and applications**”,on Dec-22, 2001



- ❖ Presented a paper titled “ **Application of G- set to counting**” in Stella Mary’s College , Chennai on feb-1 ,2002.
- ❖ Presented a paper titled “ **Cryptography**” in Stella Mary’s College , Chennai on feb-1 ,2002.
- ❖ Participated in Orientation Programme by UGC at Academic staff college ,Pondicherry University,Puducherry on Nov 14-Dec 11 , 2002.
- ❖ Participated in “**National symposium on mathematical methods and applications**”, on Dec-22, 2004
- ❖ Participated in International workshop on “**Quasi- conformal mapping and their applications**” , on Dec-22, 2005- Jan 01,2006, at IIT Chennai
- ❖ Participated in International conference on “**Geometric Function Theory , Special function and applications**” on Jan2-5,2006, Bharathidasan college,Puducherry.
- ❖ Participated in State level seminar “**Cryptography and its applications**” on Feb 2016, organized by the Department of Mathematics, Theivanai Ammal College for Women , Villupuram.
- ❖ Presented a paper entitled “**Characterization of stable process by identically distributed stochastic integrals** ” in the National Conference On Recent Advances in Mathematics Organized by Department of Mathematics, Saradha Gangadharan College, Puducherry held on 16th March, 2014.
- ❖ Presented a paper entitled “**On application of kalman filter method to HIV/AIDS epidemics**” Organized by Department of Mathematics, Saradha Gangadharan College, Puducherry held on 16th March, 2014.
- ❖ Participated in the Workshop on “**Personality Development**” conducted by Saradha Gangadharan College, in association with “Optima Human Capital Services”, Puducherry, during July 19-20, 2014.
- ❖ Participated in State level seminar “ **Linear optimization techniques and its applications**” on 20th September 2014 , organized by the Department of Mathematics , Theivanai Ammal College for Women , Villupuram.
- ❖ Presented a paper in National conference titled “ **Characterization of the wiener process through identically distributed stochastic integrals**” on December 2014 , organized by A.D.M. college , Nagapattinam.



- ❖ Participated in State level seminar “**Cryptography and its applications**” on 25th February 2016, organized by the Department of Mathematics , Theivanai Ammal College for Women , Villupuram.

Mr. R.SARAVANAN

LIST GIVING DETAILS OF SEMINARS / WORKSHOPS / CONFERENCES

- ❖ Participate in “**National Seminar on Algebra and Analysis**” “Pondicherry University,on 14-Mar-08
- ❖ Participate in “**National Seminar on Number Theory and Cryptography**” in Pondicherry University on 30-31 January 2012
- ❖ Participate in “**Srinivasa Ramanujan ‘s 125 Birthday seminar on modern Mathematics**”,Pondicherry University,on 5th -March-12
- ❖ Participated in state level seminar “**Cryptography And Its Applications** “on 25th February 2016, organized by the Department of Mathematics , Theivanai Ammal College for Women , Villupuram.
- ❖ Participated in one day seminar on “**The element of Power in mangement** “on 6th August 2016, organized by Sri aurobindo center for advanced research (SACAR) ,Puducherry.
- ❖ Participated and Presented paper entitled “**Secondary eruption associated with solar flare ehpirical investigation using classical dynamics**” in the “National Conference On Recent Advances in Mathematics” Organized by Department of Mathematics, Saradha Gangadharan College, Puducherry held on 16th March, 2014
- ❖ Presented a paper entitled “**Some Iterative functions to solve non-linear equations**” in the “National Conference On Recent Advances in Mathematics” Organized by Department of Mathematics, Saradha Gangadharan College, Puducherry held on 16th March, 2014
- ❖ Presented a paper entitled “**some numerical study on inviscid compressible subsonic parallel shear flow**” in the “National Conference On Recent Advances in Mathematics” Organized by Department of Mathematics, Saradha Gangadharan College, Puducherry held on 16th March, 2014
- ❖ Participated in the Workshop on “**Personality Development**” conducted by Saradha Gangadharan College, in association with “Optima Human Capital Services”, Puducherry, during July 19-20, 2014.



- ❖ Participated in the Workshop on “**Creative Teaching Techniques**” conducted by ISTE, in association with MVIT, Puducherry, during 11th July 2009.

S.SANKEETHA

RESEARCH PUBLICATIONS

- ❖ “**Crossing Number of a Zero Divisor Graph**”, International Journal of Algebra, Vol 6, 2012, no.32,1499-1505, HIKARI Ltd.
- ❖ “**Rectilinear Crossing Number of a Zero Divisor Graph**”, International Mathematical Forum Vol 8, 2013, no.12,583-589, HIKARI Ltd.
- ❖ “**The Binding Number of a Zero Divisor Graph**”, International Journal of Algebra, Vol 7, 2013, no 5,229-236, HIKARI Ltd.

LIST GIVING DETAILS OF SEMINARS / WORKSHOPS / CONFERENCES

- ❖ Presented in “**National Conference on Applications of Mathematics**”, on March 22-23, 2007.
- ❖ Presented in “**National Conference on recent Advance in Mathematics**”, on March 16, 2014.
- ❖ Presented a Paper “**Concentric Circular Crossing Number of Zero Divisor**”, in the 11th National Conference of ADMA, held on 11th June 2015 at Abdul Rahman University, Vandalur, Chennai.
- ❖ Participated in “**National Conferences on Recent in Applied Mathematics**”, Feb 17-18, 2005.
- ❖ Participated in “**Srinivasa Ramanuja’s 125th Birthday Seminar on Modern Mathematics**”, on 5th March 2012.
- ❖ Participated in “**23rd International Workshop on Combinatorial Algorithms**”, July 19-21, 2012.
- ❖ Participated in “**Silver Jubilee Seminar on Modern Mathematics**”, on Nov 28, 2011.
- ❖ Participated in the “**International Conference of Graph theory and its Applications**”, held at Pondicherry University, Pondicherry during 15 and 16 July, 2015



M.MALATHI

RESEARCH PUBLICATIONS

1. Published a paper entitled **“Rectilinear Crossing Number of a Zero Divisor Graph”** in, **International Journal of Mathematical Forum**, Vol 8, 2013, No.12, 583-589 Hikari Ltd.,
2. Published a paper entitled **“An Upper Bound for Rectilinear Crossing of $r(z_n)$ ”** in **Sacred Heart Journal of Science And Humanities** -Special Issue Volume- 6(2), 2015, ISSN 2277-6613.

LIST GIVING DETAILS OF SEMINARS / WORKSHOPS / CONFERENCES

1. Participated in the **“National Conference On Recent Trends in Applied Mathematics”** held at Department of Mathematics, Kanchi Mamunivar Centre for PG Studies, Pondicherry-08 during March 1-2, **2001**.
2. Presented a paper entitled **“A Nevanlinna Theory Approach To The Integrability Of Discrete Systems”** in **“National Conference On Applications Of Mathematics”** held at PG Department of Mathematics, Periyar E.V.R College, Tiruchirapalli-23, during March 22-23, **2007**.
3. Participated in the **“Silver Jubilee Seminar On Modern Mathematics”** organized by Ramanujan School Of Mathematical Sciences, Pondicherry University, Puducherry on 28th November, **2011**.
4. Participated in the **“National Conference On Emerging Trends And Applications Of Mathematics to Science And Technology”** held at PG and Research Department of Mathematics, Sacred Heart College, Tirupattur, Vellore Dt. On August 6-7, **2013**
5. Presented a paper entitled **“Coloring of the Complement Of Zero Divisor Graphs”** in the **“National Conference On Recent Advances in Mathematics”** Organized by Department of Mathematics, Saradha Gangadharan College, Puducherry held on 16th March, **2014**.
6. Presented a paper entitled **“An Upper Bound For Rectilinear Crossing Of $r(z_n)$ ”** in the **“National Conference On Mathematical Applications In Engineering And Technology”** held at PG Department of Mathematics, Sacred Heart College, Tirupattur during February 11-12, **2015**.
7. Presented a paper entitled **“The Bounds Of Crossing Number In Complete Bipartite Graphs”** and won first prize in the **“National Conference On Emerging Advances In Science And Engineering ”**



held at St.Anne's College Of Engineering and Technology, Panruti on 27th February **2015**.

8. Participated in the **“International conference on Graph theory and its applications”** organized by Ramanujan School Of Mathematical Sciences, Pondicherry University, Puducherry during 15-16 July, **2015**.
9. Presented a paper entitled **“Consistency of Rectilinear Crossing Number of Complete Bipartite Zero divisor Graphs”** in the **“One Day National Conference On Pure and Applied Mathematics” Organized by the Department of Mathematics, School of Advanced Sciences, VIT University , Vellore** on 12th March **2016**.

A. ANNASHEELA

RESEARCH PUBLICATIONS

- ❖ R.Sophia Porchelvi, A.Anna Sheela (March 2015) **“A New algorithmic approach to linear multi-objective fractional transportation problem ”** International Journal of Scientific & Engineering Research (IJSER) , Vol(6) Issue(3) PP:229-231.
- ❖ R.Sophia Porchelvi, A.Anna Sheela (March 2015) **“A comparative study of optimum solution between fractional transportation and fractional transshipment problem ”** International Journal of Science & Research (IJSR), Vol(4) Issue(3) PP:1102-1105.
- ❖ R.Sophia Porchelvi, A.Anna Sheela (May 2015) **“Paradox in a linear multi-objective fractional transportation problem”** , International Journal of Applied and Engineering Research (IJOAR) , Vol (10) ,No.(51) PP : 1037-1040.
- ❖ R.Sophia Porchelvi, A.Anna Sheela (Oct 2015) **“A linear fractional interval transportation problem with and without budgetary constraints ”** , International Journal of fuzzy mathematical archive , Vol (9) ,No.(2) PP : 165 – 170.

LIST GIVING DETAILS OF SEMINARS / WORKSHOPS / CONFERENCES

- ❖ Participated in the **“National seminar on mathematical methods for research”** organized by A.V.C.college ,Mannampandal ,Mayiladuthurai,Tamilnadu during 8-9, February, 2008.
- ❖ Participated in the **“National Conference on Research in Higher Education Institutions for Sustainable Development &**



Management Teaching Techniques” organized by Pondicherry University, during January 30-31, 2014.

- ❖ Presented a paper entitled **“A comparative study of optimum solution between fractional transportation and fractional transshipment problem ”** in the **“National Conference On Recent Advances in Mathematics”** Organized by Department of Mathematics, Saradha Gangadharan College, Puducherry held on 16th March, 2014.
- ❖ Participated in the Workshop on **“Personality Development”** conducted by Saradha Gangadharan College, in association with “Optima Human Capital Services”, Puducherry, during July 19-20, 2014.
- ❖ Presented a paper on **“Paradox in a linear multi-objective fractional transportation problem”** , in the International Conference on Advances in Science , Mathematics , English and its Application, ICASMEA – 2015 , held in the Department of Science and Humanities , E.G.S Pillay Engineering College , Nagapattinam during 8th and 9th May 2015
- ❖ Presented a paper on **“A linear fractional interval transportation problem with and without budgetary constraints ”** , in the National Conference on Applied Mathematics and Computer Simulation – Recent Trends – 2015 held in the PG and Research Department of Mathematics ,Tranquebar Bishop Manikam Lutheran College, Porayar, Tamilnadu during 7th and 8th October 2015
- ❖ Presented a paper on **“Solving multiobjective linear fractional programming problem using LU factorization method ”** in the National conference on Pure and applied Mathematics (NCPAM) Organized by the Department of Mathematics, School of Advanced Sciences, VIT University , Vellore on 12th March 2016.

R.MUTHAMIZHSELVI

LIST GIVING DETAILS OF SEMINARS / WORKSHOPS / CONFERENCES

- ❖ Presented a paper on **“ An alternative approach for big-m method ”** , National Conference on Recent Advances in Mathematics (NCRAM 2014) organized by Department of Mathematics, Saradha Gangadharan College, Puducherry, during March 16, 2014.



- ❖ Participated in the “National conference on Pure and applied Mathematics” (NCPAM) Organized by the Department of Mathematics, School of Advanced Sciences, VIT University , Vellore on 12th March 2016.
- ❖ Participated in the Workshop on “**Personality Development**” conducted by Saradha Gangadharan College, in association with “Optima Human Capital Services”, Puducherry, during July 19-20, 2014.

R.KALPANA

RESEARCH PUBLICATIONS

- ❖ R. Kalpana, S. Rajabalachandar, “Haar Wavelet Method for analysis of transistor circuits, Science direct, International Journal of Electronic Communication(AEU) 61(2007) Pp 589-594

LIST GIVING DETAILS OF SEMINARS / WORKSHOPS / CONFERENCES

- ❖ Participated in International Conference on “Number theory “ Dec 2004 by SASTRA University.
- ❖ Participated in International Conference on “Number theory “ Dec. 2005 by SASTRA University.
- ❖ Participated in State level seminar on Mathematical Methods & Fuzzy Applications on 27.2.2006 by Jamal Mohamed College,Tiruchy
- ❖ Presented a paper in National Conference on Recent Trends in Statistical Methodologies “ Mathematical modeling of Expected time for consciousness recovery during post surgery period” from 16.4.2006 to 17.4.2006 by Presidency College,Chennai.
- ❖ Presented a paper in State Level Seminar “Deterioration Inventory Without Backorder” Linear Optimization Techniques And Its Applications “ on 20th September 2014 Theivanai Ammal College for Women , Villupuram.
- ❖ Presented a paper in National Conference RANMA-2014 conducted by Mathematics Department ,Pondicherry University, from 27.01.14 to 28.01.14.
- ❖ Presented a paper in National level Conference on Mathematical Sciences and Application “ Inventory model-Variable deterioration” from 4.4. 14 to 5.4.14 conducted by St.Joseph’s College ,Tiruchy.



- ❖ Participated in Faculty Development Program “E-Literacy level II (Advanced Teaching Techniques)” by ICT Academy from 27.04.15 to 29.04.15
- ❖ Participated and Presented a paper “ Inventory Control-Time dependent deteriorating function” at the National conference RDMAA-2016 conducted by Mathematics Department ,Pondicherry University from 25.02.2016 to 26.02.2016.

P.M.VIJAYALAKSHMI

LIST GIVING DETAILS OF SEMINARS / WORKSHOPS / CONFERENCES

- ❖ Participated in National Seminar on “**Intellectual Property And Innovation Management In Knowledge Era** ” ,on Oct 20 , 2011, organized by Ramanujan School of Mathematical Sciences , Pondicherry University , Puducherry.
- ❖ Participated in “**Silver Jubilee Seminar On Modern Mathematics**” ,on 28th November 2011, organized by Ramanujan School of Mathematical Sciences , Pondicherry University , Puducherry.
- ❖ Participated in International Workshop on “ **Geometry Of Banach Space And Best Approximation Problems**” on Jan 9-12 , 2012, organized by Ramanujan School of Mathematical Sciences , Pondicherry University , Puducherry.
- ❖ Participated in National Seminar on “**Number Theory And Cryptography** ” ,on Jan 30-31 , 2012, organized by Ramanujan School of Mathematical Sciences , Pondicherry University , Puducherry.
- ❖ Presented a paper on “**The Number Of Representation Of An Integer As Sum Of Two Squares** ” in the “National Conference on Recent Advances in Mathematics” (NCRAM 2014) organized by Department of Mathematics, Saradha Gangadharan College, Puducherry, during March 16, 2014.
- ❖ Participated in the Workshop on “**Personality Development**” conducted by Saradha Gangadharan College, in association with “Optima Human Capital Services”, Puducherry, during July 19-20, 2014.



R.ANITHA

LIST GIVING DETAILS OF SEMINARS / WORKSHOPS / CONFERENCES

- ❖ Participated in STATE LEVEL SEMINAR “**Cryptography And Its Applications**” on 25th February 2016, organized by the Department of Mathematics, Theivanai Ammal College for Women, Villupuram.
- ❖ Participated in “**Silver Jubilee Seminar On Modern Mathematics**” on 28th November 2011, organized by Ramanujan School of Mathematical Sciences, Pondicherry University, Puducherry.
- ❖ Participated In “**Srinivasan Ramanujan’s 125th Birthday Seminar On Modern Mathematics**” on 5th March 2012, organized by Kanchi Mamunivar Centre for Post – Graduate Studies, Lawspet, Puducherry.
- ❖ Participated in National Seminar on “**Number Theory And Cryptography**” on Jan 30-31, 2012, organized by Ramanujan School of Mathematical Sciences, Pondicherry University, Puducherry.
- ❖ Participated in National Seminar on “**Intellectual Property And Innovation Management In Knowledge Era**” on Oct 20, 2011, organized by Ramanujan School of Mathematical Sciences, Pondicherry University, Puducherry.
- ❖ Presented a paper on “**Egyptian Fractions With Small Numerators**” in the “National Conference on Recent Advances in Mathematics” (NCRAM 2014) organized by Department of Mathematics, Saradha Gangadharan College, Puducherry, during March 16, 2014.

Dr.S.NEERAJA

RESEARCH PUBLICATIONS

- ❖ Parthasarathy. S, S.Neeraja and M. Chitra (2014) “**The Kumaraswamy-Generalized Gamma Distribution: Determination of Expected time to Recruitment in Manpower Planning**” International Journal of Statistics and Systems, Vol 9, (1), PP: 51-59.
- ❖ Parthasarathy. S, S.Neeraja and M. Chitra (2014) “**Mean and Variance of the Time to Recruitment in a Two Grade Manpower System using the Threshold has Kumaraswamy-Generalized Gamma Distribution**” The International Journal of Science and Technoedge, Vol 2, (5), PP: 298-303.



- ❖ Parthasarathy. S, S.Neeraja and M. Chitra (2014) **“To Determine Optimal Manpower Recruitment Size in Stochastic Model”** International Journal of Mathematics and Statistics Invention (IJMSI), Vol 2, (7), PP: 28-36.
- ❖ Parthasarathy. S, S.Neeraja and M. Chitra (2014) **“Estimating the propensity to leave the primary job using Cox’s Regression Model”** International Journal of Research, Vol 3, (2), PP: 77-80.

LIST GIVING DETAILS OF SEMINARS /WORKSHOPS /CONFERENCES

1. Participated in the **“International Conference on Statistics and Information Analytics”** (ICSIA-2011) organized by the PG and Research Department of Statistics. Loyola College, Chennai, during August 25-27, 2011.
2. Participated in the National workshop on **“Statistical Analysis and its Interpretation using SPSS and AMOS”** (NWSAI 2012) organized by Department of Statistics, Indira Gandhi College of Arts and Science, Puducherry, during December 7 and 8, 2012.
3. Presented a paper on **“Estimating the propensity to leave the primary job follows Rayleigh Distribution using Cox’s Regression Model”** in the **“International Conference on Role of Statistics in the Advancement of Science and Technology”** organized by Department of Statistics , University of Pune, during December 16-18, 2013.
4. Participated in the National Conference on Research in Higher Education Institutions for Sustainable Development & Management Teaching Techniques organized by Pondicherry University, during January 30-31, 2014.
5. Participated in the Workshop on **“Personality Development”** conducted by Saradha Gangadharan College, in association with **“Optima Human Capital Services”**, Puducherry, during July 19-20, 2014.
6. Presented a paper on **“Estimating the propensity to leave the primary job follows Weibull Distribution using Cox’s Regression Model”** in the **“National Conference on Mathematical Modelling”** (NCMM 2014) organized by Department of Mathematics, Annamalai University, during February 21 and 22, 2014.



7. Presented a paper on **“To Determine Optimal Manpower Recruitment Size in Stochastic Model”** in the “National Conference on Recent Advances in Mathematics” (NCRAM 2014) organized by Department of Mathematics, Saradha Gangadharan College, Puducherry, during March 16, 2014.
8. Presented a paper on **“The KumGG Distribution: Determination of expected time to recruitment in manpower planning”** in the “International Conference on Statistics and Information Technology for a Growing Nation” held in the Department of Statistics, Sri Venkateswara University, Tirupati during 30 November – 2 December, 2014.

- Number of publications listed in International Database: NIL
- Monographs: NIL
- Citation Index: NIL
- SNIP: NIL
- SJR: NIL
- Impact factor: NIL
- h-index: NIL

20. Areas of consultancy and income generated: NIL

21. Faculty as members in

- | | | |
|-----------------------------|---|-----|
| a) National Committees | : | Nil |
| b) International Committees | : | Nil |
| c) Editorial Boards | : | Nil |

22. Student projects

- a) **Percentage of students who have done in-house projects including inter departmental/programme:**

No

- b) **Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies :**

Nil

23. Awards / Recognitions received by faculty and students:

**Student Awards**

S.No.	Name	Batch	Awards	Course
1.	J.Latha	2008-2010	Gold Medal	PG
2.	James Alex	2009-2011	Gold Medal	PG
3.	M.Thilagavathy	2010-2012	Gold Medal	PG
4.	E.Mariamamma	2011-2013	Gold Medal	PG

24. List of eminent academicians and scientists/visitors to the department

S.No	Year/ Date	Name of the Academician & Designation	Invited Talk	Nature of the Function
1	10.10.2014	Dr. S. Coumeressane Perunthalivar Kamarajar Arts & Science College, Puducherry	Basic concept of Ring Theory	Guest Lecture
2	05.03.2015	Dr. D. Manikandan, Arignar Anna Arts and Science College, Villupuram	Nano Science and Nano Technology	Raman's Day
3	18.03.2015	Prof. Dr. Srinivasan, M.Sc.,Ph.D. Former Principal of SGC Puducherry	Accidental inventions in Science	Inauguration of Mathematics and Science club
4	16.03.2016	Dr.S.Periyandi, Kanchi Mamunivar PG centre, Puducherry	Memories about Raman's and his findings	Raman's Day
5	18.03.2016	Prof.S.Balakrishnan, Former Principal of SGC, Puducherry.	Ramanujan Numbers	Ramanujan Day

25. Seminars/ Conferences/Workshops organized & the source of funding

a) Department Events:

Science Day and Ramanujan Day are being conducted by the departments of Mathematics(UG &PG) and Physics.

The Following **Events** are organized in Science Day

- Paper Presentation
- Poster Presentation



- Quiz (Mathematics and Statistics)
- Exhibit Models
- Essay Competition
- Elocution

b) International: Nil

Source of Fund : College Management

26. Student profile programme/course wise:

Name of the Course/ programme (refer question no. 4)	Year	Applications received	Selected	Enrolled		Pass Percentage
				*M	*F	
B. Sc (Mathematics)	2013-14	93	36	8	28	84%
	2014-15	117	60	9	51	72.2%
	2015-16	87	60	20	40	61.1%
M. Sc (Mathematics)	2013-14	31	27	6	21	94.4%
	2014-15	30	18	04	14	100%
	2015-16	30	23	07	16	100%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	Year	% of student from the same state	% of student from other state	% of student from abroad
B. Sc (Mathematics)	2014-2015	88.69%	11.31%	-
	2015-2016	89.61%	10.38%	-
M. Sc (Mathematics)	2014-2015	75%	25%	-
	2015-2016	76.92%	23.07%	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	50 %
PG to M.Phil	36 %
PG to Doctorate	8%



Employed	
• Campus selection	10%
• Other than campus recruitment	33%
Entrepreneurship/Self-employment	13%

30. Details of infrastructural facilities**a) Library**

S.No	Year	Total No. of Books	No. of Titles
1.	2014-2015	740	500 App.
2.	2015-2016	742	501 App.

Total No. of Books in Department Library: 73

b) Internet facilities for Staff & Students

Broad Band Connection	Leased Line Connection 2.0 MBPS (BSNL). 10 MBPS NMEICT – BSNL
Wi-Fi	Broad band Connection 20.0MBPS. (BSNL).

c) Class rooms with ICT facility

YES

d) Laboratories

NIL

31. Number of students receiving financial assistance from college, university, government or other agencies:

Number of Students received Government Scholarship for past three years			
Particulars	2013-14	2014-15	2015-16
Total no of Students	2	4	2
Total Amount (Rs)	As amount is directly distributed to the beneficiaries by the government.		
Number of students received Management Scholarship for past three years			
Particulars	2013-14	2014-15	2015-16
Total no of Students	1	2	4
Total Amount (Rs)	13,000/-	21,500	36,500/-

32. Details on student enrichment programmes (special lectures / workshops/seminar) with external experts:

S.No	DATE	PROGRAMME	NO.OF STUDENTS PARTICIPATED	INSTITUTION/ COMPANY
1.	20.09.2014	State Level	41	Theivanai Ammal



		Seminar		College for Women Villupuram
2.	27.09.2014	National Workshop on Innovative approaches in entrepreneurial development	26	Saradha Gangadharan College Puducherry
3.	13.12.2014	Campus Interview at TCS	12	Achariya Arts and Science college
4.	16.12.2014	Campus Interview at INFOSYS	14	Achariya Arts and Science college
5.	20.02.2015	Intercollegiate competition	2	St.Joseph college,cuddalore.
6.	22.02.2015 to 27.03.2015	ICT Workshop for Carrier Guidance and Placement	5	ICT Academy, Puducherry.
7.	17.08.2015 to 18.09.2015	Bridge Course	60	LSE Groups
8.	20.11.2015	TCS	08	Achariya Arts and ScienceCollege
9.	16.12.2015	Campus Interview at INFOSYS	02	Achariya Arts and Science college
10.	10.02.2016	ILAYA BHARATHAM	02	All India Radio Station,Puducherry
11.	25.02.2016	State Level Seminar	27	Theivanai Ammal College for Women Villupuram
12.	27.02.2016 to 28.02.2016	Personality Development and Disaster management	01	M.C .Polytechnic college
13.	05.03.2016 to 10.04.2016	Field Technician on Networking and Storage.	23	Bypro Technologies



Details of students selected in Campus interview

S.No	DATE	PROGRAMME	NAME OF THE STUDENTS SELECTED	INSTITUTION/ COMPANY
1.	16.12.2014	Campus Interview at INFOSYS	R.INDUMATHI	Achariya Arts and Science college
2.	22.02.2015 to 27.03.2015	ICT Workshop for Carrier Guidance and Placement	V.VIJAYALAKSHMI	ICT Academy, Puducherry.
3	20.11.2015	TCS	S.KEETHANA V.KARTHIGA	Achariya Arts and ScienceCollege
4	16.12.2015	Campus Interview at INFOSYS	S.KEERTHANA	Achariya Arts and Science college

33. Teaching methods adopted to improve student learning

- Slip Test
- Assessment Tests
- Group Discussion
- Assignments
- Seminars
- Problem Solving sessions
- Mental Aptitude Test
- Paper Presentation
- Intensive Coaching

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Students participate in Institutional Social Responsibility through NSS/Rotaract/Red Ribbon/YRC.

35. SWOC analysis of the Department and Future plans.

STRENGTH

- Reforms to improve research infrastructure
- Work Experience
- Transferable skills
- Well qualified staff with Zeal to teach and enhance students knowledge



WEAKNESS

- Limited technical knowledge
- Improving awareness about the need for research

OPPORTUNITIES

- Positive trend in the field of mathematics
- Enchancing personal development
- Rising the income level

CHALLENGES

- Competition in the field
- Training and Education obstacles

FUTURE PLANS

- Invited talks by eminent professors and International conferences and seminars
- Workshop for staff members and to start M.Phil and Research Programmes
- For the final year students of the UG course an hour per month/week will be allotted for coaching of Numerical aptitude and logical aptitude (useful for competitive exams and entrance exam for higher studies)
- For the PG students it is proposed to conduct training classes for mathematical softwares like Maple, Matlab, Mathematica, Statistica and other softwares like Latex.

**EVALUATION REPORT OF THE DEPARTMENT OF PHYSICS**

1. Name of the Department : PHYSICS
2. Year of establishment : 2006
3. Name of the Programmes /Course Offered

S. No	Courses Offered	Year of Establishment
1	B.Sc (Physics)	2006

4. Name of the interdisciplinary course and the department involved:

S. No	Department involved	Paper title
1	Languages	Tamil/Hindi/French-I
2	English	English
3	Languages	Tamil/Hindi/French-II
4	English	English
5	Chemistry	Allied chemistry I and II
6	Mathematics	Allied Mathematics I and II

5. Annual /semester/Choice Based Credit System (Programme wise)

Courses Offered	Annual / Semester
B.Sc (Physics)	Semester

6. Participation of the department in the course offered by other department:

NA

7. Course in collaboration with other university, industries, foreign institution, etc.:

NA

8. Details of the course / programme discontinued (if any) with reasons:

NA

9. Number of Teaching Post:

Designation	Sanctioned	Filled
Professors	NA	NA
Associate Professors	NA	NA
Assistant Professors	05	05

**10. Faculty profile with name, qualification, designation, specialization (D.Sc./D.Litt./Ph.D./M. Phil., etc):**

S. No	Name of the Faculty	Qualification	Designation	Specialization	No. of Years of Experience
1	K. Manivannane	M.Sc, M.Phil	Assistant Professor & Head	Magnetism and Magnetic Materials	12
2	K.Kalaiyarasi	M.Sc, M.Phil	Assistant Professor	Magnetism and Magnetic Materials	06
3	K.Sivakamasundari	M.Sc, M.Phil	Assistant Professor	Molecular Spectroscopy	07
4	Dr.R. Kalaivani	M.Sc, M.Phil, Ph.D	Assistant Professor	Spectroscopy	1 month
5	Mr.S. Thiagarajan	M.Sc, M.Phil	Asst. Prof of Chemistry	Phytochemistry	3 years

11. List of senior visiting faculty:

S. No	List of Senior Visiting Faculty	Designation	Session
1	K. Srinivasa Ragavan	Visiting Faculty	From 2013 till date

12. Percentage of lecture delivered and practical classes handled (programme wise) by temporary faculty:

10%

13. Student –Teacher Ratio (Programme wise):**B.Sc. (Physics) – 7:1****14. Number of academic support staff (technical) and administrative staff: Sanctioned and filled:**

Lab Assistant:1 and Attender : 1

15. Qualification of teaching faculty with D.Sc./D.Litt/Ph.D /M.Phil/PG:

S. No	Name of the Faculty	Qualification of the Teaching Faculty
1	K. Manivannane	M.Sc.,M.Phil
2	K. Kalaiyarasi	M.Sc.,M.Phil
3	K. Sivakamasundari	M.Sc.,M.Phil
4	R. Kalaivani	M.Sc.,M.Phil., Ph.D
5	S. Thiagarajan	M.Sc, M.Phil.

**16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:**

Nil

17. Departmental projects funded by DST/FIST: UGC, DBT, ICSSR, etc, and total grants received:

Nil

18. Research centre /Facility recognized by the university:

Nil

19. Publication:**a. Publication per faculty :**

Faculty Publication details

S.No	Name of the Faculty	Article Title	Journal Details
1.	K.Manivannane	Electrical and FTIR studies on Al substituted Mn–Zn mixed ferrites	Journal of Materials Science: Materials in Electronics. January 2004, Volume 15, Issue 1, pp 15–18
2.	R.Kalaivani	Cervical cancer detection by time – resolved spectra of blood components.	Journal of Biomedical Optics,19(5).057011(May 2014)
		Fluorescence spectra of Blood Components for Breast Cancer Diagnosis.	Photomedicine and Laser Surgery. 2008(3) (26) 251.
		Optical Diagnosis of Cancer from Blood Component .	Egyptian J.BioPhysics. (2006)12(1),15-30
		Detection of cancer of pancreas by native fluorescence of blood component – preliminary report.	Emirates J. medicine.25 (1) (2007)29.
		Fluorescence spectral characteristic of urine for early cancer detection.	King Saudi University . J.Sci .Tech (2009) 21: 75 - 83.



3.	S.Thiagarajan	Detection and Estimation of ArgeMone Oil in Edible Oils.	Journal of the Institution of Chemists (India) Vol 72, 2000 part 1, Pp40
		Identification of papaya seed Powder in pepper powder	Journal of the Institution of Chemists (India) Vol 72 ,2000 part 4, Pp126
		Detection of Karanja (Pongamia Glabra) oil in edible oils by HPLC	Journal of the Institution of Chemists (India) Vol 72 ,2000 part 4, Pp159
		Food Adulteration – A menace	Vetri Education (Quarterly Journal) Vol. – IV No.1, January-March, 2008.

20. Areas of consultancy and income generated:

NA

21. Faculty as member in a) National Committees, b) International Committees and c) Editorial Boards

Nil

22. Student projects

a. Percentage of students who have done in – house projects including inter departmental/programme:

Nil

b. Percentage of student placed for projects in organization outside the institutional i.e. in research laboratories/industry/other agencies:

Nil

23. Awards/Recognitions received by faculty and students:

S. No	Name of the Faculty	Awards	Session
1	K. Manivannane	Best Paper Award	St. Joseph College of Arts and Science, – Cuddalore
3	R. Kalaivani	JRF	Board of research in nuclear sciences-India 2002

Awards & Recognition by students:

S. No	Name of the Faculty	Awards	Session
1	D. Susmetha	29 th Pondicherry State Yoga Sport Championship – III Prize	2014
2	K.Ramarathinam	State level Tennis Tournament, Cuddalore- II prize	2015

Merit List- Nil

**24. List of eminent academicians scientists/ Visitors to the department:**

S.No	List of eminent academicians	Designation	Session
1.	Prof. Dr. G.Chanderasekharan	Professor & Head, Department of Physical Science, Pondicherry University.	29-02-12
2	Prof. Dr. K. Porsezian	Professor, Department of Physical Science, Pondicherry University.	30-03-13
3.	Dr. D. Manikandan	Assistant Professor	05-03-15
4.	Prof. Dr. S.Srinivasan,	Principal, SGC.Pondicherry	18-03- 2015
5.	Dr. S. Periyandi	Associate Professor	16-03-16

25. Seminars/Conferences/Workshops organized & the source of Funding:

- a. National : Nil
b. International : Nil

26. Students profile programme/course wise:

Name of the Course/programme	Applications Received	Selected	Enrolled		Pass percentage
			M	F	
B.Sc. (Physics) 2013-14	7	7	3	4	62.5
B.Sc. (Physics) 2014-15	33	30	11	19	100
B.Sc. (Physics) 2015-16	49	40	16	24	85.7

*M = Male *F = Female

27. Diversity of students

Name of the course	Percentage of students from the State	Percentage of student from other State	Student from abroad
B.Sc. (Physics) 2015-16	85	15	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, etc:

Nil

29. Student Progression:

Student progression	Against % enrolled
UG to PG	55%

**30. Details of Infrastructural facilities:****a. Library**

Total Number of Books	:	386
Number of Titles	:	200
b. Internet facilities for staff & Students	:	Yes
c. Class room with ICT Facility	:	Nil
d. Laboratories	:	2

31. Number of student receiving financial assistance from College, University, Government or other agencies:

Number of Students received Government Scholarship for past three years			
Particulars	2013-14	2014-15	2015-16
Total no of Students	5	4	5
Total Amount (Rs)	As amount is directly distributed to the beneficiaries by the government.		
Number of students received Management Scholarship for past three years			
Particulars	2013-14	2014-15	2015-16
Total no of Students	-	1	4
Total Amount (Rs)	-	3,500/-	23,500/-

32. Details on student enrichment programme (Special lecture /Workshops/seminar) with external experts:

S.No	Programme Date	Title of the program/lecture	External Expert
1.	29-02-2012	Synthesis of Nano magnetic Materials	Prof.Dr.G.Chanderasekharan Professor & Head, Department of Physical Science, Pondicherry University
2.	30-03-2012	Science in Day to Day life	Prof.Dr.K.Porsezian Professor, Department of Physical Science
3.	5-03-2015	Nano-science and Nano technology	Dr.D.Manikandan Assistant Professor, AAGAC-Villupuram
4.	18-03-2015	Accidental inventions in science	Prof. Dr. S.Srinivasan Principal, SGC.Pondicherry.
5	16-03-2016	Memories about Raman and his findings	Prof. Dr. Periyandi Associate Professor, KMPGC. Pondicherry.



33. Teaching methods adopted to improve student learning

- Surprise Test
- Group Discussion
- Paper Presentation
- Intensive Coaching
- Debate

34. Participation in Institutional social responsibility (ISR) and Extensional activity:

Our students participate in various extension programmes through NSS/Rotaract /YRC

35. SWOC analysis of the department and future plans:

STRENGTH

- Well experienced ,dedicated and motivating teachers
- Well equipped, spacious state of art laboratory
- Motivation and guidance for higher and competitive education
- Active Student Science Club

WEAKNESS

- Most of the students opt for B.Ed. as higher studies rather than post graduation.

CHALLENGE

- Students choose compiled study materials rather than preparing from book resulting in reduced reading habit.

FUTURE PLAN OF THE DEPARTMENT

- To start post graduation.
- To orient faculty to qualify NET/SLET and complete Ph.D.
- To organize more lectures by eminent Scholars.
- To organize state /national level and international level conferences in current frontier of Science.
- Conduct awareness campaign for preservation and sustainable environment.



EVALUATION REPORT OF THE DEPARTMENT OF ENGLISH

1. Name of the Department : English

2. Year of Establishment : 2011

3. Names of Programmes/Courses offered :

UG Foundation course and Main- B.A. English Language and Literature.

4. Names of Interdisciplinary courses and the departments/units Involved:

Nil

5. Annual/ semester/choice based credit system (programme wise):

Semester system is followed

6. Participation of the department in the courses offered by other departments:

Foundation Course for all UG degree

7. Courses in collaboration with other universities, industries, foreign institutions, etc.:

Nil

8. Details of courses/programmes discontinued (if any) with reasons: Nil

9. Number of teaching posts

Designation	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	01	01
Asst. Professors	08	08



10. Faculty profile with name, qualification, designation, specialization, experience :

Name	Qualification	Designation	Specialization	No. of Years of Experience
S. Parameshwari	M.A., M.Phil., Ph.D. (Pursuing) SET	Head/ Asst. Prof. of English	Diasporic Literature	9yrs
Dr. M. Parimala	M.A., M.Phil., Ph.D.	Asst. Prof.	American Science Fiction, American Ethnic Literature	4yrs and 2 months
V. Koguilavardhini	M.A., M.Phil., B.Ed. M.A (Ling)	Asst. Prof.	Indian Diasporic Literature	5 yrs and 2months
D. Jeba	M.A., M.Phil., Ph.D (pursuing)	Asst. Prof.	American Literature	4 yrs & 2 months
Cornelia Latha Rayane. L	M.A., M.Ed., NET (ENG.), NET (EDN.), P.G.D.G.C., Ph.D (pursuing)	Asst. Prof.	English Language Teaching	6 years 9 months
S. Valarmathi	M.A., M.Phil., NET	Asst. Prof.	Modernism	5 years
Dr. G. Marie Antoinette Nancy	M.A., M.Phil., Ph.D. SET. NET	Asst. Prof.	Narratology	2 ½ years
Dr. S. Cynthia Ruth	M.A., M.Phil., Ph.D	Associate Professor	Ecoliterature	5years 6 months
C. Oumayal	M.A., M.Phil., SET	Asst. Prof.	Immigrant Literature	9 Years 7 Months

11. List of senior visiting faculty: Nil

**12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:**

Nil

14. Student -Teacher Ratio (programme wise):

11:1

14. Number of academic support staff (technical) and administrative staff sanctioned and filled:

Attendar - 01

Sweeper - 01

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.:

Name	Designation	Qualification
S. Parameshwari	Asst. Prof/Head	M.A., M.Phil., Ph.D. (Pursuing) SET
Dr. M. Parimala	Asst. Prof.	M.A., M.Phil., Ph.D.
V. KogulaVardhini	Asst. Prof.	M.A., M.Phil., B.Ed. M.A., Linguistics
D. Jeba	Asst. Prof.	M.A M.Phil., Ph.D (pursuing)
Cornelia Latha Rayane L.	Asst. Prof.	M.A., M.Ed., NET (Eng), NET(Edn.), P.G.D.G.C., Ph.D (pursuing)
S. Valarmathi	Asst. Prof.	M.A., M.Phil., NET
Dr. G. Marie Antoinette Nancy	Asst. Prof.	M.A., M.Phil., Ph.D. SET. NET
Dr. S. Cynthia Ruth	Associate Prof.	M.A., M.Phil., Ph.D.
C. Oumayal	Asst. Prof.	M.A., M.Phil., SET

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:

Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:

NIL

18. Research Centre /facility recognized by the University:

NIL

19. Publications:

Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International

- Social Sciences Directory, EBSCO host, etc.) - Nil
- Monographs – Nil
- Chapter in Books- Nil
- Books Edited- Nil
- Number of papers published in peer reviewed journals (National/ International) by faculty and students

Sl. No.	Name	Journal		Books
		National	International	National
1.	S. Parameshwari	4	2	1
2.	Dr. M. Parimala	2	-	6
3.	V. Koguilavardhini	1	-	-
4.	D. Jeba	-	2	1
5.	L. Cornelia Latha Rayane	-	1	-
6.	S. Valarmathi	-	-	-
7.	Dr. G. Marie Antoinette Nancy	2	-	-
8.	Dr. S. Cynthia Ruth	-	2	1
9.	C. Oumayal	-	-	1
Total		10	6	10

Sl. No.	NAME OF THE FACULTY	TITLE	NAME OF JOURNAL	ISSN NO	YEAR
1	S. Parameshwari	1. "Cry of an Orphan"	Contemporary Vibes, Vol.No: 06	0975-1750	2011
		2. "A Placid Baby"	Contemporary Vibes, Vol. no.:07	0975-1750	2012
		3. "Boon or Bane"	Contemporary vibes, vol. no.:08	0975-1750	2013
		4. "Invitation to My Father"	Contemporary vibes, vol. no.:11	0975-1750	2016



		5. "Domination of Tradition over Human Rights in Maxine Hong Kingston's <i>The Women Warrior: Memoirs of a Girlhood among Ghost</i> "	Research Scholar	2320-6101	2016
		6. Autobiographical Impulse in Bharathi Mukherjee's <i>The Tiger's Daughters</i> "	Roots	2349-8684	2016
2	Dr. M. Parimala	1. An Unvoiced Protest in Jayakantan's Wedlock and Kamala Das' <i>A Home near the Sea</i>	The Vedic Path Vol. No. LXXXIV Issue No. 3 & 4	0970-1443	July-Sep./Oct.-Dec. 2010
		2. Discovering the sense of Belongingness in the Select poems of Africa	Tulasi-An Interdisciplinary Research Bi-Annual Journal	2347-2650	Oct. 2014
3.	V. Koguilavardhini	Cultural Outcasts of Diaspora in Rohinton Mistry's <i>A Fine Balance</i>	Tulasi-An Interdisciplinary Research Bi-Annual Journal	2347-2650	2014
4	D. Jeba	1. "Searching Home in the Homeland"- A study on James Welch's <i>Winter in the Blood</i>	Roots Vol.1	2349-8684	2015
		2. Cultural Pluralism in Leslie Marmon Silko's <i>Ceremony</i>	Roots Vol.1	2349-8684	2016
5	Cornelia Latha Rayane. L	1. "Attitude of English Teachers In The Use of Smart Class"	Roots, Volume 2, No 3	2349-8684	2016
6	Dr. G. Marie Antoinette Nancy	1. Post-Apocalypse in Cormac McCarthy's <i>The Road</i>	HRD TIMES, The Multifacted Referral Journal, Vol.14	0976-7401	2012



		2. Survival Fiction : A Comparison of two novels	Literary Innovations- A Bi-Annual International Literary Journal, Vol.2	2279- 0128	2013
7	Dr. S. Cynthia Ruth	1. “Exploring the Casual Relationship between Trees and Human Beings: Ecological Consciousness in Thomas Hardy’s <i>Under the Greenwood Tree</i> ”	Contemporary Discourse	0976- 368	2012
		2. “An Ecolinguistic Study of Select Wessex Novels of Hardy”	Eclectic Representations	2231- 430X	2012

Books with ISBN/ISSN Numbers with details of publishers:

Sl. No	Name Of The Faculty	Title/Chapters Of The Book	Publisher	ISBN NO.
1.	S. Parameshwari	“The Appetite for Assimilation in the Select Novels of Bharathi Mukherjee”	Mass College of Arts and Science	978-93- 80406-50-3
2	M. Parimala	1. Reconstructing Shakespeare: “ <i>Othello</i> : A Study of the self and the other.”	Author Press, New Delhi	978-81-727- 563-0
		2. Common Wealth Literature: Native Vision and Alien Voices: “Matriarchal Assertiveness: A study of Robinson’s <i>Home</i> ”	V.H.N. Senthil Kumaranad ar College Virudhunag ar	978-81- 910426-7-2
		3. Transforming Spirit of Indian Women Writers: Transformational of Regional Identities: A Comparative Study of Anita	Authors Press, New Delhi	978-81-7273- 640-8



		Nair's <i>Ladies Coupe</i> and Malathi Rao's <i>Disorderly Women</i>		
		4. Post-Colonial Polemics: "A Journey from Dystopia to Utopia: A Study of Rokeya Sakhawat Hossain's Sultan's <i>Dream and Padmarag</i>	MASS College of Arts and Science, Kumbakonam, Tamil Nadu	978-93-80406-50-3
		5. Feminism Today: "Discourses on Intersectionality: A Study of Select Fictions from African American Literature"	Vergal Publication, Tamil Nadu	978-81-928113-8-3
		6. Literature and Culture: "Discourses on Cultural Diffusion and Disruption in Alex Haley's <i>Roots</i> and Lalita Tademy's <i>Red River</i>	Tamizhnadan Publication, Villupuram	978-81-923207-4-8
3.	V. Koguila Vardhini	A Study of Womanism in Alice Walker's <i>The Color Purple</i>	A.V.V.M Sri Pushpam College	978-81-923207-4-8
		An Approach to Margaret Atwood's "The Handmaid's Tale as a Feminist Dystopian Novel	Vergal Publications	978-81-928113-9-0
		A Radical Feminist Perspective on Arthur Miller's <i>The Crucible</i>	Vergal Publications	978-81-928113-8-3



4.	D. Jeba	Sense of Humour and Realism in the Select Short Stories of P. Raja	Author Press	978-93-5207-038-1
5.	Dr. S. Cynthia Ruth	“Hardy’s Portrayal of Bird Images: A Study in Contrast”	Amirthaman Publications	978-81-920985-1-7
6.	C. Oumayal	Indian Women Novelists: A Critical Spectrum	Research Centre in English, V.H.N.S.N. College.	978-93-81723-04-3

- Citation Index- Nil
- SNIP- Nil
- SJR- Nil
- Impact factor- Nil
- h-index- Nil

20. Areas of consultancy and income generated:

Nil

21. Faculty as members in

- a) National committees -Nil
- b) International Committees - Nil
- c) Editorial Boards -Nil

22. Student Project

a) Percentage of students who have done in-house projects including inter departmental/programme:

Nil

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies:

Nil

23. Awards / Recognitions received by faculty and students:

Sl.No.	Name of the Faculty	Award/Recognition
1.	V. Koguilavardhini	Gold Medalist in M.Phil.
2.	L. Cornelia Latha Rayane	Gold Medalist in B.A. and M.Ed.
3.	Dr.G. Marie Antoinette Nancy	Gold Medalist in M.A.

**24. List of eminent academicians and scientists / visitors to the department:**

Sl.No.	Name of the Eminent Scholars	Place and Designation	Topic	Year
1.	Dr. P. Raja	Associate Professor, KMCPGS, Lawspet.	Story and Story Teller	2013
2.	Dr. D. Gnanasekaran	Associate Professor, KMCPGS, Lawspet.	Language and Literature	2014
3.	Dr. Marie Josephine Aruna	Assistant Professor, B.G.C.W.	Recent Trends in Literature	2015
4.	Dr. N. Natarajan	Professor & Head, Pondicherry university, Puducherry.	Keats as Phoenix	2016

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) **National** : Nil
b) **International** : Nil

26. Student profile programme/course wise:

Name of the Course / Programme (refer Question no. 4)	Year	Application Received	Selected	Enrolled		Pass Percentage
				*M	*F	
B.A.(English)	2013-14	84	40	13	27	50
	2014-15	75	40	12	27	52.35
	2015-16	66	40	12	28	29.4

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A. English	100%	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Nil



29. Student progression

Student progression	Against % enrolled
UG to PG	25%
Ph.D. to Post-Doctoral	NA
Employed: <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	10%
Entrepreneurship/Self-employment	NA

30. Details of Infrastructural facilities

a) Library:

- Total No. of Books in English - 2240 (Titles -1000)
- Department Library -52 books
- Book Bank (Donated Books) – Around 2000

b) Internet facilities for Staff & Students: Yes

c) Class rooms with ICT facility : Yes

d) Laboratories: Nil

31. Number of students receiving financial assistance from college, university, government or other agencies:

Number of Students received Government Scholarship for past three years			
Particulars	2013-14	2014-15	2015-16
Total no of Students	2	9	8
Total Amount (Rs)	As amount is directly distributed to the beneficiaries by the government.		
Number of students received Management Scholarship for past three years			
Particulars	2013-14	2014-15	2015-16
Total no of Students	4	9	12
Total Amount (Rs)	28,000/-	64,000/-	1,02,000/-

32. Details on student enrichment programmes (special lectures /workshops / seminar) with external experts:

Sl.No.	Name of the Eminent Scholars	Place and Designation	Topic	Year
1.	Dr. P Raja	Associate Professor, KMCPGS, Lawspet.	Life and Literature	2013



CHALLENGES

- Aiming to attain cent percent results.
- Inculcate interest in studies among students.

FUTURE PLANS OF THE DEPARTMENT

- To establish PG programme
- To introduce certificate or diploma course in Translation
- Communication Skills
- To conduct special coaching classes for Competitive Exams like TOEFL, GRE etc.
- To replenish literary knowledge of faculty to satiate thirst of students community
- To introduce department magazine to acknowledge the critical and creative skills of the students and staff.



EVALUATION REPORT OF THE DEPARTMENT OF LANGUAGES

1. **Name of the department** : Languages (Tamil, Hindi and French)

2. **Year of Establishment** : 2001

3. **Names of Programmes / Courses offered:**

Foundation Tamil for UG Courses

4. **Names of Interdisciplinary courses and the departments/units involved**

Foundation course for all I UG except BCA and II year B.Sc. Maths, B.Sc. Physics and B.A English

5. **Annual/ semester/choice based credit system (programme wise):**

Semester

6. **Participation of the department in the courses offered by other departments:**

Nil

7. **Courses in collaboration with other universities, industries, foreign institutions, etc.:**

Nil

8. **Details of courses/programmes discontinued (if any) with reasons:**

Nil

9. **Number of teaching posts:**

Designation	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	03	03
Assistant Professors	03	03

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.:

Name	Qualification
Dr. N. Hemamalathi	M.A., M.Phil., Ph.D.
Mr. R. Santoshkumar	M.A., M.A., (Ling)., B.Ed., M.Phil., NET.
Dr. B. Kupuswamy	M.A., M.Phil., Ph.D., NET.
Dr. V. V. Covindammalle	M.A., M.A., B.Ed., M.Phil., Ph.D., NET
Mrs.K. Kavitha	M.A., M.A., (Edu.) B.Ed., M.Phil., NET., SET.,
Mrs. R. Gousika	M.A., M.Phil.,

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:

Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:

Nil

18. Research Centre /facility recognized by the University:

Nil

19. Publications:

a. Publication per faculty:

Name	Publication		Workshop / Seminar		Book Pub	Awar ds
	Natio nal	Intern ationa l	Nati onal	Inter nation al	Natio nal	Natio nal
Dr. N.Hemamalathi	3	4	4	-	2	2
Mr. R. SanthoshKumar	3	5	10	5	1	1
Dr.R.Kupuswamy	4	3	7	-	2	1
Dr.V.V.Covindammalle	10	13	20	13	2	1
K.Kavitha	-	2	2	2	-	-
R.Gousika	-	-	4	1	-	-

1. Dr. N. Hemamalathi (Head & Associate Professor of Tamil)

❖ Research Papers

- Bharathi Anbargal – ‘Payelarangu Certificate’.
- Pondicherry All India Doordarshan Kendra – Speech on Ilakiyam and Announcer.
- Pondicherry All India Radio – Speech on Ilakiyam.



❖ **International Seminar:**

- Andal Pillai Thamizh on 18th & 19th May, 2013 at All India University Tamil Teachers Association Madurai Kamaraj University (44th International Conference).
- Thamizh Marumalarchi Unarvil C.Vai. Thamothanarin Tholkapiya Porulathigaram on 17th & 18th May, 2014 at Tamil Teachers Association Madurai Kamaraj University (45th International Conference).
- Inguru Noortril Penpar Uravugal on 16th & 17th May, 2015 at All India University Tamil Teachers Association Tamil University Thanjavur (46th International Conference).
- Thiravida mozhi Ilakkiyangal kattum Vazhviyal Nerigal - Vol. – II, Naladiyaar Koorum Natpu Pg. No.: 1 – 4, **ISBN NO : 978 – 93 – 81992 – 40 – 1**

❖ **National Seminars:**

- Mozhi Karpithal Thirangalum Muraigalum on 05.09.2009 to 06.09.2009 (at Pondicherry University).
- Tholkaapiya Poruladhikaarathin Muthal Pathipu Kuritha Sikalum Theervugalum on 06.01.2012 (at Vaaniyampadi).
- Bavaanandar Tholkaapiya Poruladhikara Pathipugal- Patipiyal Nokku on 31.01.2013 to 01.02.2013 (at Tagore Arts College, Pondicherry).
- Alvargal Paadiya Pillai Tamil on 22-03-2014 at Kanchi Shri Krishna Arts and Science College in Tamil Department and Semmuthai Pathipagamum Kudiaetram Tamil Sangam (Kanchipuram).

❖ **Workshops:**

- Attended workshop on “Aaivu Nerimuraigalum Palthurai Anugumuraigalum”.
- Personality Development in Optima Human Capital Services on 19th & 20th July, 2014 at Saradha Gangadharan College.

2. Mr. R. Santoshkumar (Assistant Professor of Tamil)

Research Paper Published in Journal

Sl.no.	Topic	Journal Name	Date
1	“Senthaaragaiyin Kavithai Marabou” VOL.-4, ISSUE-2, Page No.32-35	Pudhupunal (ISSN 2278-1641) (Monthly Journal) Triplicane Chennai – 5.	February 2013.
2	“Maanavargalai padipom” VOL. 4-5, ISSUE-9, Page No.61-64	Ungal Noolagam (ISSN 2394- 7535) (Monthly Journal) Chennai	December 2013

**Research Paper Published** (International conference/Seminar)

Sl.No	Title of the paper	Name of the conference/ seminar	ISBN No.	Place	Date
1	Vilamparangalil KalaiSollum, Thodar Amaippum Pg. No.135-137	Thagaval Thodarbial		Semmozhi Thamizh Aayyu Peravai Puducherry	14.07.2007 - 15.07.2007 (Two days)
2	“Pandaya thamizharin thozhilgal” Vol. - 2, Sl.No.223 Pg. No.944-948	Thamizh ilakkiyangalil panbaatum maatrangalum	978-93-81006-72-6	Kongunadu Arts & science college, coimbatore.	13.12.2013
3	“Kambarin pen thunai paathirangal” Vol. - 1, Sl.No.100 Pg.No.456-460	Payanpaatiyal paarvail Thamizh ilakkiyangalum aavanangalum	978-93-81006-83-2	Sri Sankara College, Kanchipuram	25.09.2014- 26.09.2014 (Two days)
4	“Thamizh mozhi katral, karpithalil pinpatra vendiya uthigal” (Vol. -1, Sl. No. 9, Page No.45-49)	Mozhipaadam katral, karpithalil Tharkaala pokkugal	978-93-81830-68-0	Rajarajan College of Engineering & Technology, Karaikudi.	07.02.2015 – 08.02.2015 (Two days)
5	“Naattupura Ilakkiyathil viduthalaikuriya Idam” (Vol.-1, Sl. No.-36, Page No.200-203)	Thamizh Ilakkiyathil Naattupura Makkalin Vaazhviyal Koorugal	978-8-193040-90	Arulmigu Palaniaandar Womens College, Palani.	12.02.2015

**Research Paper Published (National conference/Seminar)**

Sl.No.	Topics	Institution	Date
1	Kannappan Kiligalin Kattamaipu. Sl.No.53, Pg.No.308 - 314	Dept. of Tamil, Annamalai University, Chidambaram.	28.03.2007 – 29.03.2007 (Two days)
2	Puducherry Karaikal makkalin Pechu vazhakku Sl.No.51, Pg.No.284 - 286	Puduvai Varalatu Sangam.	2006.
3	Sol. – Vilakkangalum Kuripugalum.	Subramaniya Bharathi School of Tamil, Pondicherry University.	31.08.2006.

Orientation Programme

Sl.No.	Topics	Institution	Date
1	Orientation Programme on Testing and Evaluation	National Testing Service, Central Institute of Indian Language, Mysore.	28.11.2011 – 02.12.2011. (Five days)

Manuscript Journal

Sl. No.	Topics	Institution	Date
1	Animal Husbandry	Dept. of Tamil, Arignar Anna Govt. Arts and Science College, Karaikal.	31.03. 2005.

Participated in Workshops

Sl.No.	Topics	Institution/ College/University	Duration/Date
1.	Sorpozhiyu Kalai	Puducherry Kalai Ilakiya Perumandram.	23.03.2002. (1 Day)
2.	Suvadhiyal (Manuscripts)	Thanjavur Maharaja Saraboji Saraswathi Mahal & Subramaniya Bharathi School of Tamil, Pondicherry University.	13.09.2006 - 14.09.2006. (2 Days)
3.	Kavidhai, Sirukadhai	Subramaniya Bharathi School of Tamil, Pondicherry University.	25.10.2006 - 26.10.2006. (2 Days)



4.	Ilakiyaviyal Aayvu Muraigalum Anugumuraigalum	Puducherry Institute of Linguistics & Culture, Puducherry & Kanchi Mamunivar Centre for Post Graduate Studies, Puducherry.	03.01.2007 – 05.01.2007.
5.	Aaraychi Anugumuraigal	Puducherry Institute of Linguistics & Culture, Puducherry.	14.03.2009 – 15.03.2009. (2 Days)
6.	Tholkappiam (Ezhuthu - Sol.)	Tagore Arts College, Kanchi Mamunivar Centre for Post Graduate Studies, Puducherry & Central Institute of Classical Language, Chennai.	29.10.2009 – 07.11.2009. (10 Days)
7.	Tholkappiya Kavidhaiyalum Pindhaya Ilakkiyangalil Adhan Thaakkamum	Central Institute of Classical Language, Chennai & Manonmaniam Sundharanar University, Tirunelveli.	01.03.2010 – 10.03.2010. (10 Days)
8.	Opeettu Nokkil Tholkapiya Ilakkiyaviyal Kotpaadugalum Sanga Ilakkiya Marabugalum	Central Institute of Classical Language, Chennai & Srimath Sivagnaana Baalaya Swamigal Arts and Science College, Mailam.	21.12.2010 – 30.12.2010. (10 Days)
9.	Kalvettiyal	Puducherry Institute of Linguistics & Culture.	21.01.2011 – 24.01.2011 (4 Days)
10.	Tholkappiya Ezhuthu - Sol Ilakkana Maraboum Sanga Ilakkiyamum	Puducherry Institute of Linguistics and Culture, Puducherry & Central Institute of Classical Language, Chennai.	14.12.2011 – 23.12.2011. (10 Days)
11.	Sanga Ilakkiyamum Pandaya Tamizh Samouga Amaipugalum	St. Xavier's College Palaym Kottai & Central Institute of Classical Language, Chennai.	05.03.2012 – 14.03.2012. (10 Days)
12.	National Workshop on Field Methodology and Ethnography	St. Xavier's College Palayam Kottai.	04.12-2012 – 08.12.2012. (5 Days)



13.	Personality Development	Saradha Gangadharan College, Puducherry in association with Optima Human Capital Services, Madurai.	19.07.2014 – 20.07.2014 (2 Days)
14.	Socio – Cultural Meaning Systems Of Subaltern People	St. Xavier’s College Palayam Kottai.	04.08.2014 – 09.08.2014. (6 Days)
15.	Tholkaapiya kavidhayalum sanga kavidhai maraboum	Ayya Nadar Janaki Ammal College, sivakasi	03.01.2015 – 05.01.2015 (3 Days)

Participated in Seminars

Sl. No.	Topics	Institution	Date
1	4 th International Seminar on Mass Communication (Advertisement)	Puducherry Communicators Forum.	18.07.2009 – 19.07.2009.
2	2 nd International Seminar on Classical Tamil (Ettuthogai)	Semmozhi Tamizhaayvu Peravai Puducherry & Ulaga Tamizh Peravai, Karaikal.	07.02.2010.
3	Modern Literature.	Tamizh Sangam Salem.	13.08.2011 – 14.08.2011.

Folklore Field Work

Sl. No.	Topics	Institution	Date
	Karaikal Vattara Naattupura Paadalgalum Kadhaigalum.	Dept. of Tamil, Arignar Anna Govt. Arts and Science College, Karaikal.	07.04.2006.

Dr. B. KUPUSWAMY (Associate Professor of Tamil)

Paper published

- **Oppeettu nokkil madalma koorudhalum erriya madal thiramum** (A Comparative study on madalma koorudhalum erriya madal thiramum), Published by Subramania Bharathi School of Tamil, Pondicherry University, Puducherry – 14, 2007.



Book Publications

S No.	Title of the Book	Publisher
1.	Avathai Meipaadam	Hemapriya Padhipagam
2.	Eduthuraippiyal Kotpaadam Kurunjikalium	Hemapriya Padhipagam

Paper Presented in Seminars and Conferences

National

- **Ilaignarum Makkal Thodarbum**, (Youths and Mass Communication), 16.04.2006, Thiruvalluvarum Ilaignar Munnetramum, World Tirukural Centre, Chennai.
- **Tholkappiya Avathai Meippadugal**, 3rd All India Conference of KAAS, December 1 – 2, 2006, Scott Christian College, Nagarcoil.
- **Puducherry Sirudeiva Vazhibaattil Periyaandavan Vazhibaadu**, Subramaniya Bharathi School of Tamil, Pondicherry University, Puducherry.
- **Tholkappiya Meippattiyal**, National Seminar, Tagore Arts College, January 2013 Puducherry.

International

- **Thinai kotpaattadipadaiil Mullaipaattu**, International Seminar, Karpagam University, December 2012, Coimbatore.
- **Andal Padalgal Suttum vathuvai sadangugal** International Seminar, King Nandivarman Arts and Science college, Thellar, April 2014.
- Presented a paper on ‘**Sanga Kavithai eduthuraipil kaalam**’, in Ulaga Thamizh padaipaalagargal Maanaadu-2016, 13.02.2016-14.02.2016, Tamil University, Thanjaur.
- **Eduthuraippiyal Kotpaattu Nokkil Sanga Kavithaigal**, International Seminar, King Nandivarman Arts and Science College, Thellar, March 2016.

Refresher Courses / Orientation Courses Attended

- **Twenty one days of Refresher Course in Tamil Literary Criticism** (27.01.2010 – 16.02.2010), conducted by Academic Staff College, Pondicherry University, Puducherry.

Intensive Course Attended

- **Six week Intensive Course in Bengali Language**, 01.01.2007 – 13.02.2007, conducted by International School of Dravidian Linguistics, Thiruvananthapuram.



Seminars and Workshops Attended

- **Two days Workshop on Manuscriptology**, September 13-14, 2006, Conducted by National Mission for Manuscripts, New Delhi & Saraswathi Mahal Library, Tanjore held at Subramania Bharathi School of Tamil Language & Literature, Pondicherry University, Pondicherry.
- **Workshop on Bharathi**, December 8,9 and 10, 2006, Tamil Tradition Centre & Bharath Nivas, Aroville.
- **Two days workshop on Ara Ilakkiyangal vazhi kolgai uruvakkam** March 12, 13, 2007, Subramania Bharathi School of Tamil Language & Literature, Pondicherry University, Pondicherry.
- **Workshop on Preventive Conservation of Manuscripts**, April 27-28, 2007, Organized by Government Museum Manuscripts Conservation Centre, Government Museum, Chennai,

Dr. V.V.COVIDAMALLE (Associate Professor of Tamil)

Paper Published & Paper Presented in Seminars and Conferences

1. Puranaanutril Arasiyal International Conference, Semmozhi Nokkil Ettuthogai Sinthanaigal, Part - I. 07.02.2010, Pg. No.: 536, **ISBN No: 9788190747356.**
2. Thirukuralil Arasiyal, International Conference, 'Vaapugazh' Part - I, 11,12,13.02.2011, Pg. No.: 281. **ISBN NO: 9788190916608.**
3. International Conference 'Vanji' - 'AAR' All India Research Foundation. 17,18.12.2011, Pg. No.: 318, **ISBN NO: 9788192280202.**
4. Silambu Suttum Arachinthanaigal, Kaapiya Tamil International 10th Conference, Thiruchengodu. 21.07.2012, Pg. No.: 92, **ISBN NO: 9788190946476.**
5. Tamil Ara Ilakiyangalil Marangal, International Conference 'Vanji' - 'AAR' All India Research Foundation. 22,23.12.2012. Pg. No.: 318, **ISBN NO: 9788192280233.**
6. Ariviyal Nokkil Tholkappiyam, 'Palthurai Nokkil Tholakappiyam' National Seminar, 31.01.2013 – 01.02.2013. Pg. No.: 256 **ISBN NO: 9788191073867.**
7. Thirikadugathil Pen Samoogam Theivanai Ammal College for Women, National Level Seminar, 06,07.02.2013. Pg. No.: 12, **ISBN NO: 9789381992913.**
8. Tamil Ara Ilakiyangal Vanigargal Internation Conference, 'Thangam' - 'AAR' All India Research Foundation. 20,21.12.2013, Pg. No.: 318 **ISBN NO: 9788192280264.**



- **Three days Workshop on Tholkaapiam Punariyal Kotpaadugal - Payilarangam**, 22.01.2015 to 24.01.15, Semmhozhi Thamizhayvu Maththiya Niruvanam and Sree Math Sivagnana Balaya Swamigal Tamil Arts And Science College, Mailam.
- **One day workshop on Human Rights** 09.07.2016 at Tagore Arts College, Puducherry – 08

Mrs. K. KAVITHA
Assistant Professor of Hindi

NATIONAL SEMINAR

- Presented a paper on vishnuprabhakar ka radio roopak Ekanki “TOOTHE PARIVESH ME CHITRATHITH PEEDIGATH SANGARSH” on 6th January 2016 at justice basher ahamed Sayeed college for women, Chennai.

INTERNATIONAL SEMINAR

- Presented and published a paper on shambuk kathavasthu, Pracheen sroth and naveen kalpana on 31.03.2016 at Raja nandhivarman arts and science college, thellar.
Pg.no.460.ISBN.788192318646

INTERNATIONAL CONERENCE

- Presented and published a paper on “working women issues- Challenges and responses on 9th February 2016 at Holy cross College, Trichy.
Pg.No.206, ISSN -2394-7691

WORKSHOP

- Personality Development in OPTIMA Human Capital Service on 19th and 20th July, 2014 at Saradha Gangadharan College.
- Attended a workshop for 10 days from 18.04.2016 to 29.04.2016 on naveekaran patyadrm at cuddalore conducted by CENTRAL INSTITUTE OF HINDI,AGRA.
- Attended a one day workshop on HUMAN RIGHTS conducted By NATIONAL HUMAN RIGHTS COMMISSION, NEW DELHI and IIPA PUDUCHERRY BRANCH on 11th july 2016 at Puducherry.



20. Areas of consultancy and income generated:

Nil

21. Faculty as members in:

a). National committees b) International Committees c) Editorial Boards....

Mrs. K. Kavitha, Asst. Prof of Hindi, Recognized Hindi Pracharak Institution (Dakshin Bharath Hindi Prachar Saba, Chennai)

22. Student projects:

Nil

a. Percentage of students who have done in-house projects including inter departmental/programme

NA

b. Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies

NA

23. Awards / Recognitions received by faculty and students:

Sl. No.	Name of the staff	Award
1	Dr. N. Hemamalathi	Ph.D.
		M.Phil Gold Medalist and received Rajaram cash award in 1999.
2	Dr. B. Kupuswamy	Ph.D.
3	Dr. V. V. Covindammalle	Ph.D.

24. List of eminent academicians and scientists / visitors to the department:

- Prof. Dr. A. ARIVUNAMBI, Subramaniya Bharathiyar Scholl of Tamil, Pondicherry University, Puducherry.
- Mr. S .PRABANJAN, Sagithiya Academie Award Winner, (The famous short story writer), Puducherry.
- Thiru. Meenakshi Sundaram,
- (Rtd.Teacher, Senior Hindi Pracharak, Puducherry)
- Dr.Nisha Sharma
- (Head & Associate Professor, Bharadhidasan Govt. Women College, Puducherry)



34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Students activity participate in the ISR through various programmes conducted by NSS, Rotaract, Red Ribbon Club, etc.

35. SWOC analysis of the department and Future plans

STRENGTHS

- Staff members are equipped to handle the diversity of students belonging to in the social, Emotional background of the students, we face them accordingly.
- The Department has qualified and experienced faculties
- Good qualitative as well as quantitative academic results.
- Good behavior and healthy environment between staff and students.
- Evaluation of students through tests and model exams

WEAKNESSES

- Students are not aware of the benefits of learning Tamil, Hindi and French
- Importance of learning an International language is not felt by the students
- Very little exposure for the students towards the Language and its Culture

OPPORTUNITIES

- Motivate the students to specialize in various aspects of Literature like Criticism, Journalism, Compeering, Creative writing.
- Print and electronic media like Films, TV, Advertisements, Documentaries etc. need language proficient persons .
- In Sports world also commentators are required
- Language officers and translators are needed in all public as well as PVT. Sector officers.
- To Pursue French Language higher studies in international country
- A wide opportunity in getting International jobs by knowing the French language.
- Added placement opportunities in IT and MMC Company for the students to work as French Translator and interpreters.

CHALLENGES

- Motivating students for cultivating reading habits of languages for getting creative ideas is a challenging task
- It is the challenge to increase the number of students for Hindi as a second Language.
- Although we serve as the allied subject to all departments in the College, we strived to pronounce the significance of Hindi and work towards the escalation of it. It is a challenge to motivate the students to show interest in learning Hindi and also to get good result.



Future Plans

- To get the affiliation of Major Department for Tamil
- To conduct Spoken Hindi Classes for Staff also.
- To conduct Spoken French Classes for the students for improve their spoken talent
- To Conduct Business French Classes for the students to give them an opportunities to work in a cooperate sector
- To pay a regular visit to French Institutions.



DECLARATION
BY THE HEAD OF THE
INSTITUTION





Declaration by the Head of the Institution

I certify that that the data included in this Self Study Report (SSR) are true to the best of my knowledge. This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced. I am aware that the Peer Team will validate the information provided in this SSR during the peer team visit.

Dr.L.Nadarajan,
Principal,
Saradha Gangadharan College,
Puducherry.