



## *Saradha Gangadharan College*

A Unit of Sri Saradha Gangadharan Educational Trust

[Accredited with B++ grade by NAAC (CGPA 2.92) in Second Cycle;

Affiliated to Pondicherry University;

Recognized by UGC under Section 2(f) of the UGC Act 1956 as a PG Institution;

An ISO 9001:2015 certified Institution]

Registered with SWAYAM

Lake Road, Velrampet, Puducherry - 605 004. Ph:0413 - 2280156

[www.sgc.edu.in](http://www.sgc.edu.in)

## ACADEMIC CALENDAR (July 2023 - August 2024)





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Chairman

**Sri. G. Swaminathan**

Vice-Chairman

**Dr. S. Pazhani Raja**

Principal

**Prof. Dr. K.Uthayasuriyan**

#### **DESCRIPTION OF THE EMBLEM**

The Emblem of the Saradha Gangadharan College depicts the Lamp of knowledge flanked by the Bhagavad-Gita and a Swan. Knowledge, to which an educational institution has to be devoted, kindles the desire for “Truth” and “Goodness”. “Truth” is symbolized by the Bhagavad-Gita-the Universal Celestial Song and “Goodness” by the Swan.

The Motto meaning “For Truth and Goodness”, is inscribed below the emblem in Tamil, Sanskrit and French versions.



## Saradha Gangadharan College

Lake Road, Velrampet, Pondicherry - 605 004. Ph : 0413 - 2280156

### VISION

To be the Preferred UG and PG Educational Institution in Arts, Commerce and Science for Students in and around Puducherry by providing them with Value Education to realize their dreams and contribute to National Development.

### MISSION

To ignite young minds with Quality Education powered with knowledge and skills, inculcate ethical, social, cultural, economic and environmental values, identify hidden talents, provide opportunities to realize their full potential and shape their personality for career excellence.

R0/QAD 05A

## PREFACE

The Union Territory of Puducherry, finds its identity in history as Vedapuri (Place for higher learning), has been renowned as a centre of spiritual emancipation and educational excellence since the days of sage Agasthia, who chose this consecrated place for his Ashram of Higher learning and pursuit. Presently, its pristine glory is acclaimed globally through the philosophy of Sri Aurobindo and the Mother. Puducherry has the unique honour of having nurtured the 19th century Tamil poets Sri SubramaniaBharathi and Sri Bharathidasan. In order to cater to the needs of hundreds of students showing interest in Basic Sciences, Humanities, Commerce and Management Studies, especially to those hailing from economically less privileged society, our Chairman cherished a desire to carve this Institution as a Centre of Learning in the name of his mother Smt. Saradha Gangadharan in the year 2001 with a visionary and missionary zeal. The propelling start of this institution opened the educational corridors to the peasant community of rural students in and around the Union Territory of Puducherry. The College, affiliated to Pondicherry University has 09 UG and 04 PG Programmes. Having a motto of **“Empowering Exceptional Minds”**, the institution has set its well-defined goals and is marching towards educational excellence. The proof of its adherence to standard lies in the milestone achievement of having **recognized by UGC under Section 2(f) of the UGC Act 1956 as a PG Institution, an ISO 9001:2015 Certified Institution during December 2020 and also Accredited with B++ grade by NAAC with a CGPA of 2.92 in Second Cycle.**

We are fortunate to have a supportive and visionary management which enables the holistic development of the students. The college plays a crucial role in nurturing civic-minded individuals. Committees like the Women Development Cell, National Service Scheme, Eco Club, and Women Harassment and Prevention cell against Sexual Harassment instill a climate of security and equality on campus. The students are empowered through value

based education, discipline and varied extension activities. The College supports acquisition of knowledge by students through emphasis on interactive and participative learning. A distinctive feature of the College is the strong bond between teachers and students. The College is expanding the horizons of knowledge by networking itself with Industries and educational institutions to provide a relentless pursuit of academic excellence through dedication and hard work. Prime importance is given to activities such as peer teaching, group learning, project, seminars and industrial visits to boost the skills of students at multifarious levels. The college is proud to be a flare of hope for the deserving yet socially and economically challenged students, a policy that was envisioned by our beloved Founder.

### முகவுரை

இந்தியாவின் யூனியன் பிரதேசமான புதுச்சேரி, வரலாற்றில் வேதபுரி (உயர்கல்விக்கான இடம்) என்ற தனித்த அடையாளத்தோடு திகழ்கிறது. அகத்தியர் காலம் முதலே புதுவை ஆன்மீகப் பேரெழுச்சிக்கும், கல்விக்கான ஊற்றுக்கண்ணாகவும் விளங்கிக் கொண்டிருக்கிறது. அதனால் இந்த புனித இடத்தை ஸ்ரீ அரவிந்தர் தனது உயர்கல்விக்கான இடமாக தேர்ந்தெடுத்தார். ஸ்ரீ அரவிந்தர் மற்றும் அன்னையின் தத்துவார்த்த சிந்தனைகளின் மூலம் புதுச்சேரியின் பழமை போற்றப்படுகிறது. 19ஆம் நூற்றாண்டின் மிகச் சிறந்த கவிஞர்களாகிய சுப்பிரமணிய பாரதி மற்றும் பாரதிதாசனும் வாழ்ந்த சிறப்பினையுடையதாகவும் புதுச்சேரி விளங்குகிறது.

பொருளாதார நிலையில் பின்தங்கியிருக்கும் நூற்றுக்கணக்கான மாணவர்களின் நலனை கருத்தில் கொண்டு அடிப்படை அறிவியல், மானுடவியல், வணிகம் மற்றும் மேலாண்மை போன்ற சிறந்த தரமான கல்வியை அளித்திட, 2001ஆம் ஆண்டு எமது கல்லூரியின் தாளாளரால் தனது அன்னை ஸ்ரீ சாரதா கங்காதரன் பெயரில் தொடங்கப்பட்டது.

புதுச்சேரி மற்றும் அதனைச் சுற்றியுள்ள குடும்பத்தின் அறிவுக் கண்ணான கல்வி என்ற வாயிற்கதவைத் திறந்து வைத்து, புதுவைப் பல்கலைக்கழகத்தின் அங்கீகாரம் பெற்ற நிறுவனமாக 09 இளங்கலைப் பாடப்பிரிவுகளும், 04 முதுகலைப் பாடப்பிரிவுகளும் வழங்கி வருகிறது. 'தனித்துவமான மனநிலைகளை மேம்படுத்துதல்' என்ற கோட்பாட்டுடன், இக்கல்வி நிறுவனம் நன்கு வரையறுக்கப்பட்ட இலக்குகளை நிர்ணயித்து, கல்வியில் மேம்பட்டு விளங்குகிறது. இதற்கான சான்றாக அங்கீகரிக்கப்பட்ட முதுநிலை பட்ட மேற்படிப்பு நிறுவனமான பல்கலைக்கழக மானியக் குழுவாலும் (2(f) UGC Act 1956), ISO 9001:2015 தரச்சான்றிதழ் பெற்ற நிறுவனமாகவும்

இந்நிறுவனம் விளங்கி வருகிறது. தேசிய தரச்சான்றிதழ் மூலமாக B++ (CGPA 2.92) தகுதிப் பெற்றுள்ளது.

மாணவர்களின் முழுமையான வளர்ச்சிக்கு உதவும் ஒரு ஆதரவான மற்றும் தொலைநோக்கு நிர்வாகத்தை கொண்ட இந்நிறுவனம், நற்குடிமை (சமுதாயத்தை ஒருங்கிணைக்கும்) எண்ணம் கொண்ட மாணவர்களை வளர்ப்பதில், முக்கியப் பங்கு வகிக்கிறது. பெண்கள் மேம்பாட்டுக் குழு, நாட்டு நலப்பணித்திட்டம், சுற்றுச்சூழல் குழு, பெண்களுக்கு எதிரான குற்றங்கள் தடுப்புக்குழு போன்ற குழுக்கள் கல்லூரியின் வளாகத்தில் பாதுகாப்பு மற்றும் சமத்துவ சூழலை ஏற்படுத்துகின்றன. மதிப்பீட்டுக் கல்வி, ஒழுக்கம் மற்றும் பல்வேறு விரிவாக்க செயல்திறன்கள் மூலம் மாணவர்கள் மேன்மை பெற்று விளங்குகின்றனர்.

தொடர்புநிலை கற்றல் மற்றும் பங்கேற்பு கற்றலுக்கு முக்கியத்துவம் கொடுப்பதன் மூலம் மாணவர்கள் மேம்பட்ட அறிவைப் பெறுகின்றனர். பொருளாதாரத்தில் பின்தங்கிய கிராமப்புற மாணவர்களும் உயர்கல்வி பயிலும் உயர்ந்த நோக்கத்தோடு தொடங்கப்பட்ட இக்கல்வி நிறுவனம்,

கல்வி மேம்படுத்துதலில் தொடர்ச்சியான சிறப்பை அடைய, அர்ப்பணிப்பு மற்றும் கடின உழைப்பின் மூலம், தொழில் மற்றும் கல்வி நிறுவனங்களுடன் புரிந்துணர்வு ஒப்பந்தம் செய்து, அறிவார்ந்த எல்லையை அடைய கல்லூரி பயணித்துக் கொண்டிருக்கிறது. மாணவர்களின் பன்முகத் திறனை வெளிக்கொணரும் பொருட்டு சமவயது கற்றல், குழுகற்றல், திட்டம், கருத்தரங்குகள் மற்றும் தொழில்துறை நிறுவனத்தில் பயிற்சி உள்ளிட்ட விரிவாக்க நிகழ்வுகளால் மாணவர்களின் கல்வி மற்றும் திறன்கள் மேம்படுத்தப்படுகிறது. அன்பிற்கினிய தாளாளர் அவர்களின் கொள்கைப்படி, தகுதியான மற்றும் சமூக மற்றும் பொருளாதாரத்தில் பின்தங்கிய மாணவர்களின் கல்விச் சூடரை ஏற்றும் நம்பிக்கை தீபமாக திகழ்வதில் இக்கல்லூரி பெருமை கொள்கிறது.

## Courses Offered

### Undergraduate

1. B.A English
2. B.Sc. Mathematics
3. B.Sc. Physics
4. B.Sc. Computer Science
5. B.C.A
6. B.Sc. Information Technology
7. B.Com.
8. B.Com. C.S
9. B.B.A

### Postgraduate

1. M.Sc. Mathematics
2. M.Sc. Computer Science
3. M.Com.
4. M.A English

## SNAPSHOT OF CBCS

The Choice Based Credit System(CBCS) is being introduced in affiliated colleges of Pondicherry University for select UG Courses from the academic year 2017-18 onwards in accordance with the directives of University Grants Commission (UGC).

Teaching learning and evaluation shall follow Semester pattern. The academic year consists of two consecutive (one ODD and one Even) semesters.

The medium of instruction for all the courses, excepting Arabic, Bengali, French, Hindi, Malayalam, Sanskrit, Tamil and Telugu shall be English.

### PATTERN OF EXAMINATION

The End-Semester examination for each subject shall be conducted by the Pondicherry University for a maximum of 75 marks and Internal Continuous Assessment for 25 marks.

Internal Assessment for all theory papers shall be done on the basis of at least two Internal Assessment tests (15 marks), terms papers/ assignments/ seminars/ case demonstrations/ presentations/ write-ups/viva etc (5 marks) and attendance (5 marks).

The following weightage shall be given to attendance

95% - 100% (5 marks)

90% - 94% (4 marks)

85% - 89% (3 marks)

80% - 84% (2 marks)

75% - 79% (1 mark)

Internal Assessment of practical subjects involving Laboratory/ Field Work/ Project work. appropriate distribution of marks for Practical Record/ Project Report, Practical end–semester exam, Viva shall be decided by the Institution.

## Code of Conduct and Discipline Rules for students

A schedule of Internal Assessment tests shall be prepared by the college commonly to all departments in the beginning of each semester. Internal Assessment marks shall be displayed a week before the commencement of end-semester examinations.

End- Semester Examinations shall be conducted for all subjects offered. The duration of the end-semester examination shall be 3 hours.

Every student has to pay examinations fee as fixed by the University.

No students with less than 75% in any particular subject shall be permitted to attend the end-semester examination and shall be given grade FA-failure due to lack of attendance. However an overall condonation of 10% is permitted for valid reasons (NCC, NSS, Swachh Bharat) or medical reasons. **A Students who has been awarded FA shall repeat courses when offered.**

The Principal/Head of the Department shall ensure that the candidate is informed about the lack of attendance before the commencement of end-semester examinations and confirm that such candidates are not permitted to write the examination.

Malpractices, if any, committed by the students in the University exam will be dealt with as per XV (A) of the Academic Ordinances of Pondicherry University. Pondicherry University website may be referred for further information in this regard.

### **SUPPLEMENTARY EXAMINATION**

A failed student who meets the attendance requirement may be permitted to register for the next end-semester examination in the following semester itself. **Students who have failed due to insufficient attendance and / or less than 40% Internal Assessment marks should repeat the courses and when offered.**

1. Each and every student admitted/ enrolled in a programme of the college has to strictly follow the rules and regulations of the college.
2. Students are expected to uphold the prestige of the college and are strictly prohibited from participating in any activity that would be detrimental to the interest of the college.
3. All students are expected to attend the classes regularly without fail.
4. Students should be dress neatly and properly inside the campus. Students should wear only formal dresses within the campus. The following dresses should be strictly be avoided
  - a. **Boys:** *Patched Jeans, T-Shirt, Black Shirt, Designed Shirt, Printouts in shirt (ad like) etc. The boys are expected to have a Neathair cut, no chains other than gold and No Bracelets are allowed.*
  - b. **Girls:** *Black Saree, Black SalwarKameesh (wearing of a thupatta is a must) leggings, Tight Wears, Netted sleeves, Netted shawls etc.*
5. Every student should inculcate and self discipline in and out of the class room.
6. Late coming should be avoided.
7. Cell phone is strictly prohibited in the college.
8. Wandering in the veranda or standing in the canteen during the class hours is totally not encouraged.
9. Any student disturbing the class-room atmosphere or causing inconvenience in any form to the teacher or to other students will be suspended from attending classes and he/she will be marked absent and appropriate action will be initiated against the students.
10. Any student found causing damage to the property of the college will be liable for disciplinary action and he/she should bear the repair/replacement charges of the damaged property. In case of failure to identify the student who is responsible for the damage, the college will collect the repair/replacement charges from the group of students occupying the area where the damage is identified.

11. Students are strictly forbidden from taking part in any activity exploring prejudice to the objectives of college.

12. Students indulging in violence by self or by coercion, directly/indirectly, such as hunger strike for enforcing their will on the college, will be liable for punishment.

13. Every student should wear the identity card issued during enrollment while attending classes and should also produce the same to the authorities on demand.

14. A student will be expelled from the college under the following circumstances;

- a. Unsatisfactory performance and progress in academics.
- b. Participation in anti-national, political and illegal activities.
- c. Instigating and participating in strike/misbehaviour/misconduct of any type.
- d. Disobedience and deviation from the rules of the college
- e. Indulging in any form of ragging.
- f. Disturbing the regular classes and
- g. Under the influence of alcohol in the campus

15. Any type of dues to the college will disqualify a student to attend classes/ to appear for examinations.

16. Withdrawal from a programme is allowed only under special circumstances and with proper authoritative request from the parents.

17. Students are strictly prohibited from smoking, chewing gums and paan and consuming any type of alcoholic beverages or intoxicating drugs inside the campus. Such Students will be summarily expelled from the college.

18. If a student continues to misbehave even after warning, suspension, mentoring etc., this will reflect in the Conduct Certificate.

19. Students remain inside the campus till the closing hour including Tea & Lunch Break.

## **Attendance Rules:**

- ❖ Students should not absent themselves without proper leave letter.
- ❖ The leave letter must be approved by the parent with Signature.
- ❖ Absence without proper leave letter will be considered as unauthorized absence and for each one such they will lose two times attendance, (One session absence will be treated as one day and one day absence will be treated as 2 days etc.), in addition to payment of fine. Fine either for a session or for a day will be Rs.20/-
- ❖ Absentee students with proper leave letter submitted “in time” will be marked “A”, without leave letter as “UA”. For each such “UA” the student will be penalized as stated above. Leave letters should be submitted to the Head of the Department through the class teachers.
- ❖ Students must earn minimum of 80% of attendance to appear in the end semester examinations.
- ❖ Long Absence: A student after a long spell of absence or after a gap of a semester or so wants to join back should submit an affidavit stating the reason for that long absence and what he/she was doing during that period. They will be allowed to continue the course after completing all the formalities stipulated by the University provided if there is a vacancy in that semester.

Each student should write a minimum of two (monthly) tests in all the papers and one model examination prior to University Examinations. Poor performance will be viewed seriously and the poor progress will be reported to the parents.

### **Detention:**

A student who does not fulfill the eligibility criteria to appear for examination, of non completion of satisfactory term work, deficiency in attendance, failure to pay the examination fees or clear dues to the college, shall be treated as defaulter and he/she will not be permitted for the examination and will be detained in the same class. To continue in the same class special permission has to be obtained from the University after paying the Readmission fee to the University. Such student will not be allowed to appear for examination ever after submission of examination form and fees.



**ACADEMIC FACULTY AND ADMINISTRATIVE STAFF**

Dr. K. Uthayasuriyan, M.Com., M.B.A., M.Phil., Ph.D. NET				PRNICIPAL
Sl. No.	Name of the Staff	Qualification	Qualification	
Department of Mathematics- PG				
1	Dr. M.Geetha	M.Sc., M.Phil., Ph.D.	Asst.Prof / Head	
2	Dr. A. Anna Sheela	M.Sc., M.Phil., Ph.D	Associate Professor	
3	Dr. R. Muthamizhselvi	M.Sc., M.Phil., B.Ed., Ph.D.	Asst.Prof	
Department of Commerce-PG				
1	Mr. S. Kumar	M.Com.,M.Ed.,NET	Asst. Prof / Head	
2	Dr. S.Pandurangan	M.Com., M.Phil.,M.F.M.,B.Ed.,Ph.D. SET	Asst. Prof	
3	Dr.T.Muthukumaran	M.Com.,M.Phil., M.B.A.,Ph.D.,, SET, NET	Associate Professor	
Department of Computer Science-PG				
1	Dr. S. Kavitha	M.C.A.,M.Phil.,Ph.D.	Asst. Prof/ Head	
2	Mrs. B. Venba	M.Sc., M.Phil., M.Tech	Asst.Prof	
3	Mrs. D. Saraswathi	M.Sc., M.Phil.,SET,.,NET	Asst.Prof	
Department of English-PG				
1	Dr. M. KanikaPriya	M.A., M.Phil., Ph.D.	Asst.Prof / Head	
2	Mr. A. PilmcoDass	M.A.,M.Phil.,B.Ed.	Asst. Prof	
3	Mrs. P. Anitha	M.A., M.Phil	Asst. Prof	
4	Dr. M. Doss	M.A.,M.Ed.,Ph.D., PGDTE	Guest Faculty	
Department of Computer Science-UG				
1	Mrs. S. Nithiya	M.Tech.,NET	Asst.Prof/Head	
2	Dr. Prasad Koti	M.Tech.,Ph.D	Asst.Prof	
3	Mrs. D. Sarvani	M.C.A.,SET,.,NET	Asst.Prof	
4	Mrs. S. Savitha	M.C.A.,M.Phil	Asst.Prof	
5	Mr. P. HariPrasath	M.C.A., M.Phil	Asst.Prof	
6	Mr. P. Seetharaman	M.C.A., PGDCA.,	Asst. Prof	
Department of Computer Applications				

1	Ms. F.JenoSandana BrinaRouvier	MCA.,M.Phil.,SET	Asst.Prof/Head
2	Dr. S. Sathya	M.Sc.,M.Phil.,Ph.D	Asst. Prof
3	Mrs. M. Valli	M.Sc., M.Phil	Asst. Prof
4	Mr. G. PragashYadhava	M.Sc., M.Phil., PGGA	Asst. Prof
5	Mr.S. Gopinath	M.C.A.,M.Phil., M.Tech	Asst. Prof
6	Dr.RBrintha	M.C.A., Ph.D., SET	Asst. Prof
Department of Information Technology			
1	Mr. M. John Jacob	B.Tech.,M.C.A.,NET	Asst.Prof/Head
2	Mrs. P. Amudha	MCA.,M.Phil., SET., NET	Asst.Prof
3	Mrs. R. Durga Devi	M.Sc., M.Phil	Asst.Prof
4	Dr.L.Suriya Kala	M.C.A.,M.Phil.,Ph.D., SET	Asst. Prof
5	Mr. R. Kamalakannan	M.C.A., M.Tech	Asst. Prof
6	Mr. G. Renganathan	M.C.A., NET	Asst. Prof
Department of Commerce-UG			
1	Dr. S.Natarajan	M.Com.,M.Phil.,M.B.A.,Ph.D.,SET	Associate Professor /Head
2	Dr. S.Sankar	M.Com.,M.Phil.,M.B.A.,M.S.W.,Ph.D	Associate Professor
3	Dr. K. Anuradha	M.Com.,M.Phil.,Ph.D.,M.B.A.,NET	Associate Professor
4	Ms. S. Rajaselvi	M.Com.,M.Phil.,M.B.A.,SET., NET	Asst.Prof
5	Mr. S. Prakash	M.A.,M.Phil., MBA.,NET.,SET	Asst.Prof of Economics
6	Dr. K. Selvadurgadvi	M.Com B.Ed., M.Phil., Ph.D.,	Asst. Prof
7	Dr. D. Shoba	M.B.A., MPhil., Ph.D., NET	Asst. Prof
8	Dr. D. Silambarasan	M.Com., M.Phil., Ph.D	Asst. Prof
9	Mr. S. Manikandan	M.Com., M.Phil	Asst. Prof

Department of Corporate Secretaryship			
1	Dr. M.Vijayalakshmi	M.Com.(B.F), M.Phil.,Ph.D. NET	Associate Professor / Head
2	Mr. N.M. Sivarajan	M.S.,M.Phil.NET	Asst.Prof of Economics
3	Mr. J. Muralidharan	M.Com.,M.Phil.,M.B.A.,B.Ed.	Asst.Prof
4	Mrs. S. Sangeetha	M.Com.,M.Phil.,M.B.A NET	Asst.Prof
5	Mr. M. Gowthaman	M.Com (B.F),M.B.A(Fin),NET	Asst. Prof
6	Dr. N. Premgeetha	M.C.S., PGDHRM., M.Phil., Ph.D	Asst. Prof
7	Mrs. N.Vasanthi	M.B.A., M.Phil., NET., SET	Asst. Prof
8	Dr. G. Radhika	M.Com., M.Phil., Ph.D	Asst. Prof

Department of Management Studies			
1	Mrs. S. Sharmila Devi	M.Com.,M.Phil.,NET, SET	Asst.Prof/Head
2	Mrs. R. A. Mageshwari	MBA.,PGDHRM.,PGDCA.,NET.,SET	Asst. Prof
3	Mrs. V. Ann	M.A(Eco), M.B.A., M.P.M., M.Phil (Mgt.), M.A (Human Rights), PGDHRM., SET	Asst. Prof
4	Dr. A. Ananda Kumar	M.B.A., MHRM., M.Phil., Ph.D.	Asst. Prof
5	Mrs. A. Datchayani	M.B.A, NET	Asst. Prof

Department of Tamil			
1	Dr.N.Hemamalathi	M.A., M.Phil.,Ph.D.	Associate Professor / Head
2	Dr. S. Dhandapani	M.A.,M.Phil.,M.A (Edn),B.Ed., Ph.D.,SET.	Asst. Prof
3	Dr. R. Manikandan	M.A., Ph.D., NET	Asst. Prof

Department of French			
1	Mr. S. Balavignesh	M.A.,	Asst. Prof

Department of Hindi			
1	Mrs. P. Saranya	M.A	Asst. Prof

Department of English			
1	Mrs. S. Parameshwari	M.A., M.Phil., SET., NET	Asst. Prof / Head
2	Mr. N. Ganesh	M.A.,M.Phil., B.Ed., SET	Asst. Prof
3	Dr. T. V. Subbulakshmi	M.A., M.Phil., Ph.D.	Asst. Prof
4	Mrs. M. Rajeswari	M.A., B.Ed., M.Phil	Asst. Prof
5	Ms. S. Shanthi	M.A., B.Ed., M.P.A., NET	Asst. Prof
6	Mrs. B. Narmadha	M.A., M.Phil	Asst. Prof
7	Ms. A. Aashadeep	M.A., B.Ed.	Asst. Prof
8	Mr. M. Divya	M.A., NET	Asst. Prof

Department of Mathematics- UG			
1	Mr. R. Saravanan	M.Sc., M.Phil.,SET	Asst.Prof / Head
2	Ms. S.Sankeetha	M.Sc., M.Phil.,B.Ed., SET	Asst.Prof
3	Ms. P. M. Vijayalakshmi	M.Sc., M.Phil.	Asst.Prof
4	Dr. M. Parimala	M.Sc.,M.Phil., M.Ed., Ph.,D., SET	Asst. Prof
5	Mrs.M. Revathi	M.Sc., M.Phil., SET	Asst. Prof
6	Ms. J. Indhumathi	M.Sc., M.Phil	Asst. Prof

Dept. of Physics			
1	Mr. K.Manivannane	M.Sc., M.Phil.,SET	Asst.Prof/ Head
2	Ms. K. Kalaiyarasi	M.Sc.,M.Phil	Asst.Prof
3	Mrs. K. SivakamaSundari	M.Sc.,M.Phil.,SET	Asst.Prof

Dept. of Chemistry			
1	Mrs. R. Sathana	M.Sc., B.Ed.	Asst.Prof

Department of Physical Education			
1	Mr. S. Chandrasekar	M.PEd., M.Phil	D.P.E

Department of Library			
1	Mrs. A. Attiya	M.L.I.S.	Librarian

LAB			
1	Mr. A. Manikandan	M.Sc.	Lab Instructor
2	Ms. P. Sumithra	M.C,A	Lab Instructor
3	Mrs. Lakshmi	M.C.A., B.Ed	Lab Instructor

ADMINISTRATIVE STAFF			
Secretarial Wing			
1	Mrs. P. Prabha	M.Sc., B.Ed.	PA to Principal
ADMINISTRATIVE STAFF			
1	Mr. G. Senthil Kumar	B.Tech	System Engineer
Accounts Wing			
1	Mr. V. Veerabathiran	M.Com.	Accountant
1	Mr. V. Sakthivel	M.A	Cashier
Administrative Assistant			
1	Mrs. M. Kalaiselvi	M.B.A	Administrative Asst.
Lab Assistant			
1	Mr. V. Viswanathan	B.Sc.	Lab Asst-Physics
2	Mr. K. Magesh	B.A., PGDCA	Lab Asst-C.S
Office Assistant			
1	Mrs. J. Kalaiselvi	B.Com	Office Asst
Security Officer			
1	Mr. G. Ramasamy	B.A.	S.O
Sub-Staff			
1	Mr.R. Sankar		Sergeant
2	Mr. K. Gurunathan		Driver
3	Mrs.T. Saroja		Sub-Staff
4	Mrs. K. Gangalakshmi		Sub-Staff
5	Mrs. A. Arokiamarie		Sub-Staff
6	Mrs. K. Rukkumani		Sub-Staff
7	Mrs. R. Malathi		Sub-Staff
8	Mrs. K. Banumathy		Sub-Staff
9	Mrs. S. Sudha		Sub-Staff
10	Mr.M. Rajasekar		Sub-Staff
11	Mr. V. Ramalingam		Sub-Staff
12	Mr. R. Angappan		Sub-Staff
13	Mr.Nadarajan		Electrician

## Extension Activities

Wing	Position	Officer Incharge
Women Empowerment Cell	Ex-Officio Chairperson	Dr. K. Uthayasuriyan, Principal Dr. M. Geetha, Asst. Prof/Head- PG Dept of Maths
Sexual Harassment Prevention Cell	Ex-Officio Chairperson	Dr. K. Uthayasuriyan, Principal Mrs. S. Sharmiladevi, Asst. Prof of BBA/Head
SC/ST Cell	Designated Officer	Ms. S. Rajaselvi, Asst. Prof of Commerce
Placement Cell	Placement Officer	Mrs. N. Ann, Asst Prof of BBA
NSS	Programme Officer	Dr.K. Selvadurga Devi Asst. Prof of Commerce
Rotaract	Designated Officer	Dr. S. Dhandapani, Asst. Prof of Tamil
Red Cross Red Ribbon Club	Designated Officer	Mrs. R. Mageshwari, Asst. Prof of B.B.A
EDP Cell	Chairman	Dr. S. Sankar, Asst. Prof of Commerce

## WARNING ON RAGGING

As per the orders passed by the Honorable Supreme Court of India in W.P No. 656/1998 and UGC Regulations - 2009 (letter No: F-1-16/20079CPP-II, Dt: 17.06.2009),

**Ragging is a criminal offence and it is strictly prohibited in our Institution.** If any student indulges in any form of ragging he/she is liable to be punished in accordance with these regulations. **(Dismissal from the college and immediate Police action)**

Ragging related offences may be reported to the Nodal

Officer-

**Prof. Dr. K. Uthayasuriyan, Principal - Mobile No.**

**93616 78999**

S. No	Date	Name of the National/ International Day	Organizing Department / Unit
1	Jul-15	World Youth Skill s Day	Skil Development Centre
2	Aug-15	Independence Day	NSS
3	Aug-20	Communal Harmony Day	NSS, YRC, RRC & Rotaract
4	Aug-29	National Sports Day	Sports & Games Club
5	Aug-30	Small Industry Day	EDP Cell
6	Sep-05	Teachers Day	All Depts
7	Sep-08	International Literacy Day	Department of Tamil
8	Sep-21	International Day of Peace	Dept of Hindi & French
9	Sep-27	World Tourism Day	Dept. of English-UG
10	Oct-02	Gandhi jayanthi/ International Non-Violence Day	Dept. of Corporate Secretaryship
11	Oct-31	Vallabai Patel birthday	Dept of Computer Science-UG
12	Nov-11	National Education Day	Dept of Computer Science-PG
14	Nov-25	Intl. Day for elimination of violence against Women	Women Harassment Prevention Cell
15	Nov-26	Constitution day	Dept. of commerce-PG
16	Dec-01	World AIDS Day	YRC & RRC
17	Dec-03	International day of Disabled	Rotaract
18	Dec-10	International Human Rights Day	Dept. of Commerce PG, UG & BBA
19	Dec-14	National Energy Conservation Day	Department of Physics
20	Dec-22	National Mathematics Day	Dept. of Mathematics-UG & PG
21	Jan-12	National Youth Day	Dept of BCA
22	Jan-26	Republic Day	NSS
23	Feb-28	National Science Day	Dept. of Physics
24	Mar-08	International Women's Day	Womens cell
25	Mar-15	World Consumer Rights Day	Dept. of commerce
26	Mar-21	World Poetry Day	Dept. of English Dept. of Tamil Dept. of Hindi, Dept. of French
27	Mar-22	World Day of Water	Dept. of English-PG
28	Apr-06	Founder's Day	All Staff
29	Apr-16	World Entrepreneurs Day	Dept. of BBA
30	Apr-21	World Creativity and Innovation Day	Dept of IT
31	Apr-26	World Intellectual Property Rights Day	Dept. of Corporate Secretaryship
32	Jun-21	International Yoga Day	Yoga Education Centre

IMPORTANT DAYS AND EVENTS

SL.NO	PARTICULARS	I YEAR	II & III YEAR
<b>ODD SEMESTER</b>			
1	Commencement of Academic Session	04.08.2023	09.08.2023
2	closure of admission*	30.08.2023	-
3	Last Date for submission of Recognition / Matriculation & Registration forms	31.10.2023	-
4	First IA Examination (Odd Semester)	09.10.2023	09.10.2023
5	Second IA Examination (Odd Semester)	27.11.2023	20.11.2023
6	End of Classes	04.12.2023	24.11.2023
7	Beginning of Examinations (Odd Semester)	05.12.2023	25.12.2023
8	Winter Holidays	-	-
	Total No. of Working Days	80	

<b>EVEN SEMESTER</b>			
1	Start of Even Semester	03.01.2024	03.01.2024
2	First IA Examination (Even Semester)	06.03.2024	06.03.2024
3	Second IA Examination (Even Semester)	07.05.2024	07.05.2024
4	End of Even Semester	14.05.2024	14.05.2024
5	Examination (Even Semester including Practicals)	15.05.2024	15.05.2024
6	Summer Vacation upto **	-	26.06.2024
	Declaration of Results (Tentative)	-	-
	Total No. of Working Days	89	

**ODD Semester**

Last Day for Payment of fees without fine : 20.09.2023  
 Last Day for payment of Fees with fine : 20.10.2023

**Even Semester**

Last Day for Payment of fees without fine : 12.01.2024  
 Last Day for payment of Fees with fine : 12.02.2024

JULY 2023		
Date	Day	Particulars
1	Saturday	Holiday
2	Sunday	Holiday
3	Monday	
4	Tuesday	
5	Wednesday	
6	Thursday	
7	Friday	
8	Saturday	Holiday
9	Sunday	Holiday
10	Monday	
11	Tuesday	
12	Wednesday	
13	Thursday	
14	Friday	
15	Saturday	Holiday
16	Sunday	Holiday
17	Monday	
18	Tuesday	
19	Wednesday	
20	Thursday	
21	Friday	
22	Saturday	Holiday
23	Sunday	Holiday
24	Monday	
25	Tuesday	
26	Wednesday	
27	Thursday	
28	Friday	
29	Saturday	Holiday
30	Sunday	Holiday
31	Monday	

**August-2023**

Date	Day	Particulars
1	Tuesday	
2	Wednesday	
3	Thursday	
4	Friday	Commencement of classes for I Year UG
5	Saturday	Holiday
6	Sunday	Holiday
7	Monday	
8	Tuesday	
9	Wednesday	Commencement of classes for III year UG
10	Thursday	
11	Friday	
12	Saturday	Holiday
13	Sunday	Holiday
14	Monday	
15	Tuesday	Independence Day- Holiday
16	Wednesday	Le Jure Transfer Day- Holiday
17	Thursday	
18	Friday	Veerampatinam Car Festival- Holiday
19	Saturday	Holiday
20	Sunday	Holiday
21	Monday	Commencement of classes for II year UG
22	Tuesday	
23	Wednesday	
24	Thursday	
25	Friday	
26	Saturday	Holiday
27	Sunday	Holiday
28	Monday	
29	Tuesday	
30	Wednesday	
31	Thursday	

No. of working Days - 17

**September-2023**

Date	Day	Particulars
1	Friday	
2	Saturday	Holiday
3	Sunday	Holiday
4	Monday	
5	Tuesday	
6	Wednesday	
7	Thursday	
8	Friday	
9	Saturday	Holiday
10	Sunday	Holiday
11	Monday	
12	Tuesday	
13	Wednesday	
14	Thursday	
15	Friday	
16	Saturday	Holiday
17	Sunday	Holiday
18	Monday	Vinayagar Chathurthi-Holiday
19	Tuesday	
20	Wednesday	Last Date of Payment of fee without fine
21	Thursday	
22	Friday	
23	Saturday	Holiday
24	Sunday	Holiday
25	Monday	
26	Tuesday	
27	Wednesday	
28	Thursday	Milaudi Nabi - Holiday
29	Friday	
30	Saturday	Holiday

No. of working Days - 19

**October-2023**

Date	Day	Particulars
1	Sunday	Holiday
2	Monday	Gandhi Jayanthi-Holiday
3	Tuesday	
4	Wednesday	
5	Thursday	
6	Friday	
7	Saturday	Holiday
8	Sunday	Holiday
9	Monday	First IA for all classes
10	Tuesday	
11	Wednesday	
12	Thursday	
13	Friday	
14	Saturday	Holiday
15	Sunday	Holiday
16	Monday	
17	Tuesday	
18	Wednesday	
19	Thursday	
20	Friday	Last date of payment of fee with fine
21	Saturday	Holiday
22	Sunday	Holiday
23	Monday	Saraswathi Pooja-Holiday
24	Tuesday	Vijayadasami-Holiday
25	Wednesday	
26	Thursday	
27	Friday	
28	Saturday	Holiday
29	Sunday	Holiday
30	Monday	
31	Tuesday	

No. of working Days - 19

**November-2023**

Date	Day	Particulars
1	Wednesday	
2	Thursday	
3	Friday	
4	Saturday	Holiday
5	Sunday	Holiday
6	Monday	
7	Tuesday	
8	Wednesday	
9	Thursday	
10	Friday	
11	Saturday	Holiday
12	Sunday	Holiday
13	Monday	
14	Tuesday	
15	Wednesday	
16	Thursday	
17	Friday	
18	Saturday	Holiday
19	Sunday	Holiday
20	Monday	Second IA Examination for II, III year UG & II year PG
21	Tuesday	
22	Wednesday	
23	Thursday	
24	Friday	End of Classes for II, III year UG & II year PG
25	Saturday	Commencement of University Examinations for II, III year UG & II year PG
26	Sunday	Holiday
27	Monday	Second IA Examination for I year UG & PG
28	Tuesday	
29	Wednesday	
30	Thursday	

No. of working Days – 23

**December-2023**

Date	Day	Particulars
1	Friday	
2	Saturday	Holiday
3	Sunday	Holiday
4	Monday	End of Classes for I year UG & PG
5	Tuesday	Commencement of University Examinations for I year UG & PG
6	Wednesday	
7	Thursday	
8	Friday	
9	Saturday	Holiday
10	Sunday	Holiday
11	Monday	Winter Vaation Commences
12	Tuesday	
13	Wednesday	
14	Thursday	
15	Friday	
16	Saturday	Holiday
17	Sunday	Holiday
18	Monday	
19	Tuesday	
20	Wednesday	
21	Thursday	
22	Friday	
23	Saturday	Holiday
24	Sunday	Holiday
25	Monday	Christmas Holiday
26	Tuesday	
27	Wednesday	
28	Thursday	
29	Friday	
30	Saturday	Holiday
31	Sunday	Holiday

No. of working Days -02

**January-2024**

Date	Day	Particulars
1	Monday	New Year Holiday
2	Tuesday	
3	Wednesday	Commencement of classes for all years
4	Thursday	
5	Friday	
6	Saturday	Holiday
7	Sunday	Holiday
8	Monday	
9	Tuesday	
10	Wednesday	
11	Thursday	
12	Friday	
13	Saturday	Holiday
14	Sunday	Bogi-Holiday
15	Monday	Pongal-Holiday
16	Tuesday	Thiruvalluvar Day-Holiday
17	Wednesday	Uzhavar Thirunal-Holiday
18	Thursday	
19	Friday	
20	Saturday	Holiday
21	Sunday	Holiday
22	Monday	
23	Tuesday	
24	Wednesday	
25	Thursday	
26	Friday	Republic Day-Holiday
27	Saturday	Holiday
28	Sunday	Holiday
29	Monday	
30	Tuesday	
31	Wednesday	

No. of working Days -17



**February-2024**

Date	Day	Particulars
1	Thursday	
2	Friday	
3	Saturday	Holiday
4	Sunday	Holiday
5	Monday	
6	Tuesday	
7	Wednesday	
8	Thursday	
9	Friday	
10	Saturday	Holiday
11	Sunday	Holiday
12	Monday	
13	Tuesday	Last Day for payment of fee without fine
14	Wednesday	
15	Thursday	
16	Friday	
17	Saturday	Holiday
18	Sunday	Holiday
19	Monday	
20	Tuesday	
21	Wednesday	
22	Thursday	
23	Friday	
24	Saturday	Holiday
25	Sunday	Holiday
26	Monday	
27	Tuesday	
28	Wednesday	
29	Thursday	

No. of working Days - 21

**March-2024**

Date	Day	Particulars
1	Friday	
2	Saturday	Holiday
3	Sunday	Holiday
4	Monday	
5	Tuesday	
6	Wednesday	First IA Examinations for all classes
7	Thursday	
8	Friday	
9	Saturday	Holiday
10	Sunday	Holiday
11	Monday	Last date of payment of Fee with fine
12	Tuesday	
13	Wednesday	
14	Thursday	
15	Friday	
16	Saturday	Holiday
17	Sunday	Holiday
18	Monday	
19	Tuesday	
20	Wednesday	
21	Thursday	
22	Friday	
23	Saturday	Holiday
24	Sunday	Holiday
25	Monday	
26	Tuesday	
27	Wednesday	
28	Thursday	
29	Friday	Good Friday - Holiday
30	Saturday	Holiday
31	Sunday	Holiday

No. of working Days - 20

**April-2024**

Date	Day	Particulars
1	Monday	
2	Tuesday	
3	Wednesday	
4	Thursday	
5	Friday	
6	Saturday	Holiday
7	Sunday	Holiday
8	Monday	
9	Tuesday	
10	Wednesday	Ramzan -Holiday
11	Thursday	
12	Friday	
13	Saturday	Holiday
14	Sunday	Holiday
15	Monday	
16	Tuesday	
17	Wednesday	
18	Thursday	
19	Friday	
20	Saturday	Holiday
21	Sunday	Holiday
22	Monday	
23	Tuesday	
24	Wednesday	
25	Thursday	
26	Friday	
27	Saturday	Holiday
28	Sunday	Holiday
29	Monday	
30	Tuesday	

No. of working Days -21

**May-2024**

Date	Day	Particulars
1	Wednesday	May Day - Holiday
2	Thursday	
3	Friday	
4	Saturday	Holiday
5	Sunday	Holiday
6	Monday	
7	Tuesday	<b>Second IA Examinations for all classes</b>
8	Wednesday	
9	Thursday	
10	Friday	
11	Saturday	Holiday
12	Sunday	Holiday
13	Monday	
14	Tuesday	
15	Wednesday	End of Classes for Even Semester
16	Thursday	Commencement of Examinations for Even Semester (including practical)
17	Friday	
18	Saturday	Holiday
19	Sunday	Holiday
20	Monday	
21	Tuesday	
22	Wednesday	
23	Thursday	
24	Friday	
25	Saturday	Holiday
26	Sunday	Holiday
27	Monday	
28	Tuesday	
29	Wednesday	
30	Thursday	
31	Friday	

No. of working Days -10

**June-2024**

Date	Day	Particulars
1	Saturday	<b>Holiday</b>
2	Sunday	Holiday
3	Monday	
4	Tuesday	
5	Wednesday	
6	Thursday	
7	Friday	
8	Saturday	Holiday
9	Sunday	Holiday
10	Monday	
11	Tuesday	
12	Wednesday	
13	Thursday	
14	Friday	
15	Saturday	Holiday
16	Sunday	Holiday
17	Monday	
18	Tuesday	
19	Wednesday	
20	Thursday	
21	Friday	
22	Saturday	Holiday
23	Sunday	Holiday
24	Monday	
25	Tuesday	
26	Wednesday	
27	Thursday	
28	Friday	
29	Saturday	Holiday
30	Sunday	Holiday



Tips to Avoid  
**GLOBAL WARMING**  
& SAVE ENVIRONMENT

- Plant and Nurture Trees
- Conserve Water, Power Ever Day
- Turn off the Lights and Fans while leaving the room
- Always Dispose off Electronics Waste Property
- Use Jute, Paper or Cloth Bags instead of Plastic Bags
- Segregate Household Garbage and Make Compost
- Don't burn Dry Leaves, Make Compost
- Adopt Green Building Technologies
- Save Oil, Save Energy Everyday
- More windows, More light, More air
- Use Battery Operated Vehicles
- Minimize Functions at night
- Don't Litter, Use Dustbins
- Harvest Rain Water



Live, let live Nature!

**SAVE WORLD..!!**  
**SAVE WATER..!!**



*Saradha Gangadharan College*

Lake Road, Velrampet, Puducherry - 605 004, Ph: 0413 - 2280156. [www.sgc.edu.in](http://www.sgc.edu.in)